



**Contract Number**

**24-1310 A-1**

**SAP Number**

**4400027656**

**Department of Behavioral Health**

<b>Department Contract Representative</b>	<u>Nathaniel Rodriguez</u>
<b>Telephone Number</b>	<u>(909) 388-0861</u>
<b>Contractor</b>	<u>Inland Valley Drug and Alcohol Recovery Services dba Inland Valley Recovery Services</u>
<b>Contractor Representative</b>	<u>Tina Hughes</u>
<b>Telephone Number</b>	<u>(909) 932-1069</u>
<b>Contract Term</b>	<u>January 1, 2025 through September 30, 2029</u>
<b>Original Contract Amount</b>	<u>\$4,290,134</u>
<b>Amendment Amount</b>	<u>\$2,303,828</u>
<b>Total Contract Amount</b>	<u>\$6,593,962</u>
<b>Cost Center</b>	<u>1018611000</u>
<b>Grant Number (if applicable)</b>	<u>N/A</u>

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1:**

San Bernardino County (County) and Inland Valley Drug and Alcohol Recovery Services dba Inland Valley Recovery Services (Contractor) hereby agree to amend Contract No. 24-1310 as follows:

- I. ARTICLE V FISCAL PROVISIONS, paragraph L, is hereby amended to read as follows:
  - L. The maximum financial obligation under this contract shall not exceed \$6,593,962 for the contract term.

**ATTACHMENTS:**

ADDENDUM IV AGREEMENT FOR THE PROVISION OF SUBSTANCE USE DISORDER AND RECOVERY SERVICES NON-RESIDENTIAL DRUG COURT SERVICES is hereby removed and replaced with ADDENDUM IV AGREEMENT FOR THE PROVISION OF SUBSTANCE USE DISORDER AND RECOVERY SERVICES NON-RESIDENTIAL DRUG COURT SERVICES

SCHEDULE A Planning Estimates and SCHEDULE B Program Budget are hereby added.

II. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF**, the San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

Inland Valley Drug and Alcohol Recovery Services  
dba Inland Valley Recovery Services  
*(Print or type name of corporation, company, contractor, etc.)*

►

\_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

By ► \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS  
DOCUMENT HAS BEEN DELIVERED TO THE  
CHAIRMAN OF THE BOARD

Name \_\_\_\_\_ Tina K. Hughes  
*(Print or type name of person signing contract)*

Title \_\_\_\_\_ Chief Executive Officer  
*(Print or Type)*

Lynna Monell  
Clerk of the Board of Supervisors  
San Bernardino County

By \_\_\_\_\_  
Deputy

Dated: \_\_\_\_\_

Address \_\_\_\_\_ 1260 E. Arrow Hwy, Building E  
\_\_\_\_\_  
Upland, CA 91786

**FOR COUNTY USE ONLY**

Approved as to Legal Form

► \_\_\_\_\_  
Dawn Martin, Deputy County Counsel

Date \_\_\_\_\_

Reviewed for Contract Compliance

► \_\_\_\_\_  
Michael Shin, Administrative Manager

Date \_\_\_\_\_

Reviewed/Approved by Department

► \_\_\_\_\_  
Georgina Yoshioka, Director

Date \_\_\_\_\_

**AGREEMENT FOR THE PROVISION OF  
SUBSTANCE USE DISORDER AND RECOVERY SERVICES  
NON-RESIDENTIAL DRUG COURT SERVICES**

**CONTRACTOR NAME: Inland Valley Drug and Alcohol Recovery Services dba Inland  
Valley Recovery Services**

**A. Contractor shall provide Non-Residential Drug Court services as defined herein to San Bernardino County residents.**

**B. FACILITY LOCATIONS:**

Contractor shall provide the above services in and from the following address(es):

**Inland Valley Drug and Alcohol Recovery Services dba Inland Valley Recovery Services**

**939 N. "D" Street**

**San Bernardino, CA. 92410**

**1076 Santo Antonio Dr., Suite B**

**Colton, CA 92324**

**1874 Business Center Dr.**

**San Bernardino, CA 92408**

**934 N. Mountain Ave**

**Upland, CA 91786**

The locations for services may change in order to best serve the needs of San Bernardino County residents. Any location change shall be approved by the Director or designee, to ensure that all applicable laws and regulations are followed and all contract requirements are met.

**See Attachment VIII for information regarding Non-Residential Drug Court Program Services Drug Court Locations.**

**C. SERVICE DESCRIPTION:**

Contractor shall provide Substance Use Disorder and Recovery Services Non-Residential Drug Court services in accordance with the following description:

1. The San Bernardino County Department of Behavioral Health (DBH), Substance Use Disorder and Recovery Services (SUDRS) have implemented a coordinated network of substance use disorder prevention, treatment and recovery services which are provided through contractors and County

clinics. Contractor agrees that every effort shall be made to make all services available through the coordinated network including its various levels of care: prevention, residential treatment, withdrawal management (detoxification), outpatient, intensive outpatient treatment, early intervention, and medication assisted treatment.

2. Contractor agrees to provide all potential clients access to this network of services and system of care through a consistent evaluation process to determine the appropriate ASAM Criteria level of care.

#### D. DEFINITIONS

1. Adult Drug Court Team (ADCT) - A collaborative team of individuals from multiple disciplines consisting of Court personnel; Judges, Commissioners, Public Defenders, Prosecuting Attorneys, and Court Liaison as well as Mental Health Clinical staff, Probation staff, and/or other possible treatment providers for adults.
2. American Society of Addiction Medicine (ASAM) – A professional society representing over 3,000 physicians and associated professionals dedicated to increasing access and improving the quality of addiction treatment; educating physicians, other medical professionals and the public; supporting research and prevention; and promoting the appropriate role of physicians in the care of clients with substance use disorders.
3. American Society of Addiction Medicine (ASAM) Criteria – A set of guidelines for treatment placement, continued stay, and transfer/discharge of clients with Substance Use Disorders and co-occurring conditions. The ASAM criteria provide separate placement criteria for adolescents and adults to create comprehensive Problem Lists. Adolescent and adult Problem Lists are developed through a multidimensional client assessment over five broad levels of treatment that are based on the degree of direct medical management provided, the structure, safety and security provided, and the intensity of treatment services provided. ASAM's criterion uses six dimensions to create a holistic, bio-psychosocial assessment of an individual to be used for service planning and treatment across all services and levels of care.
4. Care Coordination – A service to assist a client to access needed medical, educational, social, prevocational, vocational, rehabilitative, or other community services. Case management services may be provided by a LPHA or a certified counselor. Case management services may be provided face-to-face, by telephone, or by telehealth with the client and may be provided anywhere in the community.
5. Certified Alcohol and Other Drug (AOD) Counselor - An individual who provides counseling services. Individuals registered or certified pursuant to California Code of Regulations, Title 9, Division 4, Chapter 8.
6. Client – The San Bernardino County resident who will be receiving the services as described.
7. Client Education – Provide research-based education on substance use disorders, treatment, recovery, and associated health risks.
8. Collateral Services – Sessions with therapists or counselors and significant persons in the life of the client, focused on the treatment needs of the client in terms of supporting the achievement of the client's treatment goals. Significant persons are individuals that have a personal, not official or professional, relationship with the client.
9. Co-Occurring Disorders – Concurrent substance use and mental health disorders.

10. Crisis Intervention Services – Contact between a therapist or counselor and a client in crisis. Services shall focus on alleviating crisis problems. “Crisis” means an actual relapse or an unforeseen event or circumstance which presents to the client an imminent threat of relapse. Crisis intervention services shall be limited to the stabilization of the client’s emergency situation.
11. Discharge Services – Process to prepare the client for referral into another level of care, post treatment return or reentry into the community, and/or the linkage of the client to essential community treatment, housing and human services.
12. Drug Medi-Cal (DMC) Program – The state system wherein members receive covered services from DMC-certified substance use disorder treatment providers.
13. Evidence-Based – Programs that have been shown to have positive outcomes through high quality research. An evidenced-based program shall demonstrate the use of a minimum of two evidenced-based practices.
14. Family Therapy – Including a client’s family members and loved ones in the treatment process, and education about factors that are important to the client’s recovery as well as their own recovery can be conveyed. Family members may provide social support to members, help motivate their loved one to remain in treatment and receive help and support for their own family recovery as well.
15. Group Counseling – Contacts in which one or more therapists or counselors treat two or more clients at the same time with a maximum of 12 in the group, focusing on the needs of the individuals served. A client that is 17 years of age or younger shall not participate in-group counseling with any participants who are 18 years of age or older. However, a client who is 17 years of age or younger may participate in group counseling with participants who are 18 years of age or older when the counseling is at a provider’s certified school site. These may be conducted by a substance use counselor or LPHA.
16. Individual Counseling Session – Contact between a client and a therapist or counselor with one (1) individual counseling session lasting up to forty-five (45) minutes. Individual counseling sessions are for treatment specific goals. Time spent charting is not included within the forty-five (45) minute individual counseling session and will be billed as a separate service provision. Services provided in-person, by telephone or by telehealth qualify as Medi-Cal reimbursable units of service and are reimbursed without distinction. These may be conducted by a substance use counselor or LPHA.
17. Intake – A formal process for a client to provide written consent to treatment modalities, where medical necessity criteria are determined, and a client is admitted into a substance use disorder treatment program. Intake includes the evaluation or analysis of substance use disorders; the diagnosis of substance use disorders; and the assessment of treatment needs to provide medically necessary services. Intake may include a physical examination and laboratory testing necessary for substance use disorder treatment. These may be conducted by a substance use counselor or LPHA.
18. Intensive Outpatient Treatment (IOT) (ASAM Level 2.1) – Structured programming services consisting primarily of counseling and education about addiction-related problems a minimum of nine (9) hours with a maximum of 19 hours per week for adults, and a minimum of six (6) hours with a maximum of 19 hours per week for adolescents. Services may be provided in any appropriate setting in the community. Services may be provided in-person, by telephone or by telehealth.
19. Juvenile Drug Court Team (JDCT) - A collaborative team of individuals from multiple disciplines consisting of Court personnel, Judges, Commissioners, Public Defenders, Prosecuting Attorneys,

and Court Liaison as well as Mental Health Clinical staff, Probation staff, and/or other possible treatment providers for juveniles.

20. Licensed Practitioner of the Healing Arts (LPHA) – Includes: Physicians, Nurse Practitioners, Physician Assistants, Registered Nurses, Registered Pharmacists, Licensed Clinical Psychologist (LCP), Licensed Clinical Social Worker (LCSW), Licensed Professional Clinical Counselor (LPCC), and Licensed Marriage and Family Therapist (LMFT) and licensed-eligible practitioners working under the supervision of licensed clinicians.
21. Medical Necessity – For individuals 21 years or older, a service is “medically necessary” or a “medical necessity” when it is reasonable and necessary to protect life, to prevent significant illness or significant disability, or to alleviate severe pain. (W&I Section 14059.5(a))

For individuals under 21 years of age, a service is “medically necessary” or a “medical necessity” if the service is necessary to correct or ameliorate screened health conditions. (W&I Section 14059.5(b)(1))

Members 21 years of age and older must meet one of the following criteria: 1) Have at least one diagnosis from the current Diagnostic and Statistical Manual of Mental Disorders (DSM) for Substance-Related and Addictive Disorders, with the exception of Tobacco-Related Disorders and Non Substance-Related Disorders; OR 2) Have had at least one diagnosis from the current DSM for Substance-Related and Addictive Disorders, with the exception of Tobacco-Related Disorders and Non-Substance Related Disorders, prior to being incarcerated or during incarceration, as determined by substance use history.

Members under the age of 21: Covered services shall include all medically necessary SUD services for individuals under 21 years of age as required pursuant to Section 1396d(r) of Title 42 of the United States Code. Federal Early Periodic Screening, Diagnostic and Treatment (EPSDT) statutes and regulations require States to furnish all Medicaid-coverable, appropriate, and medically necessary services needed to correct and ameliorate health conditions, regardless of whether those services are covered in the state’s Medicaid State Plan. Consistent with federal guidance, services need not be curative or completely restorative to ameliorate a mental health condition, including substance misuse and SUDs. Services that sustain, support, improve, or make more tolerable substance misuse or a SUD are considered to ameliorate the condition and are thus covered as EPSDT services.

22. Medications for Addiction Treatment (MAT) - (also known as medication assisted treatment) for Alcohol Use Disorders (MAT for AUD), for Opioid Use Disorders (MAT for OUD) and Non-Opioid Substance Use Disorders (SUD). Includes all medications approved under section 505 of the Federal Food, Drug, and Cosmetic Act (21 U.S.C. 355) and all biological products licensed under section 351 of the Public Health Service Act (42 U.S.C. 262) to treat opioid use disorders. MAT for OUD may be provided in clinical or non-clinical settings and can be delivered as a standalone service or as a service delivered as part of all levels of care. Medication Services may include prescribing, administering, and monitoring medications used in the treatments or management of SUD and/or withdrawal management not included in the definitions of MAT for OUD or MAT for AUD services.
23. Medication Services – The prescription or administration of medication related to substance use disorder treatment services, or the assessment of the side effects or results of that medication conducted by staff lawfully authorized to provide such services.

