

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

August 25, 2020

**FROM**

**BEAHTA R. DAVIS, Director, Regional Parks Department**

**SUBJECT**

Regional Parks Advisory Commission Guideline Revisions

**RECOMMENDATION(S)**

Approve revisions to the Regional Parks Advisory Commission guidelines, updating the order of business and clarifying voting procedures as recommended by the Regional Parks Advisory Commission on May 13, 2020.

(Presenter: Beahta R. Davis, Director, 387-2340)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The recommended changes will not impact costs associated with the Regional Parks Advisory Commission. Adequate appropriation and revenue have been included in the Regional Parks Department's 2020-21 budget.

**BACKGROUND INFORMATION**

The guidelines and rules governing activities of the Regional Parks Advisory Commission (Commission) were established when the Commission was formed in 1969. On January 26, 1987 (Item No. 29), the Board of Supervisors (Board) approved an amendment to these guidelines, including revisions to meeting dates and order of business. On December 10, 2019 (Item No. 35), the Board approved an amendment to the guidelines updating meeting dates and times, revising gender pronouns and adding term limitations for the Commission Chair.

At its May 13, 2020 meeting, the Commission approved additional revisions to these guidelines, which updates the order of business for normal meetings and clarifies voting procedures for elected members. All changes are redlined in the attached copy of the guidelines.

The recommended approval of these guidelines aligns with the County and Chief Executive Officer Goals and Objectives to Improve County Government Operations by providing clarity in terms of the roles, responsibilities and governance of the Commission.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

**Regional Parks Advisory Commission Guideline Revisions  
August 25, 2020**

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on July 21, 2020; Finance (Elias Duenas, Administrative Analyst, 387-4052) on August 11, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on August 11, 2020.

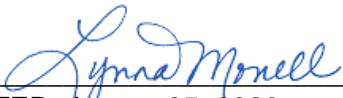
**Regional Parks Advisory Commission Guideline Revisions  
August 25, 2020**

Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: August 25, 2020



cc: File - Regional Parks w/attach  
CCM 09/10/2020