



Contract Number

21-429 A-5

SAP Number

4400016798

Children and Family Services

Department Contract Representative	Jose Arriola
Telephone Number	(909) 388-0320
 Contractor	 Victor Community Support Services, Inc.
Contractor Representative	Sabrina Royce
Telephone Number	(909) 522-4656
Contract Term	July 1, 2021 through June 30, 2026
Original Contract Amount	\$11,115,102
Amendment Amount	\$2,800,000
Total Contract Amount	Not to exceed \$13,915,102
Cost Center	5017161000
Grant Number (if applicable)	

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT No. 5:

It is hereby agreed to amend Contract No. 21-429, as follows:

SECTION V. FISCAL PROVISION

Amend Paragraphs A to read as follows:

- A. The maximum amount of payment under this Contract shall not exceed \$13,915,102, of which \$6,957,551 may be federally funded, and all payments shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

The total contract amount is broken down as follows:

Year 1	\$ 2,715,102	July 1, 2021 through June 30, 2022
Year 2	\$ 2,800,000	July 1, 2022 through June 30, 2023
Year 3	\$ 2,800,000	July 1, 2023 through June 30, 2024
Year 4	\$ 2,800,000	July 1, 2024 through June 30, 2025
Year 5	\$ 2,800,000	July 1, 2025 through June 30, 2026
Total	\$13,915,102	July 1, 2021 through June 30, 2026

SECTION VIII. TERM

Amend Section VIII to read as follows:

This Contract is effective as of July 1, 2021, and is extended from its original expiration date of June 30, 2022, to expire on June 30, 2026, but may be terminated earlier in accordance with provisions of Section IX of the Contract.

ATTACHMENT C

Amend Attachment C to include Budgets for fiscal year 2025-26.

All other terms and conditions of Contract No. 21-429 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

SAN BERNARDINO COUNTY

►

Dawn Rowe, Chair, Board of Supervisors

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
San Bernardino County

By _____
Deputy

Victor Community Support Services, Inc.

(Print or type name of corporation, company, contractor, etc.)

By ► _____
(Authorized signature - sign in blue ink)

Edward E. Hackett

Name _____
(Print or type name of person signing contract)

Title Chief Financial Officer

(Print or Type)

Dated: _____
1360 East Lassen Avenue

Address _____
Chico, CA 95973

FOR COUNTY USE ONLY

Approved as to Legal Form

► _____
Daniella V. Hernandez, Deputy County Counsel

Date _____

Reviewed for Contract Compliance

► _____
Patty Steven, Contracts Manager

Date _____

Reviewed/Approved by Department

► _____
Jeany Glasgow, Director

Date _____

Victor Community Support Services			
VCSS CFT Contract #21-429 A-5			
		ATTACHMENT C	
Child and Family Team Facilitators Services			
Program Budget			
July 1, 2025 - June 30, 2026			
I. PROGRAM COSTS			
List only those items of cost which are chargeable, in whole or part, to the program.			
A. Salaries and Benefits			
		COST PER FTE	TOTAL FTE TO PROGRAM
			PROPOSED BUDGET AMOUNTS
1	Job Title: Executive Director - .32 FTE		
	Salary:	125,703	0.32
	Benefits:	37,266	0.32
2	Job Title: Supervisors - 2.9 FTE		
	Salary:	87,481	2.90
	Benefits:	25,934	2.90
3	Job Title: Facilitators - 12.0 FTE (4 bilingual)		
	Salary:	68,789	12.00
	Benefits:	20,393	12.00
4	Job Title: Family Partners - 6.0 FTE (2 bilingual)		
	Salary:	41,244	6.00
	Benefits:	12,227	6.00
5	Job Title: Program Support Staff - 5 FTE		
	Salary:	51,730	5.00
	Benefits:	15,335	5.00
SUBTOTALS		\$ 486,101	\$ 2,107,380
B. Operational Costs*			
		TOTAL COST TO THE ORGANIZATION	PERCENT CHARGED TO PROGRAM
			PROPOSED BUDGET AMOUNTS
1.	Professional Fees	9,224	100.00%
2.	Software Maintenance	31,115	100.00%
3.	Employment Expenses	11,284	100.00%
4.	Office Supplies	8,229	100.00%
5.	Program Supplies	28,955	100.00%
6.	Rent	92,332	100.00%
7.	Utilities	37,896	100.00%
8.	Building Maintenance	23,497	100.00%
9.	Equipment Expense	60,244	100.00%
10.	Transportation	92,250	100.00%
11.	General & Administrative Costs	3,006	100.00%
12.	Conference & Meetings	12,310	100.00%
13.	Taxes & Insurance	4,801	100.00%
14.	Indirect Costs	277,477	100.00%
15.			
SUBTOTALS		\$ 692,620	\$ 692,620
SUBTOTALS, (A) above		\$ 486,101	\$ 2,107,380
TOTALS		\$ 1,178,721	\$ 2,800,000
*Based on Agency Cost Allocation Tool			