24. Outpatient Treatment (ASAM Level 1) – Organized service delivered in which treatment staff provides professionally directed evaluation and treatment of substance use disorders. Counseling services are provided up to 9 hours per week for adults and less than 6 hours per week for youth.
25. Problem List – A list of symptoms, conditions, diagnoses, and/or risk factors identified through assessment, psychiatric diagnoses evaluation, crisis, encounters, or other types of service encounters and updated on an ongoing basis to reflect the current presentation of the client. Provider shall prepare a written Problem List, based upon information obtained in the intake and assessment process.
26. Program – Contractor’s, Provider’s or Vendor’s/Applicant’s overall services described; including but not limited to; the operations, facility, equipment, staff and methodology and modality, etc.
27. Recovery – Recovery is a process of change through which individuals improve their health and wellness, live self-directed lives, and strive to reach their full potential. Recovery is built on access to evidence-based clinical treatment and recovery support services for all populations. The process of recovery is highly personal and occurs via many pathways. It may include clinical treatment, medications, faith-based approaches, peer support, family support, self-care, and other approaches. Recovery is characterized by continual growth and improvement in one’s health and wellness that may involve setbacks. Resilience becomes a key component of recovery because setbacks are a natural part of life.
28. Recovery Services - Are available after the client has completed a course of treatment. Recovery services emphasize the client’s central role in managing their health, use effective self- management support strategies, and organize internal and community resources to provide ongoing self-management support to patients.
29. Registrant Alcohol and Other Drug (AOD) Counselor - An individual who provides counseling services. An individual registered with any certifying organization to obtain certification as an AOD counselor.
30. Stakeholders – Persons or organizations involved with the individual participants, including their families, the Courts, Probation Officers, Parole Agents, Social Services staff, DBH, their employers and others.
31. Substance Use Disorder (SUD) – SUD includes substance abuse and substance dependence. Substance abuse is a maladaptive pattern of substance use manifested by recurrent and significant adverse consequences related to the repeated use of substances. Substance dependence is a cluster of cognitive, behavioral, and physiological symptoms indicating that an individual continues use of substances despite significant substance related problems. SUD Services is the provision of services to prevent or reduce the harm of alcohol and other drugs throughout San Bernardino County through community action, education, support, and collaboration.
32. Substance Use Disorder and Recovery Services (SUDRS) – Refers to the San Bernardino County Department of Behavioral Health – Substance Use Disorder and Recovery Services.
33. The State – The “State and/or applicable State agency” as referenced in this RFP may include the Department of Health Care Services (DHCS), the Department of State Hospitals (DSH), the Department of Social Services (DSS), the Mental Health Services Oversight and Accountability Commission (MHSOAC), the Department of Public Health (CDPH), and the Office of Statewide Health Planning and Development (OSHPD).

34. Treatment – Application of planned procedures to identify and change patterns of behavior that are maladaptive, destructive, and/or injurious to health; or to restore appropriate levels of physical, psychological and/or social functioning.

**E. SPECIFIC RESPONSIBILITIES:**

1. Program Requirements

a. Operation Guidelines

- 1) Contractor shall assess the demographic make-up and population trends of the service area(s) to identify cultural and linguistic needs of the target population. Such assessments are critical to designing and planning for the provision of appropriate and effective services.
- 2) Verify Medi-Cal eligibility for all clients each month the client is enrolled in the program.
- 3) Establish medical necessity through a comprehensive assessment. The initial medical necessity determination shall be provided through a review by a Medical Director or Licensed Practitioner of the Healing Arts (LPHA) who will provide a diagnosis from the Diagnostic and Statistical Manual of Mental Disorders (DSM) for Substance-Related and Addictive Disorders (with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders). After establishing a diagnosis, the ASAM criteria will be applied to determine placement into the appropriate level of care.
  - Medical necessity qualification for ongoing services is to be determined at least every six (6) months through the reauthorization process for clients determined by the Medical Director or LPHA to be clinically appropriate.
- 4) Contractor is to attend all meetings held by DBH Program staff regarding program updates, progress, and changes.

b. Facility Requirements

- 1) Contractor shall provide all facilities, facility management, supplies and other resources necessary to establish and operate the program.
- 2) Provide proper notification (in advance) to DBH if the facility location will change.
- 3) Business Hours: The clinic location shall maintain, at minimum, “normal business hours” (8 a.m. to 5 p.m.) to allow for public access and County/State oversight.  
  
Contractor shall offer clinical services that are sufficient to meet the needs of Drug Court clients enrolled in SUD treatment services.  
  
Contractor shall be required to provide a copy of their clinic schedule upon request.
- 4) Contractor shall provide the following for each clinic by the contract start date and maintain these requirements in good standing throughout the term of any contract issued by the County:
  - a) Current Alcohol and Other Drug (AOD) Certification;
  - b) Drug Medi-Cal Certification;



- c) Business Licenses and/or City/County permits as required; and
  - d) Zoning and Fire clearances as required.
- 5) Facility shall have sufficient space for services, activities, staff and administrative offices as necessary.
- 6) Obtain and/or maintain a facility location that will be appropriate and accessible for the selected service regions, readily accessible by public transportation, be easily accessible to community services, educational resources, health care facilities, and employment opportunities, and shall be in compliance with Americans with Disabilities Act (ADA) and California State Administration Code Title 24.
- 7) First aid supplies shall be maintained and be readily available in the facility.
- c. Regulations and Standards
  - 1) Contractor shall maintain compliance with/and follow all regulations pertaining to the provision of SUD services such as but not limited to: Alcohol and/or Other Drug Program Certification Standards, Youth Treatment Guidelines and Drug Medi-Cal Certification Standards and any other standards and/or regulations as defined by funding source. No formal amendment to a contract is required for new regulations or guidelines to apply.
  - 2) In order to effectively serve clients of San Bernardino County, Contractor shall have the ability to address the most recent threshold languages of the County (i.e., Spanish), whether by implementation of best practice, by having bilingual staff, or as a secondary process by utilizing formal interpreter services. Contractor shall provide professional certified interpreter and translation services as needed for persons with Limited English Proficiency (LEP) and the hearing impaired.
  - 3) Treatment facilities shall be free of alcohol and any non-prescription drugs that could be utilized in an illicit manner; this includes medical and recreational marijuana.
  - 4) Comply with all State and Federal statutes and regulations regarding confidentiality, including but not limited to applicable provisions of Part 2, Title 42 Code of Federal Regulations; Welfare Institutions Code Sections 5328 et. seq., and 14100.2; Sections 11812 of the Health and Safety Code; Title 22, California Code of Regulations Section 51009; and the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
  - 5) Ensure staff/volunteers/interns are knowledgeable about all County policies pertinent to the administration of SUD services such as but not limited to: Timely Access, the DBH Grievance and Appeals system, DBH Notice of Personal/Civil Rights. Contractor shall ensure that grievances are referred to the County in accordance with current policies and procedures. The Procedures consist of items such as:
    - a) DBH SUDRS follows-up on all complaints.
    - b) Strict timelines are followed for complaint resolution.
    - c) Department of Health Care Services (DHCS) can be contacted as well or if complaint remains unresolved.
    - d) DBH Access Unit shall be notified of all complaints/grievances.

A copy of the County DBH Notice of Personal/Civil Rights shall be given to each client upon entry into the program and shall be displayed in an area accessible and conspicuous to all clients and staff/volunteers/interns: **(Attachment I)**.

- 6) Contractor shall ensure all incidents with clients are reported on the "Unusual Occurrence/Incident Report" County Form QM053. **(Attachment VII)** Incidents can be, but are not limited to:
  - a) Dangerous Behavior
  - b) Medical/Injury/Ambulance Transports
  - c) Disturbance/Destruction of Property
  - d) Victimized
  - e) Death
  - f) Dangerous Behavior – Self
  - g) Sexual Behavior or Misconduct
  - h) Other (not listed)

All incidents shall be reported to Contractor supervisory staff immediately. Staff witnessing the incident shall complete the QM053 form. Supervisory staff shall conduct an investigation and complete applicable sections of the QM053 form and submit a copy to the DBH Program Manager/designee by the next working day. If serious Injury to a client; or death or serious injury to employee or member of the general public, it must be reported immediately.

- 7) Establish protocols in the event of Program or Contract termination that provides for the responsible and orderly transition of clients to another DBH approved facility for services. The plan shall include a provision for furnishing DBH with all client information and any documents necessary for this transition.

d. Required Referrals

- 1) Contractor shall refer clients to the appropriate level of care for services that are not provided through the Drug Court program.
- 2) Clients shall be referred promptly for medical and/or psychiatric evaluation when deemed appropriate by staff.
- 3) Contractor shall provide care coordination (case management) services for Drug Court clients. As documented on the Problem List, case management shall provide advocacy and care coordination to physical health, mental health, and transportation, housing, vocational, educational, and transition services for reintegration into the community.
- 4) Contractor shall initiate collaborative community partnerships and service systems. Contractor will establish procedures that will ensure strong, reliable linkages with other community service providers and service organizations for the client's support. These collaborative efforts shall be designed to integrate, coordinate and access necessary support services within the community in order to ensure successful treatment and recovery. These efforts shall help achieve mutual goals espoused by

Federal, State, and County systems to integrate services, prevent relapse through the use of community support services, reduce fragmentation of care and establish better communication and collaboration at all levels, but particularly among local providers and agencies who work with this target population.

2. Adult and Juvenile Drug Court Programs General Descriptions, Responsibilities and Qualifications

The Contractor shall provide Outpatient and Intensive Outpatient Substance Use Disorder Treatment Drug Court services in accordance with the following description:

- a. Contractor will provide SUD treatment to Drug Court clients and also offer integrated co-occurring disorder treatment. At a minimum, Contractor must have the ability to identify underlying co-occurring disorders as well as targeted SUD symptoms and treatment. The importance of combining strategies from the fields of psychiatry and addiction therapies is that the combined strategies can assist in lowering relapse rates, reduce recidivism and foster long-term abstinence.
- b. The San Bernardino County DBH SUDRS provides a coordinated network of substance use prevention, treatment and recovery services which are provided through subcontractors and County clinics. Contractor agrees that every effort shall be made to make all services available through the coordinated network including its various levels of care: prevention, residential treatment, withdrawal management (detoxification), outpatient, intensive outpatient, community-based recovery centers, and Narcotic Treatment Programs.
- c. Eligible clients will have consented to therapeutic treatment as an alternative approach to incarceration for non-violent criminal offenses. It is estimated clients will need approximately 18-20 months of treatment. Services will include treatment recommendations made to the Court; SUD treatment services including services and interventions for co-occurring clients. Providers will provide evidence-based services, fostering recovery and resiliency for adults with mental co-occurring disorders.
- d. A minimum of two evidence-based, age-appropriate models (with supporting evidenced-based curriculum) will be used by all Drug Court programs and program staff shall be adequately trained in the curriculum being utilized at the treatment facility. The evidence-based model is a comprehensive approach integrating therapeutic components of Cognitive Behavioral Therapy, Motivational Interviewing, Marriage and Family Therapy, Contingency Managements, individual and group psycho educational components. In addition, self-help groups or other recovery-conducive groups, and social support are also encouraged program considerations. The integration of all components, as applicable, results in a multi-format program that covers individual and conjoint therapy, early recovery skills, and relapse prevention, family education, social support, and clinical utilization of drug testing. For example, the Matrix Model is an evidence-based treatment model for stimulant drug use disorders. It has been widely used with cocaine and methamphetamine addicts. The Matrix Model is recognized by Substance Abuse and Mental Health Services Administration (SAMHSA), the Center for Substance Abuse Treatment (CSAT), National Institute on Drug Abuse (NIDA), and the Office of National Drug Control Policy and Department of Justice (National Synthetic Action Plan).
- e. The Program Scope of Services must be based on Units of Service. At a minimum, services for Outpatient and IOT Drug Court shall include:

- 1) Screening
  - 2) Assessment
  - 3) Intake
  - 4) Group Counseling
  - 5) Family Therapy
  - 6) Client Education
  - 7) Medication Services
  - 8) Collateral Services
  - 9) Crisis Intervention Services
  - 10) Problem List
  - 11) Discharge Services
  - 12) Health Services
  - 13) Independent Living Skills / Transitional Aged Life Skills
  - 14) Drug Testing
  - 15) Referrals to outside agencies as needed for co-occurring disorders and medical care.
  - 16) Consideration for Medications for Addiction Treatment (MAT) as recommended.
- f. Treatment shall be individualized for each client within the outlined conditions and program requirements, therefore; culture, ethnicity, age, and gender information gathered through the comprehensive assessment process play an important role in developing the Problem List and each client's treatment goals.
  - g. Specific group topics including violence prevention, anger management, victimization issues, and values/moral decision-making skills need to be incorporated into the program as needed, adding gender and cultural perspectives, when relevant. These groups will be provided by qualified staff.
  - h. Additional group topics such as independent living skills can be provided by qualified staff, community member or other outside resources coordinated by the Contractor.
  - i. The Contractor will work closely with the Treatment Court Coordinator to incorporate specific relevant topics into the treatment curriculum to stay current and relevant with current evidenced based treatment practices.
  - j. Contractor shall assign a court liaison to attend all court hearings and needed specialty hearings for referrals and evaluations. Court liaisons shall provide documentation to include written or verbal reports to the court regarding recommendations for suitability of Drug Court Program for newly referred clients and on-going suitability for existing clients.
  - k. Contractor shall provide general and relevant training to staff that addresses treating and understanding forensic populations, legal processes of clients in Adult Drug Courts, proper etiquette in the courtroom and professional demeanor when dealing with Judges, Probation Department, District Attorneys, Public Defenders, other counsel and all other treatment

providers that are a part of the Adult Drug Court Team (ADCT), as set forth by the Adult Drug Court model.

