

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**November 18, 2025**

**FROM**

**PETE MENDOZA, Director, Purchasing Department**

**SUBJECT**

Amendment to Contract with Sierra Cybernetics, Inc. for Information Technology Staffing Services for Assignment to Sierra Cyber, LLC

**RECOMMENDATION(S)**

Approve **Amendment No. 1 to Contract No. 23-225** for Information Technology Staffing Services for assignment of the agreement from Sierra Cybernetics, Inc. to Sierra Cyber, LLC, retroactively effective September 1, 2025, with no changes to the existing fixed contract rates or the contract term of March 28, 2023, through March 27, 2028.

(Presenter: Pete Mendoza, Director, 387-2073)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). This amendment is being made solely to reflect a name change and does not create any financial impact. The costs associated with the utilization of these recommended contracts will be incurred on a fee-for-service basis. Departments and separate entities that utilize information technology (IT) staffing services are responsible for ensuring adequate funding is included in their respective department budgets. Vendor fees are based on the position requested and the length of the project.

**BACKGROUND INFORMATION**

San Bernardino County departments and separate entities rely on a variety of business applications (e.g., financial, payroll, budget, HR, document imaging, and public websites) that require ongoing development, enhancement, and maintenance. While some departments manage their own systems, many require outside expertise to meet specialized, time-sensitive project needs.

Under County Policy 11-04, outside service providers may be used when special skills are required. To meet workload demands and project deadlines, departments, including the Innovation and Technology Department (ITD), utilize contract IT staff through a work order process. This process involves creating a work order with project details, soliciting resumes from contracted staffing agencies, and selecting candidates for interview and hire. ITD generally manages this process, though departments with their own IT teams may also do so.

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The IT staffing contracts streamline procurement, reduce costs, and prevent project delays by ensuring timely access to specialized staff.

On January 3, 2022, the Purchasing Department released Request for Proposals (RFP) No. AGENCY22-PURC-4398 through the County's Electronic Procurement Network (ePro) to solicit qualified vendors for a five-year IT staffing contract. A total of 72 proposals were received and evaluated by Purchasing and staff from multiple departments with IT expertise. Evaluations considered responsiveness, pricing, qualifications, and experience. Based on the results, 24 vendors were selected for award.

On March 28, 2023, (Item No. 44), as the result of a successful competitive procurement, the Board of Supervisors (Board) approved multiple contracts, including Contract No. 23-225 with Sierra Cybernetics, Inc. to provide information staffing services on an as-needed, fee-for-services basis, for the period of March 28, 2023, through March 27, 2028.

On August 19, 2025, Sierra Cybernetics, Inc. notified the County of its impending sale and that, effective September 1, 2025, it would operate under the new name Sierra Cyber, LLC. The amendment could not be brought to the Board sooner, as additional time was needed to complete the County's fiscal, administrative, and legal review processes required to verify the new entity and ensure compliance with County contracting standards.

Approval of the Amendment will authorize assignment of the Contract to Sierra Cyber, LLC, and the item is being presented at this time as the first available Board date following completion of these reviews.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Bonnie Uphold, Supervising Deputy County Counsel, 387-5455) on October 20, 2025; Innovation and Technology Department (Lynn Fyhrlund, Chief Information Officer, 388-0586) on October 17, 2025; Risk Management (Stephanie Mead, Staff Analyst II, 386-9044) on October 16, 2025; County Finance and Administration (Kathleen Gonzalez, Administrative Analyst, 387-5412) on October 28, 2025.

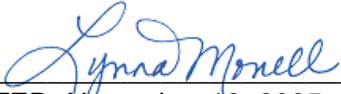
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.  
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: November 18, 2025



cc:    Purchasing - Yang w/agree  
      Contractor - c/o Purchasing w/agree  
      File - w/agree  
MBA   11/24/2025