

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 23, 2025

FROM

LYNN FYHRLUND, Chief Information Officer, Innovation and Technology

SUBJECT

Requester Account Application and Security Agreement with the State of California Department of Motor Vehicles for Online Information Access

RECOMMENDATION(S)

1. Approve Government Requester Account Application to be submitted to the State of California Department of Motor Vehicles to allow the renewal of an established secure network connection for online information access by government agencies.
2. Approve non-financial Department of Motor Vehicles Information Security **Agreement No. 25-733** with the State of California Department of Motor Vehicles, to renew an established secure network connection for online information access by approved government agencies, for the period of November 27, 2025 through November 26, 2029.
3. Authorize the Chief Information Officer or Chief Information Security Officer of the Innovation and Technology Department to execute the application and agreement mentioned in Recommendation Nos. 1 and No. 2, subject to review by County Counsel.
4. Direct the Chief Information Officer to transmit copies of the completed and signed application and agreement mentioned in Recommendation Nos. 1 and No. 2, to the Clerk of the Board of Supervisors within 30 days of execution.
5. Direct the Clerk of the Board of Supervisors to maintain the confidentiality of the completed application and agreement mentioned in Recommendation Nos. 1 and No. 2 pursuant to California Government Code Section 6254.19.

(Presenter: Lynn Fyhrlund, Chief Information Officer, 388-5501)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the Department of Motor Vehicles Information Security Agreement (DISA) and Government Requester Account Application (Form INF 1130) are non-financial in nature.

BACKGROUND INFORMATION

The DISA between the State of California Department of Motor Vehicles (DMV) and the Innovation and Technology Department (ITD) is to establish a connection to DMV's system via ITD's wide area network. Several County departments and outside agencies request access to DMV information through the County wide area network for a variety of operational needs, and

**Requester Account Application and Security Agreement with the State
of California Department of Motor Vehicles for Online Information
Access
September 23, 2025**

each department must submit a completed DISA and Form INF 1130 that identifies their specific access requirements.

On September 21, 2021 (Item No. 22), the Board of Supervisors (Board) approved a non-financial Department of Motor Vehicles Information Security Agreement No. 21-679 and Government Requester Account Application with the State of California Department of Motor Vehicles to renew an established secure network connection for online information access by approved government agencies for the period of November 27, 2021, to November 26, 2025 and designated the Chief Information Officer as the authority to execute the Department of Motor Vehicles Information Security Agreement and Government Requester Account Application for the Innovation and Technology Department, subject to review by County Counsel.

On December 14, 2021 (Item No. 37), the Board approved a non-financial Memorandum of Understanding (MOU) No. 21-921 between the DMV and ITD to provide direct online information access to approved government agencies for the period of November 27, 2021, to November 26, 2025. Renewal of this agreement is a two-part process, consisting of the submission of a DISA and Form INF 1130 for DMV's review and approval, followed by the submission of an MOU. The DMV will not provide the MOU to the County until they receive the completed DISA and Form INF 1130, making it necessary to present the MOU to the Board for approval at a later date.

ITD recommends approval of the DISA and Form INF 1130 as these documents, combined with the subsequently-issued MOU, are required to allow ITD to provide secure network connection access to the DMV's system for other County departments and outside agencies. Each County Department requiring access to the DMV system utilizing ITD's network connection will be required to obtain signature authorization from the Board prior to signing and submitting that Department's DMV Motor Vehicles Information Security Agreement and Government Requester Account Application.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Bonnie Uphold, Deputy County Counsel, 387-5455) on August 27, 2025; Innovation and Technology (Robert Pittman, Chief Information Security Officer, 388-5510) on August 20, 2025; and County Finance and Administration (Ivan Ramirez, Administrative Analyst, 387-4020) on September 4, 2025

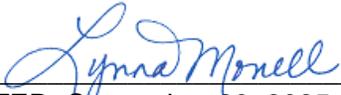
**Requester Account Application and Security Agreement with the State
of California Department of Motor Vehicles for Online Information
Access
September 23, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 23, 2025



cc: IT - Cantrell w/agree for sign
Contractor - c/o IT w/agree
File - w/agree
CCM 09/24/2025