- l. Contractor shall send appropriate staff to on-going local, state, and national trainings as needed to stay up to date on the changes in legislation, funding, treatment modalities, and the 10 key components as well as the drug court standards as recommended by the Steering Committees and Treatment Court Coordinator. **(Attachment V)**
  - m. The Contractor will work closely with the Treatment Court Coordinator to provide technical assistance to the ADCT, on an as needed basis.
3. Adult and Juvenile Drug Court Programs Descriptions

**a. Adult Drug Court Program**

Adult Drug Court is a specialized court given responsibility to handle cases involving substance abusing offenders through comprehensive supervision, drug testing, treatment services and immediate sanctions and incentives. Clients must be minimum 18 years of age to be considered for the program. They are drug tested frequently and must attend SUD treatment and recovery activities and make regular court appearances as required by the Adult Drug Court stipulations and conditions. Drug Court programs bring the weight of all interveners and justice partners/stakeholders (Judges, prosecutors, defense counsel, substance abuse treatment specialist, probation officers, law enforcement and correctional officers, education and vocational experts, community leaders and others) together to constrict the offender to deal with his or her SUD problem from a comprehensive perspective. After voluntarily consenting to the program, individuals referred must meet eligibility and suitability for participation. Evaluations are conducted by the ADCT offering a wide range of treatment options. Clients are placed on formal probation with terms and conditions as well as judicial mandates. Ultimately, the selected treatment provider(s) will work closely with the ADCT to monitor abstinence, program compliance and behavior while in the Drug Court program.

- 1) Adult Drug Court clients shall be considered eligible to participate in Drug Court Program Services if they are at least eighteen (18) years old; and they meet eligibility requirements of the court.

The priority populations shall be:

- Pregnant intravenous drug users
- Pregnant substance abusers
- Intravenous drug users; and
- All other eligible individuals

- 2) The Adult Drug Court Treatment Program shall not exceed 18 months in length.
- 3) The Adult Drug Court Treatment Program shall establish medical necessity through a comprehensive biopsychosocial multidimensional assessment. The initial medical necessity determination shall be provided through a review by a Medical Director or LPHA who will provide a diagnosis from the Diagnostic and Statistical Manual of Mental Disorders (DSM) for Substance-Related and Addictive Disorders (with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders).

After establishing a diagnosis, the ASAM criteria will be applied to determine placement into the appropriate level of assessed services.

- 4) The Adult Drug Court Treatment Program shall provide or arrange round trip transportation to ensure clients attend scheduled court dates.

**Note:** Only drivers licensed for the type of vehicle operated shall be permitted to transport clients. Manufacturers rated seating capacity of vehicles shall not be exceeded. Motor vehicles used to transport clients shall be maintained in safe operating condition.

- 5) The Adult Drug Court Treatment Program shall utilize the implementation of the four-phase program as detailed in paragraph b below and described hereafter, in close cooperation with the ADCT, and other stakeholders. While some of the activities described do not directly involve the Contractor, it is expected that the Contractor will cooperate with the Court and other stakeholders and will provide motivation for the adult client to participate in and complete those activities.

- 6) Each Adult Drug Court District is limited to a maximum capacity of clients at any given time in Drug Court Program Services in phases I through III:

- Rancho Cucamonga = 100 Clients
- Fontana = 75 Clients
- San Bernardino = 85 Clients
- Redlands = 75 Clients
- Big Bear = 25 Clients
- Joshua Tree = 75 Clients
- Victorville = 100 Clients

No minimum or maximum number of referrals or enrollments will be guaranteed by the County. The contractor can request a review of the maximum number of clients that are to be served to increase based on the community need for any Court District. Any increased need would have to be demonstrated by a general needs assessment based on client program referrals and client participation.

- 7) Drug Court structure is based on at minimum two evidence-based models consisting of cognitive behavioral therapy and bio psychosocial curriculum.

- 8) Adult Drug Court Treatment Curriculum

- Phase I: Evidence-based model primary treatment.
- Phase II: Evidence-based model support groups and gender specific groups.
- Phase III: Evidence-based model support groups and/or gender specific groups.
- Phase IV: Evidence-based model Continuing/Aftercare Services

- 9) Adult Group Attendance

- Phase I: Minimum of nine (9) hours per week.

- Phase II: up to nine (9) hours per week.
- Phase III: up to (9) hours per week.
- Phase IV: As medically necessary based on the Problem List.

10) Adult Drug testing: random and observed

- Phase I: Minimum of three (3) times per week.
- Phase II: Minimum of two (2) times per week.
- Phase III: Minimum of one (1) time per week.
- Phase IV: Minimum of once a month

11) Adult Drug Court Program Phase Length

Adult Drug Court Program Services shall be a minimum of 12 months in length but shall not exceed 18 months.

- Phase I: Minimum of fourteen (14) weeks.
- Phase II: Minimum of thirteen (13) weeks.
- Phase III: Minimum of thirteen (13) weeks.
- Phase IV: Maximum of thirty-two (32) weeks, with an option/referral to engage in Recovery Services even if the court has terminated probation.

b. Adult Drug Court Program Phases

- 1) In Phase I, the client will be participating in the Drug Court Treatment Program that is an Intensive Outpatient Treatment Program as defined by ASAM Level 2.1 for a minimum of sixteen (16) consecutive weeks. Face-to-face group activities shall be conducted for a minimum of 90 minutes and an individual face-to-face contact shall be for a minimum of 45 minutes. During this phase, the client shall attend individual counseling, group counseling, and be provided crisis intervention services when necessary. The client shall also attend three (3) weekly outside self-help groups of his/her choice. A Problem List will be completed within the first 30 days in this Phase. The client shall be randomly drug tested a minimum of three (3) times per week. All drug testing is in a controlled environment where the client is observed. A collected client fee of \$15 per week is to be paid to the Contractor.
- 2) In Phase II, the client continues participating in the Drug Court Treatment Program that is an Intensive Outpatient Treatment Program as defined by ASAM Level 2.1 for a minimum of eight (8) weeks. Face-to-face group activities shall be conducted for a minimum of 90 minutes and an individual face-to-face contact shall be for a minimum of 45 minutes. During this phase, the program shall incorporate age appropriate evidenced-based curriculum addressing relapse prevention, reasoning, and recovery (may include gender specific groups). The client shall attend two (2) weekly outside self-help groups of his/her choice. The client shall be randomly drug tested a minimum of two (2) times per week. All drug testing is in a controlled environment where the client is observed. A collected client fee of \$15 per week is to be paid to the Contractor.

- 3) In Phase III, the client will transition and be participating in the Drug Court Treatment Program that is an Outpatient Treatment Program as defined by ASAM Level 1. Phase III will provide support to the client who struggled in the early stages of recovery. Relapse prevention, reasoning and recovery portion shall continue in this outpatient level of care and will introduce the social skills development portion of the program. The client must be seeking employment (or be employed) or be involved in an education or vocational program or any other full time schedule approved by the ADCT and appear in court at least once a month or as required by the ADCT. The client shall attend three (3) weekly self-help groups of his/her choice. The client shall continue to be randomly drug tested a minimum of one (1) time per month. All drug testing is in a controlled environment where the client is observed. A collected client fee of \$15 per week is to be paid to the Contractor.
- Program fees must be current in order for the client to graduate from phase III.
  - In order to graduate from phase III, the client must also participate in a pre-completion interview with the ADCT. Prior to the interview, the client must answer in writing a series of questions that address his/her long and short term goals, support systems, engagement in the community, employment/education course/vocational training, and how he/she is going to maintain ongoing abstinence.
  - Phase III is available to those who had a relapse and have not yet met the minimum six (6) month abstinence requirement from drug/alcohol use.
  - Phase III is also available to those who have reached six (6) months abstinence yet have not obtained employment or a full time schedule of a productive person.
- 4) In Phase IV Recovery Services, there is no minimum weekly hour requirement, services are provided as medically necessary based on the Problem List and provided by the Drug Court Treatment program. Recovery Services length of time is up to 38 weeks at the discretion of the ADCT. Tracking the clients will be a multi-level responsibility between probation/law enforcement, and Contractor. Participation may include the following groups: Drug Education, Relapse Prevention/Aftercare, Parenting, Life Skills, Family Support, and Smoking Cessation. The client shall attend three (3) weekly self-help groups of his/her choice. The client shall continue to be randomly drug tested by Contractor once a month. All drug testing is in a controlled environment where the client is observed. A collected client fee of \$15 per month is to be paid to the Contractor.
- 5) Adult Drug Court Graduation will be based on:
- Minimum of six (6) months abstinence from drugs and/or alcohol.
  - A full-time schedule of employment, education, vocational training or another purpose which the ADCT determines to be beneficial to client success.
  - Full payment of treatment fees.
  - Completion of the treatment goals as indicated on the client's Problem List.



c. **Juvenile Drug Court Program**

Juvenile drug court programs provide intensive judicial intervention and rigorous community supervision of juveniles involved in substance abuse that is not generally available through the traditional juvenile court process. With the growing prevalence of substance abuse among juveniles and the complexity of their treatment, which must involve both the youth and his or her living environment, the traditional juvenile justice process may be unable to effectively address the totality of the problem that leads juveniles to commit drug offenses. The juvenile drug court approach is designed to fill this gap by providing immediate and continuous court intervention and support in the lives of youth using drugs or involved in family situations in which SUDs is present. This intervention includes requiring the youth to begin treatment, submit to frequent drug testing, appear at regular and frequent court status hearings, and comply with other court conditions geared to provide accountability, rehabilitation, long-term sobriety, and cessation of criminal activity.

- 1) Juvenile Drug Court clients shall be considered eligible to participate in Drug Court Program Services if they are juvenile offenders between the ages of twelve (12) years and seventeen (17) years of age and meet the eligibility requirements of the court.
- 2) The Juvenile Drug Court Treatment Program shall be a minimum of eight (8) months in length.

The Juvenile Drug Court Treatment Program shall utilize the implementation of the four-phase program as detailed below and described hereafter, in close cooperation with the Juvenile Drug Court Team (JDCT), and other stakeholders. While some of the activities described do not directly involve the Contractor, it is expected that the Contractor will cooperate with the Court and other stakeholders and will provide motivation for the juvenile client to participate in and complete those activities.

- 3) Each Juvenile Court Treatment Program shall establish medical necessity through a comprehensive biopsychosocial multidimensional assessment. The initial medical necessity determination shall be provided through a review by a Medical Director or LPHA who will provide a diagnosis from the Diagnostic and Statistical Manual of Mental Disorders (DSM) for Substance-Related and Addictive Disorders (with the exception of Tobacco-Related Disorders and Non-Substance-Related Disorders). After establishing a diagnosis, the ASAM criteria will be applied to determine placement into the appropriate level of assessed services.
- 4) Each Juvenile Court Treatment Program shall refer clients to the appropriate ASAM criteria level of care for services that are not provided through the Outpatient Treatment and/or IOT Drug Court provider.
- 5) Each Juvenile Court Treatment Program shall provide or arrange round trip transportation to ensure clients attend scheduled court dates.

**Note:** Only drivers licensed for the type of vehicle operated shall be permitted to transport clients. Manufacturers rated seating capacity of vehicles shall not be exceeded. Motor vehicles used to transport clients shall be maintained in safe operating condition.

- 6) Each Juvenile Court District is limited to a maximum capacity of clients at any given time in Drug Court Program Services:

- Rancho Cucamonga= 20 Clients
- San Bernardino = 20 Clients
- Victorville = 20 Clients

No minimum or maximum number of referrals or enrollments will be guaranteed by the County.

The contractor can request a review of the maximum number of clients that are to be served to increase based on community needs for any Juvenile Court District. Any increased need would have to be demonstrated by a general needs assessment based on client program referrals and client participation.

