

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

**September 23, 2025**

**FROM**

**NOEL CASTILLO, Director, Department of Public Works – Special Districts**

**SUBJECT**

Adoption of Ordinance to Correct Annual Road Maintenance Service Charge for County Service Area 70, Zone R-12 – Baldwin Lake

**RECOMMENDATION(S)**

Acting as the governing body of all Board Governed County Service Areas and their Zones, adopt **Ordinance No. SD 25-05** amending Ordinance No. SD 25-03, to correct the annual road maintenance service charge for County Service Area (CSA) 70, Zone R-12 Baldwin Lake for Fiscal Year 2025-26, which was introduced on September 9, 2025, Item No. 83.  
(Presenter: Noel Castillo, Director, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The revision will correct the annual road maintenance service charge for parcels in County Service Area (CSA) 70, Zone R-12 – Baldwin Lake (District) from \$38.23 per parcel to the correct amount of \$438.23 per parcel. This will ensure adequate revenue of \$14,462, instead of \$1,262, is collected in fiscal year 2025-26 for the District, which will be used to provide road maintenance services for the District. Appropriation and revenue related to the fee is included in the District's 2025-26 Budget.

**BACKGROUND INFORMATION**

The ordinance amending Ordinance No. SD 25-03, to correct the annual road maintenance service charge for the District, was introduced on September 9, 2025 (Item No. 83). The amendment ensures the County Code accurately reflects the intended rate, utilizing the August 19, 2008 (Item No. 51) Board-approved rate calculation methodology for CSA 70, Zone R-12 – Baldwin Lake, which included annual service charge increases by 2.5%, and allows for proper collection of the service charge.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455) on August 28, 2025; and County Finance and Administration (Amanda Trussell, Principal Administrative Analyst, 387-4773) on September 5, 2025.

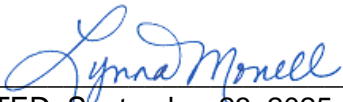
**Adoption of Ordinance to Correct Annual Road Maintenance Service  
Charge for County Service Area 70, Zone R-12 - Baldwin Lake  
September 23, 2025**

Record of Action of the Board of Supervisors  
Board Governed County Service Areas

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 23, 2025



cc: File - Board Governed County Service Areas w/ ordinance  
JLL 09/23/2025