

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

October 21, 2025

FROM

SHANNON D. DICUS, Sheriff/Coroner/Public Administrator

SUBJECT

Agreement with the State of California – Office of Traffic Safety for the Selective Traffic Enforcement Program

RECOMMENDATION(S)

1. Approve **Agreement No. 25-838** with the State of California - Office of Traffic Safety (State Grant Number PT26188), in an amount not to exceed \$1,139,000, for the Selective Traffic Enforcement Program, for the period of October 1, 2025, through September 30, 2026.
2. Authorize the purchase of three radar trailers, as unbudgeted fixed assets, in the total amount of \$36,000.
3. Authorize the Sheriff/Coroner/Public Administrator, Undersheriff, and the Chief Deputy Director of Sheriff's Administration to execute and electronically submit the grant award documents and any necessary non-substantive amendments, as required by the State of California, Office of Traffic Safety, on behalf of the County, subject to review by County Counsel.
4. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments to the Sheriff/Coroner/Public Administrator's 2025-26 budget, as detailed in the Financial Impact section (Four votes required).
5. Direct the Sheriff/Coroner/Public Administrator, Undersheriff, or Chief Deputy Director of Sheriff's Administration to transmit the grant award, and any amendments in relation to this grant award, to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Carolina Mendoza, Chief Deputy Director, 387-0640)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Sheriff/Coroner/Public Administrator (Department) will receive reimbursement in an amount not to exceed \$1,139,000 from the State of California - Office of Traffic Safety (OTS), for the Selective Traffic Enforcement Program (STEP). The grant funding will be used to purchase three radar trailers and perform specific STEP-related activities in the cities of Chino Hills, Grand Terrace, Hesperia, Highland, Loma Linda, Rancho Cucamonga, Twentynine Palms, Victorville, and Yucaipa, and the towns of Apple Valley and Yucca Valley. No matching funds are required.

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The Department requests the Auditor-Controller/Treasurer/Tax Collector post the following adjustments to the 2025-26 budget, as detailed below:

Fund Center	Commitment Item	Description	Action	Amount
4438001000	51001035	Overtime	Increase	\$1,094,031
4438001000	52002135	Special Department Expense	Increase	\$3,796
4438001000	52942941	Conference/Training/Seminar Fees	Increase	\$5,173
4438001000	54404040	Equipment	Increase	\$36,000
4438001000	40509094	Federal – Grants	Increase	\$1,139,000

BACKGROUND INFORMATION

OTS provides funding to local law enforcement agencies through STEP for activities aimed at reducing the number of persons killed or injured in crashes involving alcohol and other primary collision factors.

On January 29, 2025, the County Chief Executive Officer approved the submission of the electronic grant application to OTS in the amount of \$1,749,232. The County’s application was tentatively accepted on June 4, 2025, subject to Board of Supervisors (Board) approval, in the amount of \$1,139,000. The final grant agreement was received on September 5, 2025 and is being submitted to the Board for approval on the first available meeting date upon completion of the review process.

Through STEP, 139 saturation patrols will be conducted in the cities of Chino Hills, Grand Terrace, Hesperia, Highland, Loma Linda, Rancho Cucamonga, Twentynine Palms, Victorville and Yucaipa, and in the towns of Apple Valley and Yucca Valley. Saturation patrol is a tactic wherein a large number of officers are concentrated in a small geographic area, commonly used for Driving Under the Influence (DUI) checkpoints. Other grant operations include various enforcement activities such as distracted driving, motorcycle safety, and traffic safety educational presentations. The goals of STEP are to reduce the number of victims killed or injured in alcohol-involved crashes in the participating cities and to highly publicize the Program’s enforcement efforts during the following National Highway Traffic Safety Administration (NHTSA)-specified periods:

- Winter Holiday Mobilization - December 11, 2025 – January 1, 2026
- Summer Mobilization - August 13, 2026 - September 1, 2026

Additional saturation patrols (as allowed by grant budget) outside the mobilization periods may include Super Bowl Sunday, St. Patrick’s Day, Cinco de Mayo, and Halloween.

Other grant funded operations will include specific program activities aimed at providing ten services including: 15 DUI/driver license checkpoints, two collaborative DUI enforcement operations, 51 traffic enforcement operations, eight motorcycle safety enforcement operations, three street racing and sideshow enforcement operations, two collaborative traffic enforcement operations, 29 distracted driving enforcement operations, 12 publicized operations in areas where high numbers of bicycle and pedestrian collisions occur, five “Know Your Limit” campaigns, and three traffic safety educational presentations.

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Authorization is requested for the Sheriff/Coroner/Public Administrator, Undersheriff, and Chief Deputy Director of Sheriff's Administration to accept and submit electronically the grant awards and any non-substantive award amendments, as required by the State of California, Office of Traffic Safety.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on September 22, 2025; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on September 21, 2025; County Finance and Administration (Erika Rodarte, Administrative Analyst, 387-4919) on October 6, 2025.

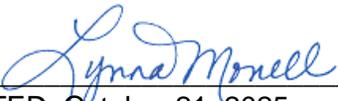
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: October 21, 2025



cc: Sheriff - Mendoza w/agree for sign
Contractor - c/o Sheriff w/agree
File - w/agree
CCM 10/23/2025