- 7) Utilization of at minimum two evidence-based models will be used for all Drug Courts. Drug Court structure is based on an evidence-based model of cognitive behavioral therapy and bio psychosocial curriculum.
- 8) Juvenile Drug Court Treatment Curriculum
  - Phase I: Evidence-based model primary treatment.
  - Phase II: Evidence-based model support groups and gender specific groups.
  - Phase III: Evidence-based model support groups and/or gender specific groups.
  - Phase IV: Evidence-based model Continuing/Aftercare Services.
- 9) Juvenile Individual/Group Attendance
  - Phase I: Minimum of six (6) hours per week
  - Phase II: Less than six (6) hours per week
  - Phase III: Less than six (6) hours per week
  - Phase IV: No minimum requirement, as medically necessary based on the Problem List.
- 10) Juvenile Drug testing
  - Phase I: The client shall be randomly drug tested frequently as determined by the JDCT. All drug testing is in a controlled environment where the client is observed (must attain 30 days of consecutive abstinence to be eligible for Phase II)
  - Phase II: The client shall be randomly drug tested frequently as determined by the JDCT. All drug testing is in a controlled environment where the client is observed (must attain 45 days of consecutive abstinence to be eligible for Phase III)
  - Phase III: The client shall be randomly drug tested frequently as determined by the JDCT. All drug testing is in a controlled environment where the client is observed (must attain 55 days of consecutive abstinence to be eligible for Phase IV)
  - Phase IV: The client shall be randomly drug tested frequently as determined by the JDCT. All drug testing is in a controlled environment where the client

is observed (must attain 60 days of consecutive abstinence to be eligible for graduation)

**d. Juvenile Drug Court Program Phases**

- 1) In Phase I the client will be participating in the Drug Court Treatment Program that is an Intensive Outpatient Treatment Program as defined by ASAM Level 2.1 (for the adolescent population), for a minimum of 60 days. Face-to-face group activities shall be conducted for a minimum of 90 minutes and an individual face-to-face contact shall be for a minimum of 45 minutes. During this phase, the client shall attend individual counseling, group counseling, and be provided crisis intervention services when necessary. The client shall also attend three (3) weekly outside self-help groups of his/her choice. A Problem List will be completed within the first 30 days in this Phase. Frequent and observed drug testing will be completed as determined by the JDCT (Juvenile must attain 30 days of abstinence to be eligible for Phase II)
- 2) In Phase II, the client will be participating in the Drug Court Treatment Program that is an Intensive Outpatient Treatment Program as defined by ASAM Level 2.1 (for the adolescent population), for a minimum of 60 days. Face-to-face group activities shall be conducted for a minimum of 90 minutes and an individual face-to-face contact shall be for a minimum of 45 minutes. During this phase, the program shall incorporate age appropriate evidenced-based curriculum addressing relapse prevention, reasoning, and recovery (may include gender specific groups). The client shall be encouraged to attend two (2) weekly outside self-help groups of his/her choice. Frequent and observed drug testing will be completed as determined by the JDCT (Juvenile must attain 45 days of consecutive of abstinence to be eligible for Phase III).
- 3) In Phase III, the client will transition and be participating in the Drug Court Treatment Program that is an Outpatient Treatment Program as defined by ASAM Level 1 (for the adolescent population), for a minimum of 60 days. Face-to-face group activities shall be conducted for a minimum of 90 minutes and an individual face-to-face contact shall be for a minimum of 45 minutes. Relapse prevention, reasoning and recovery portion shall continue in this outpatient level of care and will introduce the social skills development portion of the program. Frequent and observed drug testing will be completed as determined by the JDCT (Juvenile must attain 55 days of consecutive of abstinence to be eligible for Phase IV)
- 4) In Phase IV, Recovery Services, there is no minimum weekly hour requirement, services are provided as medically necessary based on the Problem List and provided by the Drug Court Treatment program, for a minimum of 60 days. Face-to-face group activities shall be conducted for a minimum of 90 minutes and an individual face-to-face contact shall be for a minimum of 45 minutes. Frequent and observed drug testing will be completed as determined by the JDCT (Juvenile must attain 60 days of consecutive of abstinence to be eligible for graduation)

Juvenile Graduation will be based on:

- Minimum of 60 days of continuous abstinence from drugs and/or alcohol.
- Completion of the treatment goals as indicated on the client's Problem List.

**4. Adult and Juvenile Drug Court Programs Collateral Activities and Services**

As part of the Drug Court Key Components, the Contractor will participate in the following services which relate to specific elements of the Drug Court Key Components:

**a. Educational/Vocational Services (Drug Court Key Component #10)**

- 1) For Adult Drug Courts, The Contractor will secure the assistance of community resources such as community colleges and Adult Learning Centers to provide literacy classes, GED classes, Certificates of Completion, ESL classes and a High School Diploma Program for those who have not completed high school. (approximately 65% projected).
- 2) For Juvenile Drug Courts, the Contractor will secure the assistance of community resources and if available, School Resource Officers, School Probation Officers and assigned Juvenile Drug Court Probation Officer to obtain youth's educational records and history of behavior that has affected the youth's ability to function and be successful at school. This should include any available records that show the youth having or needing an IEP (Individualized Education Plan).
- 3) Through a signed authorization (Release of Information), the case manager will track the client's attendance and participation in educational activities. This information will be passed on to the appropriate Drug Court Team (DCT) at the case conference hearings at the court.
- 4) Education is a high priority with the Drug Court Program. Under the guidance of the Drug Court Judges and with the recommendations from the appropriate Drug Court Team, every effort is made to assist clients in seeking and receiving resources to help fund educational expenses.
  - During Phase I, the case manager will identify client's educational needs utilizing a biopsychosocial multidimensional assessment. Educational goals will be identified on the Problem List.
  - Each Drug Court will assist clients with seeking resources to obtain funds necessary to help fund educational expenses to assist in achieving educational goals.
  - Case managers will provide referrals to local community programs which may assist the client in achieving educational goals, such as local libraries for computer skills courses, tutoring services, ESL courses if needed.
  - The case manager will assist the client in enrolling in the appropriate level of education.

**b. Collateral Services**

- 1) The case manager will be responsible for working with the clients to identify their collateral service needs and will ensure that they are met. Use of community services, such as sober living (aka; transitional housing or recovery homes) housing and public transportation, is encouraged.
- 2) The Contractor will assist the client in accessing all the primary and ancillary services needed during the Drug Court Program tenure. As needs emerge, clients will be

promptly referred for medical care, psychiatric evaluation and therapy, job training, employment, education, legal assistance, transportation and childcare. Referrals will be made and service use coordinated by the Contractor, case managers, counselors and Probation Officers.

- 3) For pregnant and parenting clients, access to public housing, transportation, childcare, community service and other collateral services will be assessed and referrals to appropriate Public Health and Community Service agencies will be made.

c. Care Coordination (Drug Court Key Component #8)

- 1) Care Coordination will be provided by the Contractor to ensure continuity of care, transitions of care and consistency throughout the program.
- 2) The case managers will provide the initial assessment, coordinate the development of the clients' Problem List and meet weekly with clients in Phase I of the program. Monitoring of the Problem List and client progress will be done on an ongoing basis (every 30 days) and includes the entire DCT at regular intervals.
- 3) The case manager/counselors and collateral staff will meet weekly to discuss client progress and will monitor reviews. Typically, each case manager will be responsible for 25-25 clients.
- 4) The case manager will be responsible for ensuring that collateral services are provided as needed and that clients attend specialized groups or individual counseling sessions.
- 5) The case manager will also ensure that all progress reports are maintained and provided to the DCT on a weekly basis.

d. Judicial Supervision (Drug Courts Key Component #7)

- 1) Through a regularly scheduled Court Calendar and trained Drug Court Judge, judicial supervision begins at the arraignment and continues throughout the program. The DCT will meet for Drug Court Status Hearings (depends on the District- some courts do not meet on a weekly basis). Prior to each hearing, the DCT will hold case conferences to review each client scheduled to appear that day. Progress reports generated by the treatment Provider will provide the DCT with the updated progress of the client.
- 2) Clients typically appear before the Judge weekly (depending on Jurisdiction) during the first 7-10 weeks of the program. Throughout the rest of Phases I and II, judicial appearances will be based upon: 1) client progress; 2) counselor recommendation; 3) level of functioning; 4) court team approval.
- 3) Court appearances may be reduced to every 3-5 weeks during Phase III. Additional team conferences and client meetings with the DCT will be held when there is a significant change in the client situation. Known obstacles such as positive alcohol/drug test, change in the family status, marital, living or employment situation or some other stressful event could result in a temporary increase in judicial supervision until the client stabilizes. Clients participating in Continuing/Aftercare will be required to attend Court as recommended by the DCT.

- 4) The role of the DCT is to fully evaluate the client's progress, examine the need for incentives and sanctions or other treatment interventions, and to come to a consensus and appear as a united front in the courtroom regardless of the personal opinions of individual team members.
  - 5) Others who might participate in the case conferences are Public Health Nurses as requested by the Court or attorney, law enforcement officers dedicated to the Drug Court, employment counselors, therapists, or others who have a positive vested interest in the case and have a Release of Information signed by the client, as requested by Court.
  - 6) It is the responsibility and ability of the DCT to recommend, endorse, and adopt individualized treatment recommendations, as long as they follow best treatment practices, are acceptable to the legal system, and can operate within the program's capabilities and capacity.
- e. Drug Testing (Drug Courts Key Component #5)
- 1) Clients once accepted into the program will be tested for substance use frequently at any time and any place either by Probation Officers or Treatment Providers (in treatment) throughout the entirety of the program.
  - 2) Urine drug testing will be observed by the staff (assigned accordingly by their scope of practice) to ensure freedom from errors.
  - 3) Contractor will make sure that staff is trained properly in administering and providing adequate information and following the drug testing policy set forth by the agency.
  - 4) Contractor will make sure that staff is trained in properly documenting the outcomes of these drug tests including any requests for lab verifications.
  - 5) Contractor will make sure that staff attending court are trained in proper procedures and protocol to submit such testing results to the DCT as these results could potentially lead to custody time or a sanction for the client.
  - 6) Contractor will make sure they have a proper process to request lab tests from a third-party agency that will be providing a quick and swift turn-around in order to have that information available for the next court hearing (if possible).
- f. Additional Collateral Services - Juvenile Drug Court Program (**Juvenile Program only**)
- 1) Phase I: Frequent and observed drug testing (it is recommended that juvenile must attain 30 days of abstinence to be eligible for Phase II)
  - 2) Phase II: Frequent and observed drug testing (it is recommended that juvenile must attain 45 days of consecutive abstinence to be eligible for Phase III)
  - 3) Phase III: Frequent and observed drug testing (it is recommended that juvenile must attain 55 days of consecutive abstinence to be eligible for Phase IV)
  - 4) Phase IV: Frequent and observed drug testing (it is recommended that juvenile must attain 60 days of consecutive abstinence to be eligible for graduation)
  - 5) Drug tests are administered on-site.

- 6) Case managers and/or drug testing technicians schedule the drug tests and are responsible for observing the tests (85 – 95%). This helps to guard against tampering and adulteration.
  - 7) Clients call an “800” number daily to see if they are scheduled to provide a drug test. Clients can expect random and for-cause drug tests to be scheduled.
  - 8) Clients may be randomly selected based on the phase of the program they are participating in and/or based on the counselor’s recommendation.
  - 9) Turnaround time for results is immediate or within 24 hours unless specimen is sent to a lab for confirmation.
  - 10) Oral, fluid testing, urine analysis presumptive testing and on-site lab testing is considered acceptable.
5. Adult and Juvenile Drug Court Programs Service Coordination and Quality Assurance
- a. SUDRS shall monitor the progress and quality of care afforded each individual client through a quality improvement process in addition to an analysis of other client information made available through the computerized management information system. The Contractor shall ensure that each client receives service at the appropriate level of care as determined by the clinical application of the ASAM criteria after assessment.
  - b. The Contractor shall establish outpatient and/or IOT treatment services according to the most recent version of the Alcohol and/or Other Drug Program Treatment Certification Standards.
  - c. The Contractor shall maintain accurate and adequate client records including Problem Lists, counseling notes, medical records, and other data affecting clients’ treatment according to standards identified therein. The Contractor shall retain documents for at least ten (10) years after clients have been discharged from the program.
  - d. Contractor must have a location that is accessible by public transportation and approved by DBH.
  - e. Evaluation Requirements – Contractor is required to participate in a countywide evaluation system to evaluate prevention, treatment, and recovery programs.
  - f. Contractor is required to complete pre & post tests for curriculum.
  - g. Evaluation Plan – Contractor must have a program evaluation plan that assesses the achievement of each objective for their project, including process and outcome measures. It must describe how program operations and activities will be measured and what data will be utilized in determining the effectiveness of program services. It must also describe the selection of instruments to be used, including appropriateness with respect to cultural sensitivity and relevance to the specific population that the program will target. The evaluation plan must be approved by the County.
  - h. The Contractor’s personnel will possess appropriate licenses and certificates and will meet qualifications as prescribed by Title 9 of the California Code of Regulations as are required for the types of services Contractor shall perform. The Contractor will obtain, maintain and comply with all necessary government authorizations, permits and licenses required to conduct its operations. In addition, the Contractor will comply with all applicable Federal,

State and local laws, rules, regulations and orders in its operations, including compliance with all applicable safety and health requirements as to the Contractor's employees.

- i. Contractor must have clients complete a Drug Court Client Satisfaction Survey bi-annually and the completed surveys must be submitted to DBH, within 45 days of the completed survey period. Completed surveys are sent to the DBH SUDRS 658 E. Brier Dr., Suite 250, San Bernardino CA 92415-0026 (**See Attachment VI**).

