



*The Heart of a  
Healthy Community™*

**EXHIBIT C  
PROGRAM LETTER OF AGREEMENT**

**This document serves as the ACGME Program Letter of Agreement between San Bernardino County on behalf of Arrowhead Regional Medical Center Maternal Fetal Medicine Fellowship Program (ARMC) and Inland Faculty Specialists at 4153 Rubidoux Avenue, Riverside CA 92506.**

This document serves as an agreement between ARMC as Sponsoring Institution for its Maternal Fetal Medicine Fellowship Program and Inland Faculty Specialists as the Participating Site for fellowship training in the rotation of Outpatient Continuity Clinic.

This Program Letter of Agreement (PLA) is contingent upon and effective upon full execution by the parties of an Affiliation Agreement for Fellowship Rotations (“Affiliation Agreement”) to which this PLA is attached and the term will run concurrently with the Affiliation Agreement. This PLA may be terminated by either party for any reason with 30 days written advance notice.

**1. Persons Responsible for Education and Supervision**

At Sponsoring Institution: Kristina Roloff, DO, MS, MPH, FACOOG

At Participating Site: Guillermo Valenzuela, MD, MBA

The above mentioned people are responsible for the education and supervision of the Maternal Fetal Medicine Fellowship Program fellows while on a rotation at Inland Faculty Specialists.

**2. Responsibilities**

The faculty at Inland Faculty Specialists must provide appropriate supervision of fellows in patient care activities and maintain a learning environment conducive to educating the fellows in the ACGME competency areas. The faculty must evaluate fellow performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment.

**3. Content and Duration of the Educational Experiences**

The content of the educational experiences has been developed according to the ACGME Maternal Fetal Medicine fellowship program requirements and include the following goals and objectives:

Goals

- Develop the knowledge base, clinical skills and leadership qualities to counsel and care for complicated obstetric patients during and throughout pregnancy including delivery, appropriate to the year of fellowship training.

**BOARD OF SUPERVISORS**

COL. PAUL COOK (RET.)  
Vice Chair, First District

JESSE ARMENDAREZ  
Second District

DAWN ROWE  
Chair, Third District

CURT HAGMAN  
Fourth District

JOE BACA, JR.  
Fifth District

LEONARD X. HERNANDEZ  
Chief Executive Officer

- Be able to counsel patients pre-conceptually and during the antepartum as complications arise regarding the risks of pregnancy on maternal medical conditions and risks of the maternal medical condition on pregnancy.
- Interface and interact with community obstetricians in the delivery of consultative care to high-risk obstetric patients. Communicate high quality and evidence-based advice in a concise and complete fashion to referring providers.
- Advance competence and independence in performing advanced obstetric ultrasound, appropriate to the year of fellowship training.

## **Objectives:**

### **Patient Care**

#### Medical Complications of Pregnancy

- Demonstrate a comprehensive understanding of the presentation of and treatment options for common and complex medical comorbidities in pregnancy (e.g., diabetes, chronic hypertension)

#### Advanced Ultrasound

- Demonstrate competence in the acquisition and interpretation of advanced obstetric ultrasound.

### **Medical Knowledge**

#### Pathology, Anatomy and Physiology

- Identify normal placental development.
- Demonstrate knowledge of maternal pelvic anatomy.
- Demonstrate knowledge of maternal physiologic adaptations to pregnancy.
- Medical Complications of Pregnancy
- Demonstrate knowledge of common and complex medical comorbidities that can affect obstetrical outcomes (e.g., diabetes, hypertension, asthma).
- Demonstrate knowledge of common and complex obstetric complications (placenta previa, twin pregnancy, IUFD, etc.)
- Demonstrate understanding of normal fetal growth
- Demonstrate understanding of infectious disease in pregnancy

### **System Based Practice**

#### Computer Systems

- Retrieves basic patient information from the electronic medical record (EMR).
- Completes documentation of consultative care with comprehensive evidence-based recommendations, sent to referring providers.

