

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:  
SAN BERNARDINO COUNTY  
BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

November 16, 2021

**FROM**

**JAMES E. JENKINS, Director, Department of Airports  
TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

Department of Airports Short-Term Real Estate Leasing Activity

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of September 1, 2021 through September 30, 2021.
2. Acting as the governing body of the Board Governed County Service Area 60 – Apple Valley Airport, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of September 1, 2021 through September 30, 2021.

(Presenter: James E. Jenkins, Director, 387-8810)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.  
Operate in a Fiscally- Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of September 1, 2021 through September 30, 2021. However, approved short-term leases do result in revenues that are utilized by Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period September 1, 2021 through September 30, 2021.

<b>SOLICITATION OF PROPOSALS</b>			
<b>Airport</b>	<b>Facility</b>	<b>Proposal Issued</b>	<b>Submission Due Date</b>
Chino Airport	Hangars (A-385 & A-390)	8/30/2021	10/13/2021

**SHORT-TERM LEASES**

**Department of Airports Short-Term Real Estate Leasing Activity  
November 16, 2021**

<b>Lessee or Permittee</b>	<b>Agreement Number / Type</b>	<b>Term</b>	<b>Lease or Permit Fee</b>
Joseph Magenheim	APV-3404	Monthly	\$285
Don Thrall	APV-3405	Monthly	\$390
Don Thrall	APV-3406	Monthly	\$150
Christian Owen	CNO-3407	Monthly	\$55
Steve Alex	CNO-3408	Monthly	\$55
Steve Alex	CNO-3409	Monthly	\$55
Steve Alex	CNO-3410	Monthly	\$55
Daniel Eichmann	CNO-3411	Monthly	\$120
Douglas Lucy	APV-3412	Monthly	\$90
William Foster	APV-3413	Monthly	\$90
Miklos Varga	APV-3414	Monthly	\$310
Robert Young	APV-3415	Monthly	\$310
California Aerofab	CNO-3416	Monthly	\$0
Charles Arnold	CNO-3417	Monthly	\$55
Tom & Heike Asp	CNO-3418	Monthly	\$350
Hector Aviles	CNO-3419	Monthly	\$100
Jeffrey Campbell	CNO-3420	Monthly	\$110
Dubois Aviation	CNO-3421	Daily	\$553
Affordable Avionics	CNO-3422	Monthly	\$55
Affordable Avionics	CNO-3423	Monthly	\$55
Affordable Avionics	CNO-3424	Monthly	\$55
Bannerplane, Inc.	CNO-3425	Monthly	\$110
Bannerplane, Inc.	CNO-3426	Monthly	\$55
Scott Janosco	CNO-3427	Monthly	\$120
Wilson Construction	APV-3428	Monthly	\$200

**BACKGROUND INFORMATION**

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes an SOP or an STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports and the Director of the Real Estate Services Department in accordance with the Policy and County Code Section 18.014. The Policy requires that the Airports and Real Estate Services Departments prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

**PROCUREMENT**

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

**REVIEW BY OTHERS**

This item has been reviewed by Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5252) on October 15, 2021; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on October 13, 2021; Finance (Elias Duenas, Administrative Analyst, 387-4052) on October 26, 2021; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on October 26, 2021.

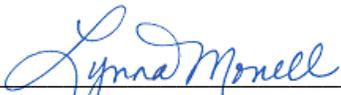
**Department of Airports Short-Term Real Estate Leasing Activity  
November 16, 2021**

Record of Action of the Board of Supervisors  
San Bernardino County  
Board Governed County Service Areas

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: November 16, 2021



cc: File - Airports  
File - SEP/Board Governed County Service Area - CSA 60  
(Apple Valley Airport)  
CCM 11/24/2021