6. Program Staff Requirements

- a. Staffing levels and qualifications shall be appropriate to meet the needs of the clients. Professional staff shall be licensed, registered, certified or recognized under California scope of practice statutes. Professional staff shall provide services within their individual scope of practice and receive supervision required under their scope of practice laws. Licensed Practitioners of the Healing Arts (LPHA) include:
  - 1) Physicians,
  - 2) Nurse Practitioners,
  - 3) Physician Assistants,
  - 4) Registered Nurses,
  - 5) Registered Pharmacists,
  - 6) Licensed Clinical Psychologist (LCP),
  - 7) Licensed Clinical Social Worker (LCSW),
  - 8) Licensed Professional Clinical Counselor (LPCC),
  - 9) Licensed Marriage and Family Therapist (LMFT)
  - 10) Licensed-eligible practitioners working under the supervision of licensed clinicians
- b. Program staffing levels must meet current requirements of the State. Program staff must also meet the current State certification/licensing requirements.
- c. All staff providing treatment services will be regular paid employees, interns or volunteers. Interns and volunteers must be supervised by regular staff. Participants of the program may not substitute for regular staff, interns or volunteers.
- d. A minimum of one (1) on-site staff member will be certified in cardiopulmonary resuscitation (CPR) and Basic First Aid to provide coverage at all times clinics are open for services.
- e. Staff shall have specific training and/or expertise in SUD treatment in accordance with state requirements. Primary service delivery staff must be registered/certified by a State approved organization.
- f. Staff shall be trained to provide assessment and evaluations; shall be familiar with approved and trained in ASAM criteria, Outpatient and/or IOT services, referral services; and shall have the expertise in crisis intervention, psychosocial assessment, and Problem Listing, if required, based on their staff position and scope of responsibility.
- g. At a minimum, all Selected Contractor management and staff conducting assessments shall complete two (2) ASAM e-Training modules:
  - 1) ASAM Multidimensional Assessment



2) From Assessment to Service Planning and Level of Care

A third module is recommended, but shall not be mandatory:

3) Introduction to the ASAM criteria

h. At least thirty (30) percent of staff providing counseling services must be licensed or certified pursuant to Title 9, Section 13010 of the California Code of Regulations (CCR) and all other counseling staff shall be registered pursuant to Section 13035.

i. All licensed, certified or registered counseling staff shall enter their registration or certification information in the DBH Staff Master which is accessible at:

<https://staffmasterworksheet.dbh.sbcounty.gov/>

Shall update registration or certification via the DBH Staff Master Update at:

<https://staffmaster.dbh.sbcounty.gov/>

j. A written Code of Conduct must be established for all employees, volunteers, interns and the Board of Directors which shall include, but not be limited to, an oath of confidentiality; standards related to the use of drugs and/or alcohol; staff-client relationships; prohibition of any type of sexual conduct with clients; and conflict of interest. A copy of the Code of Conduct will be provided to each client upon admission to treatment and to each employee and will be posted in the facility.

k. In order to effectively serve the residents of San Bernardino County, Contractor staffing must include bilingual capability whether by implementation of best practice by having bilingual staff, or as a secondary process of utilizing formal interpreter services. Languages served must include the most recent threshold languages of the County in which services are provided, with the ability to refer other Limited English Proficiency (LEP) clients to appropriate providers in the area. Contractor shall also make available culturally competent curriculum in the most recent threshold languages and document in the client's file their primary and preferred language.

7. Administrative Requirements

a. Contractor must have the ability to maintain adequate files and records and meet statistical reporting requirements.

b. Contractor must have the administrative and fiscal capability to provide and manage the proposed services and to ensure an adequate audit trail.

**F. SERVICE COORDINATION AND QUALITY ASSURANCE**

DBH-SUDRS Administration shall monitor the progress and quality of care afforded each individual client through a quality improvement process in addition to an analysis of other client information made available through the computerized management information system. Contractor shall ensure that each client receives service at the appropriate ASAM Criteria level of care as determined by the comprehensive biopsychosocial assessment and continued evaluation of the individual client's needs. Contractor may appeal any recommended level of care through DBH-SUDRS Administration.

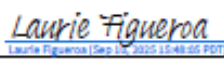
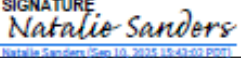
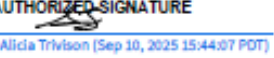
---END OF ADDENDUM---

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY25/26 (10/1/25-6/30/26)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	934 N. Mountain Ave. A-D	Title:	Director of Finance
	Upland, CA 91786 (West Valley)	Date Prepared:	9/10/2025
Provider Number (36xx):	36AC		

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 277,802	\$ -	\$ 69,451	\$ 347,253
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 277,802	\$ -	\$ 69,451	\$ 347,253
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 27,780		\$ 6,945	\$ 34,725
	Units of Service	412		103	514
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 72,229		\$ 18,057	\$ 90,286
	Units of Service	1,070		268	1,338
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 41,670		\$ 10,418	\$ 52,088
	Units of Service	617		154	772
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 108,343		\$ 27,088	\$ 135,429
	Units of Service	1,605		401	2,006
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 5,556		\$ 1,389	\$ 6,945
	Units of Service	82		21	103
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 8,334		\$ 2,084	\$ 10,418
	Units of Service	123		31	154
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 5,556		\$ 1,389	\$ 6,945
	Units of Service	82		21	103
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 8,334		\$ 2,084	\$ 10,418
	Units of Service	123		31	154
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 277,802	\$ 0	\$ 69,451	\$ 347,253
	Units of Service	4,116	0	1,029	5,144

\* Round Costs to nearest dollar

APPROVED:		
	Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE	PRINTED NAME	DATE
	Natalie Sanders	09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	PRINTED NAME	DATE
	Alicia Trivison	09/10/25
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment			
MediCal Asst Prgm	93.778	DMC	DHHS

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY26/27 (7/1/26-6/30/27)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	934 N. Mountain Ave. A-D	Title:	Director of Finance
	Upland, CA 91786 (West Valley)	Date Prepared:	9/10/2025
Provider Number (36xx):	36AC		

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 370,405	\$ -	\$ 92,601	\$ 463,007
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 370,405	\$ -	\$ 92,601	\$ 463,007
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 37,041		\$ 9,260	\$ 46,301
	Units of Service	549		137	686
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 96,305		\$ 24,078	\$ 120,382
	Units of Service	1,427		357	1,783
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 55,561		\$ 13,890	\$ 69,451
	Units of Service	823		206	1,029
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 144,458		\$ 36,115	\$ 180,573
	Units of Service	2,140		535	2,675
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 7,408		\$ 1,852	\$ 9,260
	Units of Service	110		27	137
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 11,112		\$ 2,778	\$ 13,890
	Units of Service	165		41	206
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 7,408		\$ 1,852	\$ 9,260
	Units of Service	110		27	137
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 11,112		\$ 2,778	\$ 13,890
	Units of Service	165		41	206
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
<b>SUMMARY OF ALL SERVICES</b>					
	Total Costs	\$ 370,405	\$ 0	\$ 92,601	\$ 463,007
	Units of Service	5,487	0	1,372	6,859

\* Round Costs to nearest dollar

<b>APPROVED:</b>	<u>Laurie Figueroa</u> <small>Laurie Figueroa (Sep 10, 2025 15:54:13 PDT)</small>	Laurie Figueroa	09/10/25
<b>PROVIDER AUTHORIZED SIGNATURE</b>	<u>Natalie Sanders</u> <small>Natalie Sanders (Sep 10, 2025 15:56:17 PDT)</small>	PRINTED NAME Natalie Sanders	DATE 09/10/25
<b>DBH FISCAL SERVICES AUTHORIZED SIGNATURE</b>	<u>Alicia Trivison</u> <small>Alicia Trivison (Sep 10, 2025 15:57:30 PDT)</small>	PRINTED NAME Alicia Trivison	DATE 09/10/25
<b>DBH PROGRAM MANAGER or DESIGNEE SIGNATURE</b>		PRINTED NAME	DATE

<b>Federal funds include:</b>			
<b>CFDA title</b>	<b>CFDA No.</b>	<b>Award Name</b>	<b>Federal Agency</b>
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment	93.778	DMC	DHHS

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY27/28 (7/1/27-6/30/28)

Contractor Name: Inland Valley Recovery ServicesPrepared by: Laurie FigueroaFacility Address: 934 N. Mountain Ave. A-DTitle: Director of FinanceUpland, CA 91786 (West Valley)Date Prepared: 9/10/2025Provider Number (36xx): 36AC

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 370,405	\$ -	\$ 92,601	\$ 463,007
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 370,405	\$ -	\$ 92,601	\$ 463,007
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 37,041		\$ 9,260	\$ 46,301
	Units of Service	549		137	686
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 98,305		\$ 24,078	\$ 120,382
	Units of Service	1,427		357	1,783
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 55,561		\$ 13,890	\$ 69,451
	Units of Service	823		208	1,029
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 144,458		\$ 36,115	\$ 180,573
	Units of Service	2,140		535	2,675
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 7,408		\$ 1,852	\$ 9,260
	Units of Service	110		27	137
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 11,112		\$ 2,778	\$ 13,890
	Units of Service	165		41	206
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 7,408		\$ 1,852	\$ 9,260
	Units of Service	110		27	137
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 11,112		\$ 2,778	\$ 13,890
	Units of Service	165		41	206
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 370,405	\$ 0	\$ 92,601	\$ 463,007
	Units of Service	5,487	0	1,372	6,859

\* Round Costs to nearest dollar

APPROVED: <u>Laurie Figueroa</u> <small>Laurie Figueroa (Sep 25, 2025 15:49:34 PDT)</small>	Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE <u>Natalie Sanders</u> <small>Natalie Sanders (Sep 25, 2025 15:45:25 PDT)</small>	Natalie Sanders	09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE <u>Alicia Trivison</u> <small>Alicia Trivison (Sep 10, 2025 15:42:28 PDT)</small>	Alicia Trivison	09/10/25
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment	93.778	DMC	DHHS
MediCal Asst Prgrm			

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY28/29 (7/1/28-6/30/29)

Contractor Name: Inland Valley Recovery Services	Prepared by: Laurie Figueroa
Facility Address: 934 N. Mountain Ave. A-D	Title: Director of Finance
Upland, CA 91786 (West Valley)	Date Prepared: 9/10/2025
Provider Number (36xx): 36AC	

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 370,405	\$ -	\$ 92,601	\$ 463,007
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 370,405	\$ -	\$ 92,601	\$ 463,007
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 37,041		\$ 9,260	\$ 46,301
	Units of Service	549		137	686
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 98,305		\$ 24,076	\$ 120,382
	Units of Service	1,427		357	1,783
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 55,561		\$ 13,890	\$ 69,451
	Units of Service	823		208	1,029
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 144,458		\$ 36,115	\$ 180,573
	Units of Service	2,140		535	2,675
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 7,408		\$ 1,852	\$ 9,260
	Units of Service	110		27	137
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 11,112		\$ 2,778	\$ 13,890
	Units of Service	165		41	206
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 7,408		\$ 1,852	\$ 9,260
	Units of Service	110		27	137
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 11,112		\$ 2,778	\$ 13,890
	Units of Service	165		41	206
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	SUMMARY OF ALL SERVICES				
	Total Costs	\$ 370,405	\$ 0	\$ 92,601	\$ 463,007
	Units of Service	5,487	0	1,372	6,859

\* Round Costs to nearest dollar

APPROVED: <u>Laurie Figueroa</u> <small>Laurie Figueroa (Sep 10, 2025 15:50:06 PDT)</small>	Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE <u>Natalie Sanders</u> <small>Natalie Sanders (Sep 10, 2025 15:50:06 PDT)</small>	PRINTED NAME Natalie Sanders	DATE 09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE <u>Alicia Trivison</u> <small>Alicia Trivison (Sep 10, 2025 15:58:02 PDT)</small>	PRINTED NAME Alicia Trivison	DATE 09/10/25
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment	93.778	DMC	DHHS
MediCal Asst Prgm			



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY29/30 (7/1/29-6/30/29)

Contractor Name: Inland Valley Recovery ServicesPrepared by: Laurie FigueroaFacility Address: 934 N. Mountain Ave. A-DTitle: Director of FinanceUpland, CA 91786 (West Valley)Date Prepared: 9/10/2025Provider Number (36xx): 36AC

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 92,603	\$ -	\$ 23,151	\$ 115,754
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 92,603	\$ -	\$ 23,151	\$ 115,754
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 9,260		\$ 2,315	\$ 11,575
	Units of Service	137		34	171
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 24,077		\$ 6,019	\$ 30,096
	Units of Service	357		89	446
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 13,890		\$ 3,473	\$ 17,363
	Units of Service	206		51	257
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 36,115		\$ 9,029	\$ 45,144
	Units of Service	535		134	669
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 1,852		\$ 463	\$ 2,315
	Units of Service	27		7	34
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - IOT Case Management	\$ 2,778		\$ 695	\$ 3,473
	Units of Service	41		10	51
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,852		\$ 463	\$ 2,315
	Units of Service	27		7	34
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	Cost - Group Counseling	\$ 2,778		\$ 695	\$ 3,473
	Units of Service	41		10	51
	Interim Rate	\$ 67.50	\$ 0.00	\$ 67.50	\$ 68.00
	SUMMARY OF ALL SERVICES				
	Total Costs	\$ 92,603	\$ 0	\$ 23,151	\$ 115,754
	Units of Service	1,372	0	343	1,715

\* Round Costs to nearest dollar

APPROVED:			
<u>Laurie Figueroa</u>	Laurie Figueroa		09/10/25
PROVIDER AUTHORIZED SIGNATURE		PRINTED NAME	DATE
<u>Natalie Sanders</u>	Natalie Sanders		09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE		PRINTED NAME	DATE
<u>Alicia Trivison</u>	Alicia Trivison		09/10/25
DBH PROGRAM MANAGER OR DESIGNEE SIGNATURE		PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse Prevention & Treatment	93.959	SABG	SAMHSA
MediCal Asst Prgm	93.778	DMC	DHHS

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY25/26 (10/1/25-9/30/26)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	834 N. Mountain Ave. A-D	Title:	Director of Finance
	Upland, CA 91786 (West Valley)	Date Prepared:	8/14/2025

Provider Number (36xx): 36AC

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 67,771	\$ 16,943	\$ -	\$ 84,713
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 67,771	\$ 16,943	\$ -	\$ 84,713
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 6,777	\$ 1,694		\$ 8,471
	Units of Service	100	25		126
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 17,620	\$ 4,405		\$ 22,025
	Units of Service	261	65		326
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 10,166	\$ 2,541		\$ 12,707
	Units of Service	151	38		188
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 26,431	\$ 6,608		\$ 33,038
	Units of Service	392	98		489
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 1,355	\$ 339		\$ 1,694
	Units of Service	20	5		25
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - IOT Case Management	\$ 2,033	\$ 508		\$ 2,541
	Units of Service	30	8		38
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,355	\$ 339		\$ 1,694
	Units of Service	20	5		25
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 2,033	\$ 508		\$ 2,541
	Units of Service	30	8		38
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 67,771	\$ 16,943	\$ 0	\$ 84,713
	Units of Service	1,004	251	0	1,255

