

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

August 20, 2024

FROM

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District
CRISANTA GONZALEZ, Director, Office of Emergency Services**

SUBJECT

Agreement for Emergency Management Services

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve **Agreement No. 24-808** with the San Bernardino County Fire Protection District, retroactively effective July 1, 2024, for the provision of professional services associated with Emergency Management Services to the San Bernardino County Office of Emergency Services, where San Bernardino County will reimburse San Bernardino County Fire Protection District for actual costs incurred by San Bernardino County Fire Protection District, for the period of July 1, 2024, through June 30, 2029.
2. Acting as the governing body of the San Bernardino County Fire Protection District, approve **Agreement No. 24-808** with the San Bernardino County, retroactively effective July 1, 2024, for the provision of professional services associated with Emergency Management Services to the San Bernardino County Office of Emergency Services, where San Bernardino County will reimburse San Bernardino County Fire Protection District for actual costs incurred by San Bernardino County Fire Protection District, for the period of July 1, 2024, through June 30, 2029.

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not require the use of additional Discretionary General Funding (Net County Cost). The San Bernardino County Fire Protection District (SBCFPD) will be reimbursed by the Office of Emergency Services (OES) for actual costs related to all salary and benefits costs of one Division Chief position.

**Agreement for Emergency Management Services
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Sufficient appropriation and revenue for this agreement is included in SBCFPD's 2024-25 budget and will be included in future recommended budgets. Sufficient appropriation is included in OES' 2024-25 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

OES is responsible for County Emergency Management Services, including the coordination and mobilization of fire, rescue, and emergency services resources, personnel, and equipment during emergency and disaster response efforts. OES has strategically partnered with SBCFPD for professional services and SBCFPD has agreed to provide a Division Chief who will work at OES' Headquarters to assist OES's leadership on developing and administering standardized emergency management systems and incident command coordination in relationship to the provision of Emergency Management Services. In return, OES shall reimburse SBCFPD for its actual costs in providing these services.

Approval of the agreement with OES is retroactive to July 1, 2024, due to a delay in contract negotiations and subsequent time required for fiscal and legal reviews. Either party may terminate the agreement, without cause, by providing the other party 90 days' written notice.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Scott Runyan, Principal Assistant County Counsel, and Grace Parsons, Deputy County Counsel 387-5455) on July 12, 2024; Office of Emergency Services (Crisanta Gonzalez, Director, 356-3988) on July 2, 2024; Finance (Abigail Grant, Administrative Analyst, 387-4635) on July 17, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on July 22, 2024.

**Agreement for Emergency Management Services
August 20, 2024**

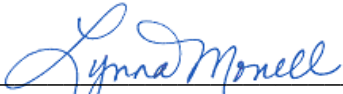
Record of Action of the Board of Supervisors
San Bernardino County

Record of Action of the Board of Directors
San Bernardino County Fire Protection District

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: August 20, 2024



cc: SBCFPD - Munsey w/agree
 Contractor - c/o SBCFPD w/agree
 File - w/agree
CCM 08/27/2024