#### Value-Based Patient Care (Quality/Cost)

- Demonstrate knowledge of general obstetrics and gynecology guideline-based care (e.g., American College of Obstetrics and Gynecologists [ACOG] publications).
- Demonstrate knowledge of the importance of providing cost-effective care.
- Understand the diversity and roles of all members of the health care team.

In cooperation with Dr. Kristina Roloff, Dr. Guillermo Valenzuela and Inland Faculty Specialists are responsible for the day-to-day activities of the Fellows to ensure that the outlined goals and objectives are met during the course of the education experiences at Inland Faculty Specialists.

**The duration(s) of the assignment(s) to Inland Faculty Specialists is as follows:**

Fellow 1: N/A

Fellow 2: Longitudinal rotation; assigned 1-2 a week for a cumulative duration of 2 months

Fellow 3: Longitudinal rotation; assigned 1-2 a week for a cumulative duration of 1 month

**4. Policies and Procedures that Govern Fellow Education**

Fellows will be under the general direction of ARMC Graduate Medical Education Committee policies, the *Maternal Fetal Medicine Fellowship Program Policies and Procedure Manual*, and *Inland Faculty Specialists Policies*.

**Sponsoring Institution**

***San Bernardino County on behalf of  
Arrowhead Regional Medical Center***

400 North Pepper Avenue  
Colton CA 92324


Name: Kristina Roloff, DO, MPH  
Title: Program Director

**Participating Site**

***Inland Faculty Specialists***

4153 Rubidoux Ave  
Riverside, CA 92506

Name: Guillermo Valenzuela, MD, MBA  
Title: Participating Site Director

  
Carol Lee (May 16, 2024 08:37 PDT)

Signed: ARMC Designated Institutional Official  
Carol Lee, MD

16/05/24

Date

  
Kristina Roloff (May 17, 2024 10:54 PDT)

Signed: ARMC Program Director  
Kristina Roloff, DO, MS, MPH, FACOOG

17/05/24

Date

  
Guillermo Valenzuela (May 17, 2024 11:08 PDT)

Signed: Participating Site Director  
Guillermo Valenzuela, MD, MBA

17/05/24

Date




# IFS - MFM PLA

Final Audit Report

2024-05-17

Created:	2024-05-15
By:	Rae Pierce (PierceRa@armc.sbcounty.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAakPYEJIM1Hz5jVtm13-sw8i3NEd1o45g-

## "IFS - MFM PLA" History

-  Document created by Rae Pierce (PierceRa@armc.sbcounty.gov)  
2024-05-15 - 2:25:52 PM GMT
-  Document emailed to Carol Lee (leecarh@armc.sbcounty.gov) for signature  
2024-05-15 - 2:25:57 PM GMT
-  Email viewed by Carol Lee (leecarh@armc.sbcounty.gov)  
2024-05-16 - 3:34:07 PM GMT
-  Document e-signed by Carol Lee (leecarh@armc.sbcounty.gov)  
Signature Date: 2024-05-16 - 3:37:21 PM GMT - Time Source: server
-  Document emailed to Kristina Roloff (roloffk@armc.sbcounty.gov) for signature  
2024-05-16 - 3:37:22 PM GMT
-  Email viewed by Kristina Roloff (roloffk@armc.sbcounty.gov)  
2024-05-17 - 5:52:46 PM GMT
-  Document e-signed by Kristina Roloff (roloffk@armc.sbcounty.gov)  
Signature Date: 2024-05-17 - 5:54:57 PM GMT - Time Source: server
-  Document emailed to Guillermo Valenzuela (valenzuelag@armc.sbcounty.gov) for signature  
2024-05-17 - 5:54:59 PM GMT
-  Email viewed by Guillermo Valenzuela (valenzuelag@armc.sbcounty.gov)  
2024-05-17 - 6:07:16 PM GMT
-  Document e-signed by Guillermo Valenzuela (valenzuelag@armc.sbcounty.gov)  
Signature Date: 2024-05-17 - 6:08:17 PM GMT - Time Source: server
-  Agreement completed.  
2024-05-17 - 6:08:17 PM GMT