\* Round Costs to nearest dollar

APPROVED: <u>Laurie Figueroa</u> <small>Laurie Figueroa (Sep 10, 2025 16:32:34 PDT)</small>			Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE <u>Natalie Sanders</u> <small>Natalie Sanders (Sep 10, 2025 15:37:07 PDT)</small>			PRINTED NAME	DATE
DBH FISCAL SERVICES AUTHORIZED SIGNATURE <u>Alicia Trivison</u> <small>Alicia Trivison (Sep 10, 2025 16:25:58 PDT)</small>			PRINTED NAME	DATE
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE			PRINTED NAME	DATE

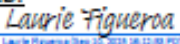
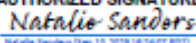

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment	93.778	DMC	DHHS
MediCal Asst Prgm			

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY26/27 (7/1/26-6/30/27)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	934 N. Mountain Ave. A-D	Title:	Director of Finance
	Upland, CA 91786 (West Valley)	Date Prepared:	8/14/2025
Provider Number (36xx):	36AC		

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 90,360	\$ 22,590	\$ -	\$ 112,950
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 90,360	\$ 22,590	\$ -	\$ 112,950
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 9,036	\$ 2,259		\$ 11,295
	Units of Service	134	33		167
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 23,494	\$ 5,873		\$ 29,367
	Units of Service	348	87		435
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 13,554	\$ 3,388		\$ 16,942
	Units of Service	201	50		251
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 35,240	\$ 8,810		\$ 44,050
	Units of Service	522	131		653
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 1,807	\$ 452		\$ 2,259
	Units of Service	27	7		33
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - IOT Case Management	\$ 2,711	\$ 678		\$ 3,388
	Units of Service	40	10		50
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,807	\$ 452		\$ 2,259
	Units of Service	27	7		33
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 2,711	\$ 678		\$ 3,388
	Units of Service	40	10		50
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 90,360	\$ 22,590	\$ 0	\$ 112,950
	Units of Service	1,339	335	0	1,673

\* Round Costs to nearest dollar

APPROVED:		
 <small>Laurie Figueroa (Sep 15, 2025 16:12:00 PDT)</small>	Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE	PRINTED NAME	DATE
 <small>Natalie Sanders (Sep 15, 2025 16:24:07 PDT)</small>	Natalie Sanders	09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	PRINTED NAME	DATE
 <small>Alicia Trivison (Sep 15, 2025 16:25:09 PDT)</small>	Alicia Trivison	09/10/25
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE	PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment			
MediCal Asst Prgm	93.778	DMC	DHHS



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY27/28 (7/1/27-6/30/28)

Contractor Name: <u>Inland Valley Recovery Services</u>	Prepared by: <u>Laurie Figueroa</u>
Facility Address: <u>934 N. Mountain Ave. A-D</u>	Title: <u>Director of Finance</u>
<u>Upland, CA 91786 (West Valley)</u>	Date Prepared: <u>8/14/2025</u>
Provider Number (36xx): <u>36AC</u>	

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 90,360	\$ 22,590	\$ -	\$ 112,950
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 90,360	\$ 22,590	\$ -	\$ 112,950
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 9,036	\$ 2,259		\$ 11,295
	Units of Service	134	33		167
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 23,494	\$ 5,873		\$ 29,367
	Units of Service	348	87		435
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 13,554	\$ 3,388		\$ 16,942
	Units of Service	201	50		251
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 35,240	\$ 8,810		\$ 44,050
	Units of Service	522	131		653
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 1,807	\$ 452		\$ 2,259
	Units of Service	27	7		33
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - IOT Case Management	\$ 2,711	\$ 678		\$ 3,388
	Units of Service	40	10		50
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,807	\$ 452		\$ 2,259
	Units of Service	27	7		33
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 2,711	\$ 678		\$ 3,388
	Units of Service	40	10		50
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
SUMMARY OF ALL SERVICES					
	Total Costs	\$ 90,360	\$ 22,590	\$ 0	\$ 112,950
	Units of Service	1,339	335	0	1,673

\* Round Costs to nearest dollar

APPROVED:	Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<i>Natalie Sanders</i>	Natalie Sanders	09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	PRINTED NAME	DATE
<i>Alicia Trivison</i>	Alicia Trivison	09/10/25
DBH PROGRAM MANAGER OR DESIGNEE SIGNATURE	PRINTED NAME	DATE

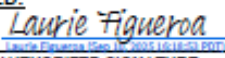
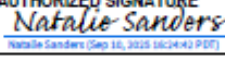

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment	93.778	DMC	DHHS

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY28/29 (7/1/28-6/30/29)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	934 N. Mountain Ave. A-D	Title:	Director of Finance
	Upland, CA 91786 (West Valley)	Date Prepared:	8/14/2025
Provider Number (36xx):	36AC		

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 90,360	\$ 22,590	\$ -	\$ 112,950
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 90,360	\$ 22,590	\$ -	\$ 112,950
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 9,036	\$ 2,259		\$ 11,295
	Units of Service	134	33		167
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 23,494	\$ 5,873		\$ 29,367
	Units of Service	348	87		435
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 13,554	\$ 3,388		\$ 16,942
	Units of Service	201	50		251
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 35,240	\$ 8,810		\$ 44,050
	Units of Service	522	131		653
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 1,807	\$ 452		\$ 2,259
	Units of Service	27	7		33
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - IOT Case Management	\$ 2,711	\$ 678		\$ 3,388
	Units of Service	40	10		50
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 1,807	\$ 452		\$ 2,259
	Units of Service	27	7		33
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 2,711	\$ 678		\$ 3,388
	Units of Service	40	10		50
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
<b>SUMMARY OF ALL SERVICES</b>					
	Total Costs	\$ 90,360	\$ 22,590	\$ 0	\$ 112,950
	Units of Service	1,339	335	0	1,673

\* Round Costs to nearest dollar

<b>APPROVED:</b>		
 <small>Laurie Figueroa (Sep 16, 2025 10:11:41 PDT)</small>	Laurie Figueroa	09/10/25
<b>PROVIDER AUTHORIZED SIGNATURE</b>	<b>PRINTED NAME</b>	<b>DATE</b>
 <small>Natalie Sanders (Sep 16, 2025 10:24:43 PDT)</small>	Natalie Sanders	09/10/25
<b>DBH FISCAL SERVICES AUTHORIZED SIGNATURE</b>	<b>PRINTED NAME</b>	<b>DATE</b>
 <small>Alicia Trivison (Sep 16, 2025 10:26:44 PDT)</small>	Alicia Trivison	09/10/25
<b>DBH PROGRAM MANAGER or DESIGNEE SIGNATURE</b>	<b>PRINTED NAME</b>	<b>DATE</b>

<b>Federal funds include:</b>			
<b>CFDA title</b>	<b>CFDA No.</b>	<b>Award Name</b>	<b>Federal Agency</b>
Substance Abuse Prevention & Treatment	93.959	SABG	SAMHSA
MediCal Asst Prgm	93.778	DMC	DHHS

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
SCHEDULE A - Proposed Budget  
BUDGET PERIOD: FY29/30 (7/1/29-6/30/29)

Contractor Name:	Inland Valley Recovery Services	Prepared by:	Laurie Figueroa
Facility Address:	934 N. Mountain Ave. A-D	Title:	Director of Finance
	Upland, CA 91786 (West Valley)	Date Prepared:	8/14/2025
Provider Number (36xx):	36AC		

Service Level	FUNDING SOURCE	Drug Medi-Cal	Juvenile Drug Court	Drug Court	TOTAL
	Gross Expenses	\$ 22,590	\$ 5,647	\$ -	\$ 28,237
	Less Applicable Revenue				\$ -
	Net Expenses	\$ 22,590	\$ 5,647	\$ -	\$ 28,237
1.0	Outpatient Treatment				
	Cost - Individual Counseling	\$ 2,259	\$ 565		\$ 2,824
	Units of Service	33	8		42
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 5,873	\$ 1,488		\$ 7,342
	Units of Service	87	22		109
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
2.1	Intensive Outpatient Treatment				
	Cost - Individual Counseling	\$ 3,388	\$ 847		\$ 4,236
	Units of Service	50	13		63
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 8,810	\$ 2,203		\$ 11,013
	Units of Service	131	33		163
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Case Management				
	Cost - Outpatient Case Management	\$ 452	\$ 113		\$ 565
	Units of Service	7	2		8
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - IOT Case Management	\$ 678	\$ 169		\$ 847
	Units of Service	10	3		13
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Recovery Services				
	Cost - Individual Counseling	\$ 452	\$ 113		\$ 565
	Units of Service	7	2		8
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
	Cost - Group Counseling	\$ 678	\$ 169		\$ 847
	Units of Service	10	3		13
	Interim Rate	\$ 67.50	\$ 67.50	\$ 0.00	\$ 68.00
<b>SUMMARY OF ALL SERVICES</b>					
	Total Costs	\$ 22,590	\$ 5,647	\$ 0	\$ 28,237
	Units of Service	335	84	0	418

\* Round Costs to nearest dollar

<b>APPROVED:</b>	Laurie Figueroa	Laurie Figueroa	09/10/25
PROVIDER AUTHORIZED SIGNATURE	<i>Natalie Sanders</i>	PRINTED NAME	DATE
	Natalie Sanders (Sep 10, 2025 14:25:01 PDT)	Natalie Sanders	09/10/25
DBH FISCAL SERVICES AUTHORIZED SIGNATURE	<i>AS</i>	PRINTED NAME	DATE
	Alicia Trivison (Sep 10, 2025 14:27:03 PDT)	Alicia Trivison	09/10/25
DBH PROGRAM MANAGER or DESIGNEE SIGNATURE		PRINTED NAME	DATE

Federal funds include:			
CFDA title	CFDA No.	Award Name	Federal Agency
Substance Abuse	93.959	SABG	SAMHSA
Prevention & Treatment	93.778	DMC	DHHS
MediCal Asst Prgm			

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: FY25/26 (10/1/25-6/30/26)

PROVIDER NAME: Inland Valley Recovery Services  
FACILITY ADDRESS: 934 N. Mountain Ave. A-D  
Upland, CA 91786 (West Valley)  
PROVIDER NUMBER : (36XX) 36AC

PREPARER: Laurie Figueroa  
DATE PREPARED: 9/10/2025

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 71,250	\$ 17,813	\$ 89,063	25.0%	\$ 22,266
Lead Counselor	\$ 49,920	\$ 12,480	\$ 62,400	25.0%	\$ 15,600
Clinical Director	\$ 117,000	\$ 29,250	\$ 146,250	5.0%	\$ 7,313
Clinical Supervisor	\$ 109,200	\$ 27,300	\$ 136,500	5.0%	\$ 6,825
(3) QA Coord/QA Asst/Workforce Ed	\$ 179,160	\$ 44,790	\$ 223,950	5.0%	\$ 11,198
Director of Operations	\$ 108,750	\$ 27,188	\$ 135,938	5.0%	\$ 6,797
Physician Assistant (PA)	\$ 124,800	\$ 31,200	\$ 156,000	5.0%	\$ 7,800
LVN	\$ 51,480	\$ 12,870	\$ 64,350	5.0%	\$ 3,218
Therapist (LPHA)	\$ 57,720	\$ 14,430	\$ 72,150	25.0%	\$ 18,038
(3) Certified Counselors	\$ 131,040	\$ 32,760	\$ 163,800	75.0%	\$ 122,850
Administrative Assistant	\$ 39,000	\$ 9,750	\$ 48,750	25.0%	\$ 12,188
Outpatient Advocate	\$ 35,880	\$ 8,970	\$ 44,850	50.0%	\$ 22,425
Billing Clerk	\$ 40,560	\$ 10,140	\$ 50,700	25.0%	\$ 12,675
Outpatient Billing Manager	\$ 60,840	\$ 15,210	\$ 76,050	5.0%	\$ 3,803
Maintenance Supervisor	\$ 69,000	\$ 17,250	\$ 86,250	5.0%	\$ 4,313

<b>TOTAL COST</b>	<b>\$ 277,308</b>
-------------------	-------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Budget Detail  
BUDGET PERIOD: FY25/26 (10/1/25-6/30/26)  
PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
TOTAL SALARIES AND BENEFITS	\$ 277,308	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 613	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 220	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 970	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 249	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 791	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 1,383	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 733	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract

# SCHEDULE B

Miscellaneous Expense		
Office Expense		
	\$ 733	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Publications and Legal Notices	\$ 925	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 7,183	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Taxes and Licenses		
	\$ 1,677	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Drug Screening and Other Testing	\$ 1,875	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Utilities	\$ 1,236	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 5,450	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 228	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 1,125	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 45,290	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 69,346</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		
<b>TOTAL EXPENDITURES</b>	<b>\$ 347,253</b>	

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY25/26 (10/1/25-6/30/26)**

PROVIDER NAME: **Inland Valley Recovery Services**  
FACILITY ADDRESS: **934 N. Mountain Ave. A-D**  
**Upland, CA 91786 (West Valley)**  
PROVIDER NUMBER : (36XX) **36AC**

