

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**March 29, 2022**

**FROM**

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

**SUBJECT**

Amendment to Revenue Agreement with San Bernardino Community College District for Public Safety Training Courses

**RECOMMENDATION(S)**

1. Approve **Amendment No. 3 to Revenue Agreement No. 20-513** with the San Bernardino Community College District to provide training courses at the Sheriff/Coroner/Public Administrator's Frank Bland Regional Training Center, increasing the agreement by \$564,524.85, from \$2,338,052.30 to \$2,902,577.15, with no change to the agreement term of July 1, 2020 through June 30, 2023.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post appropriation and revenue adjustments to the Sheriff/Coroner/Public Administrator's 2021-22 budget in the amount of \$564,524.85, as detailed in the Financial Impact section (Four votes required).  
(Presenter: John Ades, Deputy Chief, 387-3760)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The agreement with San Bernardino Community College District (District) provides revenue in the amount of \$3.93 per student-instructional hour. The proposed amendment increases the instructional hours for fiscal year 2021-22 by 143,645, from 157,500 to 301,145, for an additional reimbursement of \$564,524.85 (\$3.93 x 143,645 hours), for a new maximum contract revenue amount of \$2,902,577.15. The revenue will offset the cost of instructors, supplies and equipment required to provide courses at the Sheriff/Coroner/Public Administrator's (Department) training academy. The Department's 2021-22 budget includes appropriation and revenue of \$600,000 for this agreement. Approval of this item will authorize the Auditor-Controller/Treasurer/Tax Collector to post the following budget adjustments necessary to authorize expenditures, as detailed below:

<b>Cost Center</b>	<b>Commitment Item/GL</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>
4439201000	52002135	Special Dept Expense	Increase	\$ 98,724.85
4439201000	52942941	Conf/Trng/Seminar Fee	Increase	\$465,800.00
4439201000	40709800	Other Services	Increase	\$564,524.85

**Amendment to Revenue Agreement with San Bernardino Community  
College District for Public Safety Training Courses  
March 29, 2022**

**BACKGROUND INFORMATION**

The Department has provided public safety courses in conjunction with the District since 1986. On June 23, 2020 (Item No. 79), the Board of Supervisors (Board) approved Revenue Agreement No. 20-513 for a three-year period from July 1, 2020 through June 30, 2023, with a maximum of 157,500 instructional hours per fiscal year.

This agreement provides for continued affiliation with the District to provide public safety training courses for students enrolled in the Department's Basic Academy, Advanced Officer Training, Use of Force Training, Reserve Academy, and for students pursuing an Administration of Justice certificate through San Bernardino Valley College. Affiliation with the District enables students to receive college credit for many of the courses they complete. The Department is responsible for payment of tuition and enrollment fees for courses taken by employees, hired as Deputy Sheriff Trainees. The current tuition fee for a Deputy Sheriff Trainee is \$1,700. Pursuant to the terms of the agreement, the District provides a Director to act as the Training Center Co-Director to ensure courses offered meet the requirements of the California Education Code.

The agreement may be amended to increase the maximum number of instructional hours in the event additional hours are made available to the County. On March 23, 2021 (Item No. 63), the Board approved Amendment No. 1 that allowed an increase in the number of student hours by 30,061 and reimbursement amount by \$118,139.73, for a new maximum revenue amount of \$1,975,064.73. On June 22, 2021 (Item No. 98), the Board approved Amendment No. 2 to allow for an increase of 92,363.25 student instructional hours, and reimbursement amount of \$362,987.57 for a new maximum reimbursement amount of \$2,338,052.30 for 2020-21. Approval of Amendment No. 3 will allow the Department to be reimbursed based upon the actual number of student instructional hours completed, at a rate of \$3.93 per instructional hour, not to exceed 301,145 hours for 2021-22. This agreement may be terminated by either party upon 90 days' advance written notice.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) on March 2, 2022; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Deputy Chief Controller, 382-3193) on March 11, 2022; Finance (Yael Verduzco, Administrative Analyst, 387-5285) on March 14, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on March 14, 2022.


**Amendment to Revenue Agreement with San Bernardino Community  
College District for Public Safety Training Courses  
March 29, 2022**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: March 29, 2022



cc: Sheriff - Welty w/agree  
Contractor - C/O Sheriff w/agree  
File - w/agree  
CCM 04/6/2022