

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 25, 2025

FROM

JOSHUA DUGAS, Director, Department of Public Health

SUBJECT

Amendments to Contracts for Outreach, Education and Promotion Services

RECOMMENDATION(S)

Approve amendments to the following contracts to mitigate impacts associated with COVID-19 and reduce related health disparities, allowing for the revision of line items within the existing budget, with no change to the total combined contract amount of \$7,100,000, as detailed below:

1. El Sol Neighborhood Educational Center, **Amendment No. 4 to Contract No. 22-195**, with no change to the total amount of \$500,000.
2. Reach Out, **Amendment No. 3 to Contract No. 22-197**, with no change to the total amount of \$1,000,000.
3. Roman Catholic Bishop of the Diocese of San Bernardino, **Amendment No. 3 to Contract No. 22-198**, with no change to the total amount of \$500,000.
4. San Bernardino County Medical Society, **Amendment No. 3 to Contract No. 22-199**, with no change to the total amount of \$150,000.
5. St. Mary's Medical Center, **Amendment No. 5 to Contract No. 22-200**, with no change to the total amount of \$1,250,000.
6. Young Scholars for Academic Empowerment dba TruEvolution, Inc., **Amendment No. 3 to Contract No. 22-201**, with no change to the total amount of \$200,000.
7. Young Visionaries Youth Leadership Academy, **Amendment No. 3 to Contract No. 22-202**, with no change to the total amount of \$200,000.

(Presenter: Joshua Dugas, Director, 387-9146)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). These contracts are funded by the Department of Health and Human Services Centers for Disease Control and Prevention (CDC) COVID-19 Response through Community Collaboration grant funding. Currently, 89 percent of contracted funds have been expended, with 11 percent remaining. These amendments will allow the Community-Based Organizations (CBOs) mentioned in the Recommendation to fully utilize all available funds and continue services through the end of the grant term of May 31, 2026. Adequate appropriation and revenue have been included in the Department of Public Health's (DPH) 2024-25 budget and will be included in the recommended 2025-26 budget.

Amendments to Contracts for Outreach, Education and Promotion Services.
March 25, 2025

BACKGROUND INFORMATION

On July 13, 2021 (Item No. 33), the Board of Supervisors (Board) accepted a grant award, Contract No. 21-540 (Grant), from the CDC for COVID-19 Response through Community Collaboration funding, in the amount of \$24,844,268, for the period of June 1, 2021 through May 31, 2023. Funding was to support COVID-19 response activities with a focus on health equity, specifically addressing underserved populations within the county. This included medically underserved individuals, those with limited access to services, specific racial and ethnic minority groups, persons in skilled nursing facilities, and people living in rural communities. Under the terms of the Grant, \$7,100,000 could be subcontracted to various CBOs for the provision of countywide outreach, education, and promotion of testing and vaccination services.

Approval of this item will allow the contracted CBOs to adjust budgets by moving funds between preexisting line items such as supplies, printing, and advertising for the provision of vaccine outreach, education, and promotion services, and expend their remaining allocated funding. The reduction of COVID-19 infections due to the presence of vaccinations, natural immunity, and treatment has slowed the spending of the grant funding. However, because the virus is still present within the community and many individuals are at risk, efforts to continue outreach, education, and promotion of testing and vaccination services are still necessary.

On March 15, 2022 (Item No. 40), the Board approved eight CBO contracts, selected through a formal procurement, to provide outreach, education, and promotion services for a total combined contract amount of \$7,100,000, for the period of March 15, 2022 through May 31, 2023.

On May 24, 2022 (Item No. 72), June 14, 2022 (Item No. 50), and December 13, 2022 (Item No. 53), amendments for El Sol Neighborhood Education Center (Amendment No. 1 to Contract No. 22-195), Inland Empire Health Plan (Amendment No. 1 to Contract No. 22-196), and St. Mary's Medical Center (Amendment Nos. 1 and 2 to Contract No. 22-200), involved minor revisions to the scopes of work, details regarding subcontractors, and adding the Business Associate Agreement for protected health information, with no change to the contract amounts or contract period.

On May 23, 2023 (Item No. 62), the Board approved amendments to eight CBO contracts, to extend each term for one year, for a total contract period of March 15, 2022, through May 31, 2024, with no change to the total combined contract amount of \$7,100,000.

On March 7, 2024, the County Administrative Office (CAO) approved the submission of a two-year Grant extension request to the CDC with no change to the award amount or requirements. On April 5, 2024, the CDC approved the two-year Grant extension request.

On May 7, 2024 (Item No. 39), the Board approved amendments to the eight CBO contracts to extend each term an additional two years for a total contract period of March 15, 2022 through May 31, 2026, with no change to the total combined contract amount of \$7,100,000.

On September 10, 2024 (Item No. 48), the Board approved Amendment No. 4 to Contract No. 22-196 with Inland Empire Health Plan to mitigate impacts associated with COVID-19 by reducing related health disparities, allowing for the revision of line items within the existing budget to better meet the needs of County residents, with no change to the contract amount of \$3,300,000, and no change to the contract period of March 15, 2022 through May 31, 2026.

**Amendments to Contracts for Outreach, Education and Promotion Services.
March 25, 2025**

Approval of the Recommendation will allow the seven remaining contracts to continue to provide services through the contract term and fully expend the allocated funding. Contractor performance will be monitored through review of monthly reports, invoices, and an annual site visit to ensure compliance with the administrative, program, and fiscal terms and conditions of the contract.

PROCUREMENT

On August 25, 2021, a Request for Qualifications (RFQ) was released to provide COVID-19 outreach, education, and promotion services. The RFQ resulted in 16 submitted proposals, with eight selected by an evaluation committee as best meeting the needs of the County.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on February 27, 2025; Finance (Iliana Rodriguez, Administrative Analyst, 387-4205) on March 10, 2025; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on March 10, 2025.

**Amendments to Contracts for Outreach, Education and Promotion
Services.
March 25, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: March 25, 2025



cc: PH - Saucedo w/agree
Contractor - c/o PH w/agree
File - w/agree
MBA 03/26/2025