PREPARER: **Laurie Figueroa**  
DATE PREPARED: **8/14/2025**

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 71,250	\$ 17,813	\$ 89,063	5.0%	\$ 4,453
Lead Counselor	\$ 49,920	\$ 12,480	\$ 62,400	5.0%	\$ 3,120
Clinical Director	\$ 117,000	\$ 29,250	\$ 146,250	2.0%	\$ 2,925
Clinical Supervisor	\$ 109,200	\$ 27,300	\$ 136,500	2.0%	\$ 2,730
(3) QA Coord/QA Asst/Workforce Ed	\$ 179,160	\$ 44,790	\$ 223,950	2.0%	\$ 4,479
Director of Operations	\$ 108,750	\$ 27,188	\$ 135,938	2.0%	\$ 2,719
Physician Assistant (PA)	\$ 124,800	\$ 31,200	\$ 156,000	2.0%	\$ 3,120
LVN	\$ 51,480	\$ 12,870	\$ 64,350	2.0%	\$ 1,287
Therapist (LPHA)	\$ 57,720	\$ 14,430	\$ 72,150	5.0%	\$ 3,608
Certified Counselor	\$ 43,680	\$ 10,920	\$ 54,600	55.0%	\$ 30,030
Administrative Assistant	\$ 39,000	\$ 9,750	\$ 48,750	5.0%	\$ 2,438
Outpatient Advocate	\$ 35,880	\$ 8,970	\$ 44,850	5.0%	\$ 2,243
Billing Clerk	\$ 40,560	\$ 10,140	\$ 50,700	5.0%	\$ 2,535
Outpatient Billing Manager	\$ 60,840	\$ 15,210	\$ 76,050	2.0%	\$ 1,521
Maintenance Supervisor	\$ 69,000	\$ 17,250	\$ 86,250	2.0%	\$ 1,725

<b>TOTAL COST</b>	<b>\$ 68,932</b>
-------------------	------------------



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES

Budget Detail

BUDGET PERIOD: FY25/26 (10/1/25-6/30/26)

PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 68,932</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 123	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 44	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 194	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 50	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 158	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 277	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 147	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract



Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense		
	\$ 147	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Publications and Legal Notices	\$ 185	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 1,437	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Taxes and Licenses	\$ 335	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Drug Screening and Other Testing	\$ 375	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Utilities	\$ 247	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 890	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 46	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 225	2025 Annualized expenses at 75% for 9 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 11,049	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 15,781</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		

<b>TOTAL EXPENDITURES</b>	<b>\$ 84,713</b>
---------------------------	------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: FY26/27 (7/1/26-6/30/27)

PROVIDER NAME: Inland Valley Recovery Services

PREPARER: Laurie Figueroa

FACILITY ADDRESS: 934 N. Mountain Ave. A-D

DATE PREPARED: 9/10/2025

Upland, CA 91786 (West Valley)

PROVIDER NUMBER : (36XX)

36AC

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 95,000	\$ 23,750	\$ 118,750	25.0%	\$ 29,688
Lead Counselor	\$ 66,560	\$ 16,640	\$ 83,200	25.0%	\$ 20,800
Clinical Director	\$ 156,000	\$ 39,000	\$ 195,000	5.0%	\$ 9,750
Clinical Supervisor	\$ 145,600	\$ 36,400	\$ 182,000	5.0%	\$ 9,100
(3) QA Coord/QA Asst/Workforce Ed	\$ 238,880	\$ 59,720	\$ 298,600	5.0%	\$ 14,930
Director of Operations	\$ 145,000	\$ 36,250	\$ 181,250	5.0%	\$ 9,063
Physician Assistant (PA)	\$ 166,400	\$ 41,600	\$ 208,000	5.0%	\$ 10,400
LVN	\$ 68,640	\$ 17,160	\$ 85,800	5.0%	\$ 4,290
Therapist (LPHA)	\$ 76,960	\$ 19,240	\$ 96,200	25.0%	\$ 24,050
(3) Certified Counselors	\$ 174,720	\$ 43,680	\$ 218,400	75.0%	\$ 163,800
Administrative Assistant	\$ 52,000	\$ 13,000	\$ 65,000	25.0%	\$ 16,250
Outpatient Advocate	\$ 47,840	\$ 11,960	\$ 59,800	50.0%	\$ 29,900
Billing Clerk	\$ 54,080	\$ 13,520	\$ 67,600	25.0%	\$ 16,900
Outpatient Billing Manager	\$ 81,120	\$ 20,280	\$ 101,400	5.0%	\$ 5,070
Maintenance Supervisor	\$ 92,000	\$ 23,000	\$ 115,000	5.0%	\$ 5,750

<b>TOTAL COST</b>	<b>\$ 369,741</b>
-------------------	-------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES

Budget Detail

BUDGET PERIOD: FY26/27 (7/1/26-6/30/27)

PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 369,741</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 817	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 233	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 1,293	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 332	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 1,056	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 1,843	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 978	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract

## SCHEDULE B

Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 978	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Publications and Legal Notices	\$ 1,233	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 9,577	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Taxes and Licenses	\$ 2,236	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Drug Screening and Other Testing	\$ 2,500	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Utilities	\$ 1,647	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 7,283	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 304	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 1,500	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 60,376	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 83,266</b>	
<b>FEE/OTHER AGENCY REVENUE</b>		
<b>TOTAL EXPENDITURES</b>		
<b>\$ 463,007</b>		

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY26/27 (7/1/26-6/30/27)**

PROVIDER NAME:	Inland Valley Recovery Services	PREPARER:	Laurie Figueroa
FACILITY ADDRESS:	934 N. Mountain Ave. A-D	DATE PREPARED:	8/14/2025
	Upland, CA 91786 (West Valley)		
PROVIDER NUMBER : (36XX)	36AC		

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 95,000	\$ 23,750	\$ 118,750	5.0%	\$ 5,938
Lead Counselor	\$ 66,560	\$ 16,640	\$ 83,200	5.0%	\$ 4,160
Clinical Director	\$ 156,000	\$ 39,000	\$ 195,000	2.0%	\$ 3,900
Clinical Supervisor	\$ 145,600	\$ 36,400	\$ 182,000	2.0%	\$ 3,640
(3) QA Coord/QA Asst/Workforce Ed	\$ 238,880	\$ 59,720	\$ 298,600	2.0%	\$ 5,972
Director of Operations	\$ 145,000	\$ 36,250	\$ 181,250	2.0%	\$ 3,625
Physician Assistant (PA)	\$ 166,400	\$ 41,600	\$ 208,000	2.0%	\$ 4,160
LVN	\$ 68,640	\$ 17,160	\$ 85,800	2.0%	\$ 1,716
Therapist (LPHA)	\$ 76,960	\$ 19,240	\$ 96,200	5.0%	\$ 4,810
Certified Counselor	\$ 58,240	\$ 14,560	\$ 72,800	55.0%	\$ 40,040
Administrative Assistant	\$ 52,000	\$ 13,000	\$ 65,000	5.0%	\$ 3,250
Outpatient Advocate	\$ 47,840	\$ 11,960	\$ 59,800	5.0%	\$ 2,990
Billing Clerk	\$ 54,080	\$ 13,520	\$ 67,600	5.0%	\$ 3,380
Outpatient Billing Manager	\$ 81,120	\$ 20,280	\$ 101,400	2.0%	\$ 2,028
Maintenance Supervisor	\$ 92,000	\$ 23,000	\$ 115,000	2.0%	\$ 2,300

<b>TOTAL COST</b>	<b>\$ 91,909</b>
-------------------	------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES

Budget Detail

BUDGET PERIOD: FY25/27 (7/1/25-6/30/27)

PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 91,909</b>	
<b><u>Equipment, Materials and Supplies</u></b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 163	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 59	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 259	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Miscellaneous Supplies		
<b><u>Operating Expenses</u></b>		
Communications	\$ 66	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 211	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 369	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 196	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract

## Page 12 of 30

TOTAL EXPENDITURES	\$ 112,950
--------------------	------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY27/28 (7/1/27-6/30/28)**

PROVIDER NAME: **Inland Valley Recovery Services**  
FACILITY ADDRESS: **934 N. Mountain Ave. A-D**  
**Upland, CA 91786 (West Valley)**  
PROVIDER NUMBER : (36XX) **36AC**

PREPARER: **Laurie Figueroa**  
DATE PREPARED: **9/10/2025**

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 95,000	\$ 23,750	\$ 118,750	25.0%	\$ 29,688
Lead Counselor	\$ 66,560	\$ 16,640	\$ 83,200	25.0%	\$ 20,800
Clinical Director	\$ 156,000	\$ 39,000	\$ 195,000	5.0%	\$ 9,750
Clinical Supervisor	\$ 145,600	\$ 36,400	\$ 182,000	5.0%	\$ 9,100
(3) QA Coord/QA Asst/Workforce Ed	\$ 238,880	\$ 59,720	\$ 298,600	5.0%	\$ 14,930
Director of Operations	\$ 145,000	\$ 36,250	\$ 181,250	5.0%	\$ 9,063
Physician Assistant (PA)	\$ 166,400	\$ 41,600	\$ 208,000	5.0%	\$ 10,400
LVN	\$ 68,640	\$ 17,160	\$ 85,800	5.0%	\$ 4,290
Therapist (LPHA)	\$ 76,960	\$ 19,240	\$ 96,200	25.0%	\$ 24,050
(3) Certified Counselors	\$ 174,720	\$ 43,680	\$ 218,400	75.0%	\$ 163,800
Administrative Assistant	\$ 52,000	\$ 13,000	\$ 65,000	25.0%	\$ 16,250
Outpatient Advocate	\$ 47,840	\$ 11,960	\$ 59,800	50.0%	\$ 29,900
Billing Clerk	\$ 54,080	\$ 13,520	\$ 67,600	25.0%	\$ 16,900
Outpatient Billing Manager	\$ 81,120	\$ 20,280	\$ 101,400	5.0%	\$ 5,070
Maintenance Supervisor	\$ 92,000	\$ 23,000	\$ 115,000	5.0%	\$ 5,750

<b>TOTAL COST</b>	<b>\$ 369,741</b>
-------------------	-------------------



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Budget Detail

BUDGET PERIOD: FY27/28 (7/1/27-6/30/28)

PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figure (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 369,741</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 817	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 293	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 1,293	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 332	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 1,065	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 1,843	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 978	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract

# SCHEDULE B

Administrative - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense		
	\$ 978	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Publications and Legal Notices	\$ 1,233	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 9,577	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Taxes and Licenses		
	\$ 2,236	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Drug Screening and Other Testing	\$ 2,500	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Utilities	\$ 1,647	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 7,283	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 304	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 1,500	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 60,376	Formula based on percentage of direct program expenses compared to total agency expenses, 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 93,266</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		

<b>TOTAL EXPENDITURES</b>	<b>\$ 463,007</b>
---------------------------	-------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY27/28 (7/1/27-6/30/28)**

PROVIDER NAME: **Inland Valley Recovery Services**  
FACILITY ADDRESS: **934 N. Mountain Ave. A-D**  
**Upland, CA 91786 (West Valley)**  
PROVIDER NUMBER : (36XX) **36AC**

PREPARER: **Laurie Figueroa**  
DATE PREPARED: **8/14/2025**

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 95,000	\$ 23,750	\$ 118,750	5.0%	\$ 5,938
Lead Counselor	\$ 66,560	\$ 16,640	\$ 83,200	5.0%	\$ 4,160
Clinical Director	\$ 156,000	\$ 39,000	\$ 195,000	2.0%	\$ 3,900
Clinical Supervisor	\$ 145,600	\$ 36,400	\$ 182,000	2.0%	\$ 3,640
(3) QA Coord/QA Asst/Workforce Ed	\$ 238,880	\$ 59,720	\$ 298,600	2.0%	\$ 5,972
Director of Operations	\$ 145,000	\$ 36,250	\$ 181,250	2.0%	\$ 3,625
Physician Assistant (PA)	\$ 166,400	\$ 41,600	\$ 208,000	2.0%	\$ 4,160
LVN	\$ 68,640	\$ 17,160	\$ 85,800	2.0%	\$ 1,716
Therapist (LPHA)	\$ 76,960	\$ 19,240	\$ 96,200	5.0%	\$ 4,810
Certified Counselor	\$ 58,240	\$ 14,560	\$ 72,800	55.0%	\$ 40,040
Administrative Assistant	\$ 52,000	\$ 13,000	\$ 65,000	5.0%	\$ 3,250
Outpatient Advocate	\$ 47,840	\$ 11,960	\$ 59,800	5.0%	\$ 2,990
Billing Clerk	\$ 54,080	\$ 13,520	\$ 67,600	5.0%	\$ 3,380
Outpatient Billing Manager	\$ 81,120	\$ 20,280	\$ 101,400	2.0%	\$ 2,028
Maintenance Supervisor	\$ 92,000	\$ 23,000	\$ 115,000	2.0%	\$ 2,300

<b>TOTAL COST</b>	<b>\$ 91,909</b>
-------------------	------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Budget Detail  
BUDGET PERIOD: FY27/28 (7/1/27-6/30/28)  
PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 91,909</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 163	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 89	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 259	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 86	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 211	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 369	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 196	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract

EXPENSES/OTHER AGENCY REVENUE FOR UPLAND OUTPATIENT PROGRAMS FOR YOUTH JDC DRUG COURT CLIENTS-CONTRACT		
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 369	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense		
	\$ 196	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Publications and Legal Notices	\$ 247	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 1,915	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Taxes and Licenses		
	\$ 447	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Drug Screening and Other Testing	\$ 500	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Utilities	\$ 329	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 1,187	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 61	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 300	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 14,733	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 21,041</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		

