

Meeting of the Joint Conference Committee (JCC)
 Wednesday, September 25, 2024, 1:30pm
 Arrowhead Regional Medical Center (ARMC)
 Location: Ponderosa / Redwood Conference Room

Present	Joe Baca Jr., Dr. John Brill, Andrew Goldfrach, Dr. Tommy Lee, Dr. David Seigler, Dr. Kambiz Raoufi, Luther Snoke, Dawn Rowe
Excused	
Guests	Elizabeth Ambrose, Sharon Brown, Nanette Buenavidez, Kristi Hurtado, Arvind Oswal, Charles Phan, Katrina Shelby, Leanne Uribe

Item	Discussion	Follow-up
Call to Order	The meeting was called to order at 1:30PM by Sup. Joe Baca Jr., Joint Conference Committee Chair.	
1. Review Joint Conference Committee Meeting Minutes of June 20, 2024	A motion to approve the minutes of the June 20, 2024, Joint Conference Committee (JCC) meeting was put forth by Sup. Joe Baca Jr. Minutes were approved by Andrew Goldfrach and seconded by Dr. John Brill. Minutes are approved as submitted.	
2. ARMC- Chief Executive Officer Report	<p>Andrew Goldfrach reported as follows:</p> <ul style="list-style-type: none"> • Recognized and thanked Dr. Tommy Lee for his time and dedication to ARMC. Dr. Lee serves as the current President of ARMC's Medical Staff and as the Program Director for the Surgical Department for several years. He will be departing in November. Dr. David Seigler will be stepping in as the President in November. • ARMC transitioned Cardiology and Cardiothoracic physician groups as a result of a formal request for proposal (RFP) process. The transition took place on September 10, 2024. • Sharon Brown, MSN, RN has been appointed as the Chief Nursing Officer for ARMC. She has been with ARMC for over 14 years and most recently was the Associate Chief Nursing Officer and Interim Chief Nursing Officer as of June 1, 2024. • Working closely with San Bernardino County Project and Facility Management Department (PFMD) and County Administrative Office's (CAO's) office on financing Capital Projects Annually allowing for better cashflow at ARMC. • Engaged with California Association of Public Hospitals, focusing on State and federal funding strategies surrounding supplement payment programs. 	
3. Chief Operating Officer Report	Nanette Buenavidez reported as follows:	


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	<ul style="list-style-type: none"> • Provided update on ARMC's Behavioral Health Adolescent Construction. Project is underway and demo has begun. • City of Colton is building a "Hub-City" within proximity of our campus and are in preliminary discussions with them while their program develops. • Various hiring events in collaboration with Recruitment and Downtown Human Resources partners. <ul style="list-style-type: none"> ○ Sup. Baca Jr. asked about Vacancy Rates. • Nanette reported on various components regarding different vacancy scenarios and the plan to fill. • Mass Referral List Update. Working with Inland Empire Health Plan (IEHP) on decreasing the skilled nursing facility (SNF) acceptance rates to move patients to the appropriate level of care following their acute stay at ARMC. 	
4. Nursing Update	<p>Sharon Brown, Chief Nursing Officer, reported a Nursing Department Update:</p> <ul style="list-style-type: none"> • Negotiations are ongoing, meeting two [2] days a week. Tentative complete date by end of October 2024. <ul style="list-style-type: none"> ○ Sup. Bacca Jr. asked re: Nurse Practitioner Hiring. • Sharon reported that ARMC has a handful of Nurse Practitioners, but they are hired through our physician contract services not directly hired through ARMC. ARMC is competing with other public hospitals while remaining competitive in Riverside County. • Update: College of the Desert Palm Desert, CA <ul style="list-style-type: none"> • College has not reached out through Education to have clinical placements at ARMC. • Hospital throughput – working on different initiatives to get the patient through the hospital efficiently, reducing the impact on the emergency Room. 	
5. Reports	<p>Katrina S. Shelby and Dr. Tommy Lee presented the following reports, which were received by the JCC members:</p> <ul style="list-style-type: none"> • Compliance, Regulatory, and Accreditation Report for June 1, 2024, - August 31, 2024. <ul style="list-style-type: none"> ○ Compliance Activity ○ Fraud, Waste and Abuse Activity 	

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	<ul style="list-style-type: none"> ○ HIPAA Privacy and Security Report ○ Regulatory and Accreditation Update ● Medical Executive Committee Summary of Performance Improvement Activity for June 1, 2024, - August 31, 2024. 	
6. Public Comment	None	
7. Adjourn to Closed Session	Adjourned to Closed Session at 2:15pm for review of the following Quality Assurance Reports: <ol style="list-style-type: none"> 1. Peer Review Reports/Risk Update for June 1, 2024, - August 31, 2024. 2. Arrowhead Regional Medical Center Performance Improvement Report for June 1, 2024, - August 31, 2024. 3. Quality Management Report Administrative Summary for June 1, 2024 - August 31, 2024. 4. Medical Executive Committee Actions for June 1, 2024 - August 31, 2024. 	
8. Next Meeting of the Joint Conference Committee	Next meeting scheduled for December 19, 2024 @ 3:00pm-4:30pm	
9. Adjournment	The meeting was adjourned at 2:45pm	

Approved by:


 Joe Baca Jr., 5th District Supervisor, Joint Conference Committee Chair

12/19/24
 Date