

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 23, 2025

FROM

JOSHUA DUGAS, Director, Department of Public Health

SUBJECT

Laboratory Testing Revenue Agreement Template

RECOMMENDATION(S)

1. Approve a revenue agreement template to provide laboratory testing services to external agencies, effective upon execution of both parties through September 30, 2030.
2. Authorize the Director of the Department of Public Health to execute the revenue agreement template with individual agencies, on behalf of the County, subject to review by County Counsel.

(Presenter: Joshua Dugas, Director, 387-9146)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

This item will not result in the use of Discretionary General Funding (Net County Cost). Fees for laboratory testing will be charged and collected in accordance with the Department of Public Health's (DPH) fee schedule as authorized under Section 16.0213A(c) of the San Bernardino County Code. DPH will receive revenue to cover the costs of the services provided under the revenue agreement template. Adequate appropriation and revenue have been included in the DPH 2025-26 recommended budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

DPH has provided laboratory testing services to external agencies for approximately 20 years and currently has 12 agreements in place. Medical laboratories and hospitals in need of laboratory testing for human infectious diseases of public health importance often request services from the DPH laboratory as the test is not routinely performed or available in the requesting agency's laboratory, the test requires a higher biosafety level than the agency has available, or DPH is able to provide a faster turnaround on small volume testing than larger commercial laboratories.

On April 21, 2020 (Item No. 35), the Board approved a laboratory testing revenue agreement template for use through September 30, 2025. Approval of this item will allow DPH to establish new agreements with partner agencies and continue to provide laboratory testing services on a fee-for-service basis through September 30, 2030. The partner agencies are invoiced costs for lab services based on the current DPH fee schedule, which are updated July 1 of each year.

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PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek, Deputy County Counsel, 387-5455) on August 26, 2025; and County Finance and Administration (Iliana Rodriguez, Administrative Analyst, 387-4205) on September 8, 2025.

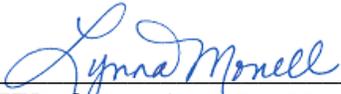
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: September 23, 2025



cc: File - Public Health w/attachment
MBA 09/24/2025