<b>TOTAL EXPENDITURES</b>	<b>\$ 112,950</b>
---------------------------	-------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: FY28/29 (7/1/28-6/30/29)

PROVIDER NAME:	Inland Valley Recovery Services	PREPARER:	Laurie Figueroa
FACILITY ADDRESS:	934 N. Mountain Ave. A-D	DATE PREPARED:	9/10/2025
	Upland, CA 91786 (West Valley)		
PROVIDER NUMBER : (36XX)	36AC		

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 95,000	\$ 23,750	\$ 118,750	25.0%	\$ 29,688
Lead Counselor	\$ 66,560	\$ 16,640	\$ 83,200	25.0%	\$ 20,800
Clinical Director	\$ 156,000	\$ 39,000	\$ 195,000	5.0%	\$ 9,750
Clinical Supervisor	\$ 145,600	\$ 36,400	\$ 182,000	5.0%	\$ 9,100
(3) QA Coord/QA Asst/Workforce Ed	\$ 238,880	\$ 59,720	\$ 298,600	5.0%	\$ 14,930
Director of Operations	\$ 145,000	\$ 36,250	\$ 181,250	5.0%	\$ 9,063
Physician Assistant (PA)	\$ 166,400	\$ 41,600	\$ 208,000	5.0%	\$ 10,400
LVN	\$ 68,640	\$ 17,160	\$ 85,800	5.0%	\$ 4,290
Therapist (LPHA)	\$ 76,960	\$ 19,240	\$ 96,200	25.0%	\$ 24,050
(3) Certified Counselors	\$ 174,720	\$ 43,680	\$ 218,400	75.0%	\$ 163,800
Administrative Assistant	\$ 52,000	\$ 13,000	\$ 65,000	25.0%	\$ 16,250
Outpatient Advocate	\$ 47,840	\$ 11,960	\$ 59,800	50.0%	\$ 29,900
Billing Clerk	\$ 54,080	\$ 13,520	\$ 67,600	25.0%	\$ 16,900
Outpatient Billing Manager	\$ 81,120	\$ 20,280	\$ 101,400	5.0%	\$ 5,070
Maintenance Supervisor	\$ 92,000	\$ 23,000	\$ 115,000	5.0%	\$ 5,750

<b>TOTAL COST</b>	<b>\$ 369,741</b>
-------------------	-------------------

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES

Budget Detail

BUDGET PERIOD: FY28/29 (7/1/28-6/30/29)

PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 369,741</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 817	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 293	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 1,293	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 332	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 1,055	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 1,843	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 978	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract

# SCHEDULE B

Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 1,843	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 978	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Publications and Legal Notices	\$ 1,233	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 9,577	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Taxes and Licenses	\$ 2,236	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Drug Screening and Other Testing	\$ 2,500	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Utilities	\$ 1,647	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 7,283	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 304	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 1,500	2025 Annualized expenses for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 60,376	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 93,266</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		

<b>TOTAL EXPENDITURES</b>	<b>\$ 463,007</b>
---------------------------	-------------------



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY28/29 (7/1/28-6/30/29)**

PROVIDER NAME:	<b>Inland Valley Recovery Services</b>	PREPARER:	<b>Laurie Figueroa</b>
FACILITY ADDRESS:	<b>934 N. Mountain Ave. A-D</b>	DATE PREPARED:	<b>8/14/2025</b>
	<b>Upland, CA 91786 (West Valley)</b>		
PROVIDER NUMBER : (36XX)	<b>36AC</b>		

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 95,000	\$ 23,750	\$ 118,750	5.0%	\$ 5,938
Lead Counselor	\$ 66,560	\$ 16,640	\$ 83,200	5.0%	\$ 4,160
Clinical Director	\$ 156,000	\$ 39,000	\$ 195,000	2.0%	\$ 3,900
Clinical Supervisor	\$ 145,600	\$ 36,400	\$ 182,000	2.0%	\$ 3,640
(3) QA Coord/QA Asst/Workforce Ed	\$ 238,880	\$ 59,720	\$ 298,600	2.0%	\$ 5,972
Director of Operations	\$ 145,000	\$ 36,250	\$ 181,250	2.0%	\$ 3,625
Physician Assistant (PA)	\$ 166,400	\$ 41,600	\$ 208,000	2.0%	\$ 4,160
LVN	\$ 68,640	\$ 17,160	\$ 85,800	2.0%	\$ 1,716
Therapist (LPHA)	\$ 76,960	\$ 19,240	\$ 96,200	5.0%	\$ 4,810
Certified Counselor	\$ 58,240	\$ 14,560	\$ 72,800	55.0%	\$ 40,040
Administrative Assistant	\$ 52,000	\$ 13,000	\$ 65,000	5.0%	\$ 3,250
Outpatient Advocate	\$ 47,840	\$ 11,960	\$ 59,800	5.0%	\$ 2,990
Billing Clerk	\$ 54,080	\$ 13,520	\$ 67,600	5.0%	\$ 3,380
Outpatient Billing Manager	\$ 81,120	\$ 20,280	\$ 101,400	2.0%	\$ 2,028
Maintenance Supervisor	\$ 92,000	\$ 23,000	\$ 115,000	2.0%	\$ 2,300
				<b>TOTAL COST</b>	<b>\$ 91,909</b>

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
**SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES**

Budget Detail

BUDGET PERIOD: FY28/29 (7/1/28-6/30/29)

PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 91,909</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 163	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 59	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 259	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 66	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 211	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 369	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 196	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract

# SCHEDULE B

Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 369	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 196	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Publications and Legal Notices	\$ 247	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 1,915	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Taxes and Licenses	\$ 447	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Drug Screening and Other Testing	\$ 500	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Utilities	\$ 329	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 1,187	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 61	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 300	2025 Annualized expenses for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 14,733	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 21,041</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		
<b>TOTAL EXPENDITURES</b>	<b>\$ 112,950</b>	

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY29/30 (7/1/29-9/30/29)**

PROVIDER NAME:	<b>Inland Valley Recovery Services</b>	PREPARER:	<b>Laurie Figueroa</b>
FACILITY ADDRESS:	<b>934 N. Mountain Ave. A-D</b>	DATE PREPARED:	<b>9/10/2025</b>
	<b>Upland, CA 91786 (West Valley)</b>		
PROVIDER NUMBER : (36XX)	<b>36AC</b>		

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 23,750	\$ 5,938	\$ 29,688	25.0%	\$ 7,422
Lead Counselor	\$ 16,640	\$ 4,160	\$ 20,800	25.0%	\$ 5,200
Clinical Director	\$ 39,000	\$ 9,750	\$ 48,750	5.0%	\$ 2,438
Clinical Supervisor	\$ 36,400	\$ 9,100	\$ 45,500	5.0%	\$ 2,275
(3) QA Coord/QA Asst/Workforce Ed	\$ 59,720	\$ 14,930	\$ 74,650	5.0%	\$ 3,733
Director of Operations	\$ 36,250	\$ 9,063	\$ 45,313	5.0%	\$ 2,266
Physician Assistant (PA)	\$ 41,600	\$ 10,400	\$ 52,000	5.0%	\$ 2,600
LVN	\$ 17,160	\$ 4,290	\$ 21,450	5.0%	\$ 1,073
Therapist (LPHA)	\$ 19,240	\$ 4,810	\$ 24,050	25.0%	\$ 6,013
(3) Certified Counselors	\$ 43,680	\$ 10,920	\$ 54,600	75.0%	\$ 40,950
Administrative Assistant	\$ 13,000	\$ 3,250	\$ 16,250	25.0%	\$ 4,063
Outpatient Advocate	\$ 11,980	\$ 2,990	\$ 14,950	50.0%	\$ 7,475
Billing Clerk	\$ 13,520	\$ 3,380	\$ 16,900	25.0%	\$ 4,225
Outpatient Billing Manager	\$ 20,280	\$ 5,070	\$ 25,350	5.0%	\$ 1,268
Maintenance Supervisor	\$ 23,000	\$ 5,750	\$ 28,750	5.0%	\$ 1,438
				<b>TOTAL COST</b>	<b>\$ 92,438</b>

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Budget Detail  
BUDGET PERIOD: FY23/30 (7/1/23-6/30/29)  
PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 92,438</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 204	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 73	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 323	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 83	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 264	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 461	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 244	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract

# SCHEDULE B

Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 461	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense		
	\$ 244	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Publications and Legal Notices	\$ 308	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 2,394	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Taxes and Licenses		
	\$ 559	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Drug Screening and Other Testing	\$ 625	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Utilities	\$ 412	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 1,823	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 76	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 375	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 25% for Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 15,091	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 23,317</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		
<b>TOTAL EXPENDITURES</b>	<b>\$ 115,754</b>	

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Personnel Expense Detail

BUDGET PERIOD: **FY29/30 (7/1/29-9/30/29)**

PROVIDER NAME:	Inland Valley Recovery Services	PREPARER:	Laurie Figueroa
FACILITY ADDRESS:	934 N. Mountain Ave. A-D	DATE PREPARED:	8/14/2025
	Upland, CA 91786 (West Valley)		
PROVIDER NUMBER : (36XX)	36AC		

Position Title	Full Time Annual Salary	Full Time Fringe Benefits	Total Full Time Salaries & Benefits	% / FTE of Total Salary & Benefits	Total Salaries and Benefits Charged to Contract Services
Program Coordinator	\$ 23,750	\$ 5,938	\$ 29,688	5.0%	\$ 1,484
Lead Counselor	\$ 16,640	\$ 4,160	\$ 20,800	5.0%	\$ 1,040
Clinical Director	\$ 39,000	\$ 9,750	\$ 48,750	2.0%	\$ 975
Clinical Supervisor	\$ 36,400	\$ 9,100	\$ 45,500	2.0%	\$ 910
(3) QA Coord/QA Asst/Workforce Ed	\$ 59,720	\$ 14,930	\$ 74,650	2.0%	\$ 1,493
Director of Operations	\$ 36,250	\$ 9,063	\$ 45,313	2.0%	\$ 906
Physician Assistant (PA)	\$ 41,600	\$ 10,400	\$ 52,000	2.0%	\$ 1,040
LVN	\$ 17,160	\$ 4,290	\$ 21,450	2.0%	\$ 429
Therapist (LPHA)	\$ 19,240	\$ 4,810	\$ 24,050	5.0%	\$ 1,203
Certified Counselor	\$ 14,560	\$ 3,640	\$ 18,200	55.0%	\$ 10,010
Administrative Assistant	\$ 13,000	\$ 3,250	\$ 16,250	5.0%	\$ 813
Outpatient Advocate	\$ 11,960	\$ 2,990	\$ 14,950	5.0%	\$ 748
Billing Clerk	\$ 13,520	\$ 3,380	\$ 16,900	5.0%	\$ 845
Outpatient Billing Manager	\$ 20,280	\$ 5,070	\$ 25,350	2.0%	\$ 507
Maintenance Supervisor	\$ 23,000	\$ 5,750	\$ 28,750	2.0%	\$ 575
				<b>TOTAL COST</b>	<b>\$ 22,977</b>

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SUBSTANCE USE DISORDER & RECOVERY SERVICES (SUDRS) - DRUG COURT SERVICES  
Budget Detail  
BUDGET PERIOD: FY29/30 (7/1/29-6/30/29)  
PROVIDER NAME: Inland Valley Recovery Services

\*Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE, etc.). For example, show how indirect costs or overhead were calculated.

(1)	(2)	(3)
Schedule of Expenditures for Costs	Costs	Cost Assignment Explanations*
<b>TOTAL SALARIES AND BENEFITS</b>	<b>\$ 22,977</b>	
<b>Equipment, Materials and Supplies</b>		
Depreciation - Equipment		
Maintenance - Equipment	\$ 41	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Medical, Dental and Laboratory Supplies		
Membership Dues		
Rent and Lease Equipment	\$ 15	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Clothing and Personal Supplies		
Food		
Laundry Services and Supplies		
Small Tools and Instruments		
Training	\$ 65	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Miscellaneous Supplies		
<b>Operating Expenses</b>		
Communications	\$ 17	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Depreciation - Structures and Improvements	\$ -	
Household Expenses	\$ 63	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Insurance		
Interest Expense		
Lease Property Maintenance, Structures, Improvements and Grounds	\$ 92	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Maintenance - Structures, Improvements, and Grounds		
Miscellaneous Expense		
Office Expense	\$ 49	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract



# SCHEDULE B

Miscellaneous Expense		
Office Expense		
	\$ 49	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Publications and Legal Notices	\$ 62	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Land, Structure, and Improvements	\$ 479	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Taxes and Licenses	\$ 112	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Drug Screening and Other Testing	\$ 125	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Utilities	\$ 82	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Other		
<b>Professional and Special Services</b>		
Pharmaceutical		
Professional and Special Services	\$ 297	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
<b>Transportation</b>		
Transportation	\$ 15	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Travel		
Gas, Oil, & Maintenance - Vehicles	\$ 75	2025 Annualized expenses at 25% for 3 month contract for Upland Outpatient Program at 5% for Youth JDC Drug Court clients-contract
Rents & Leases - Vehicles		
Depreciation - Vehicles		
<b>Other Costs</b>		
Administrative Indirect Costs	\$ 3,663	Formula based on percentage of direct program expenses compared to total agency expenses. 15% of budget.
OTHER:		
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 5,260</b>	
<b>FEES/OTHER AGENCY REVENUE</b>		