

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 13, 2023**

**FROM**

**DAVID MYERS, Director, Museum**

**DON DAY, Director, Project and Facilities Management Department**

**SUBJECT**

Budget Adjustment for County Museum Schuiling Gallery Track Lighting Project

**RECOMMENDATION(S)**

1. Approve a budget increase to Capital Improvement Program Project No. 23-018, for the Schuiling Gallery Track Lighting Project (WBSE 10.10.1323), in the amount of \$104,343, increasing the total project's budget from \$902,072 to \$1,006,415.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary adjustments, as indicated in the Financial Impact Section (Four votes required).  
(Presenter: David Myers, Museum Director, 798-8601)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The San Bernardino County (County) Museum (Department) will fund the \$104,343 increase to the San Bernardino Schuiling Gallery Track Lighting Project (Project) budget from salary savings resulting from staffing vacancies. The Department requests the Auditor-Controller/Treasurer/Tax Collector to post the following adjustments to the 2022-23 budget:

<b>Fund Center</b>	<b>Commitment Item</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>	<b>WBSE</b>
6510001000	51001010	Regular Salary	Decrease	\$104,343	N/A
6510001000	55305030	Operating Transfers Out	Increase	\$104,343	N/A
7700003100	40909975	Operating Transfer In	Increase	\$104,343	10.10.1323
7700003100	54304030	Improvements to Structure	Increase	\$104,343	10.10.1323

**BACKGROUND INFORMATION**

On June 14, 2022 (Item No. 103), the Board of Supervisors (Board) approved the 2022-23 Capital Improvement Program budget for the Project located at 2024 Orange Tree Lane in Redlands. The scope of the Project will remove the existing lighting, remove portions of the existing popcorn ceiling, paint the popcorn dome ceiling, install new track lighting suspended

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from the dome ceiling, and modify the electrical panel to accommodate the new track lighting. The budget adjustment is being requested to offset additional costs necessary to properly mitigate for the presence of asbestos found during preconstruction environmental testing. The complete abatement and remediation of the ceiling and drywall is the most comprehensive approach to removing the presence of asbestos. The work will include environmental monitoring services to ensure precautions for health and safety, as well as compliance with air quality regulations in conjunction with remediation services. The scope of work also includes painting and carpet replacement due to the extent of the demolition around the work area. Asbestos removal will be managed by professional environmentalists and supported by County Risk Management to ensure precautions for health and safety. There is no risk to County staff or the public at this time. Access to affected areas will be restricted until inspected and cleared for employee or public use.

**PROCUREMENT**

No procurement activities are required at this time. Upon approval of the budget increase, PFMD will determine whether the environmental services may be procured through the use of an existing Board-approved contract or through a competitive selection process following local procurement and California Public Contract Code requirements.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on May 22, 2023; Auditor-Controller/Treasurer/Tax (Vanessa Doyle, Chief Deputy Controller, 382-3195) on May 22, 2023; Project & Facilities Management Department (Robert Gilliam, Chief of Project Management, 387-5000) on May 22, 2023; Risk Management (Victor Tordesillas, Director, 386-8623) on June 1, 2023; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 23, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 24, 2023.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 13, 2023



cc: File - Museum  
JM 06/14/2023