# REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY AND RECORD OF ACTION

**March 26, 2024**

**FROM**

**TERRY W. THOMPSON, Director, Real Estate Services Department**
**LUTHER SNOKE, County Chief Executive Officer**

**SUBJECT**

Use Permit with Teamsters Local 1932 Training Center (4774781) for Use of Certain Portions of San Bernardino County-Owned Parking Lots in San Bernardino

**RECOMMENDATION(S)**

1. Authorize the waiver of reimbursement charges set forth in County Policy 12-06 for a no-fee use permit with Teamsters Local 1932 Training Center (4774781) for the no-fee use of approximately 576,412 square feet of parking lot space for a car show event with a static display of custom cars and event parking on Saturday, April 13, 2024, from 9:00 a.m. to 3:00 p.m., for certain portions of San Bernardino County-owned parking lots located at 157 West 5th Street, 385 North Arrowhead Avenue, and 172 West 3rd Street in San Bernardino.
2. Approve use permit **(Agreement No. 24-281)** with Teamsters Local 1932 Training Center (4774781) for the no-fee use of approximately 576,412 square feet of parking lot space for a car show event with a static display of custom cars and event parking on Saturday, April 13, 2024, from 9:00 a.m. to 3:00 p.m., for certain portions of the San Bernardino County-owned parking lots located at 157 West 5th Street, 385 North Arrowhead Avenue, and 172 West 3rd Street in San Bernardino.

(Presenter: Terry W. Thompson, Director, 387-5000)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**
**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). There is no revenue to be received nor costs to be incurred by San Bernardino County (County) for this use permit. Teamsters Local 1932 Training Center (4774781) (Teamsters) is responsible for all costs for the car show event, which will include a static display of custom cars and event parking (Event).

**BACKGROUND INFORMATION**

The use permit is for the use of certain portions of County-owned parking lots, totaling approximately 576,412 square feet, comprised of 182,927 square feet at 157 West 5th Street, 104,470 square feet at 385 North Arrowhead Avenue, and 289,015 square feet at 172 West 3rd Street, in San Bernardino, on Saturday, April 13, 2024, between the hours of 9:00 a.m. to 3:00 p.m., for the Event. The use of the parking lot areas will not interfere with normal County

operations. Teamsters is responsible for all costs associated with the Event, including clean-up and restoration of the parking lot space at the conclusion of the Event.

This is the third year Teamsters will be using County-owned parking lots for the Event. On May 10, 2022 (Item No. 39), the Board of Supervisors (Board) approved the no-fee use permit for Teamsters' use of 60,000 square feet of parking lot space for the 2022 car show event on Saturday, May 21, 2022, at the County-owned parking lot located at 172 West 3rd Street in San Bernardino. Additionally, on April 11, 2023 (Item No. 41), the Board approved the no-fee use permit for Teamsters' use of 415,362 square feet of parking lot space for the 2023 car show event on April 15, 2023, for certain portions of the County-owned parking lots located at 157 West 5th Street, 385 North Arrowhead Avenue, and 172 West 3rd Street in San Bernardino.

County Code Section 16.0220 sets a fee of $150 per day for the use of a County-owned parking lot. However, the fee may be waived by the Board per County Policy 12-06, Use of County Facilities by Non-County Organizations. The County Administrative Office and Real Estate Services Department (RESD) each recommend that the Board waive the fee and approve the no-fee use permit to continue the County's relationship with Teamsters in accordance with the County goal of pursuing County goals and objectives by working with other agencies and stakeholders.

Staff has reviewed the recommended action pursuant to the California Environmental Quality Act (CEQA) and has determined that it does not constitute a project. Accordingly, no further action is required under CEQA.

Summary of Use Permit Terms

| | |
|---|---|
| Permittee: | Teamsters Local 1932 Training Center (4774781)<br>(Kathleen Brennan, President) |
| Location: | Certain portions of County-owned parking lots, located at 157 West 5th Street, 385 North Arrowhead Avenue, and 172 West 3rd Street, in San Bernardino |
| Size: | Approximately 576,412 square feet of parking lot space |
| Term: | Saturday, April 13, 2024, from 9:00 a.m. to 3:00 p.m. |
| Use Fee: | None |
| Improvement Costs: | None |
| Utilities: | Not applicable |
| Insurance: | The Certificate of Liability Insurance, as required by the use permit, is on file with RESD |
| Right to Terminate: | By either party |

**PROCUREMENT**
Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (John Tubbs II, Deputy County Counsel, 387-5455) on February 21, 2024; Finance (Garrett Baker, Administrative Analyst, 387-3077) on March 5, 2024; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on March 7, 2024.

(YG: 665-0268)

Record of Action of the Board of Supervisors
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman  Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman
Abstained: Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY Lynna Monell
DATED: March 26, 2024

cc: RESD - Thompson w/ agree
Contractor c/o RESD w/ agree
File w/ agree

JLL 03/29/2024