

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

September 12, 2023

FROM

LYNNA MONELL, Clerk of the Board, Clerk of the Board of Supervisors

SUBJECT

Amendment to Agreement with Granicus, LLC for an Enterprise Board Management System

RECOMMENDATION(S)

Approve **Amendment No. 1 to Agreement No. 18-693** with Granicus, LLC, for an enterprise Board Management System, to provide continued agenda management, video streaming, voting, and closed captioning services, increasing the agreement amount by \$613,548, from \$589,439 to \$1,202,987, and exercising the option to extend the term five years, for a total agreement term of October 1, 2018 through September 30, 2028.

(Presenter: Lynna Monell, Clerk of the Board, 387-3848)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will result in the use of additional Discretionary General Funding (Net County Cost). Sufficient appropriation is included in the Clerk of the Board's 2023-24 budget and will be included in future recommended budgets. The cost for services is for a five-year period, with an annual 5% increase, which will require the use of additional ongoing Net County Cost beginning in 2024-25.

<u>Fiscal Year</u>	<u>Annual Cost</u>
2023-24	\$111,037
2024-25	\$116,588
2025-26	\$122,418
2026-27	\$128,539
2027-28	\$134,966
Total	\$613,548

BACKGROUND INFORMATION

Granicus, LLC (Granicus) provides an enterprise Board Management System and Hosting Services, comprised of agenda management, voting, and closed captioning services. Granicus also provides video streaming hosting services to provide public access to live and archived Board of Supervisors' (Board) meetings and other streamed events.

**Amendment to Agreement with Granicus, LLC for an Enterprise Board
Management System
September 12, 2023**

Amendment No. 1 to Agreement No. 18-693 will allow the Clerk of the Board to continue using the enterprise Board Management System, increase the contract amount by \$613,548, from \$589,439 to \$1,202,987, and extend the contract five additional years through September 30, 2028.

PROCUREMENT

On September 15, 2018 (Item No. 15), as a result of a formal procurement, the Board approved Agreement No. 18-693 with Granicus in an amount not-to-exceed \$589,439 for the contract period of October 1, 2018, through September 30, 2023, with the option to extend an additional five years.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, and Bonnie Uphold, Supervising Deputy County Counsel, 387-5455) on July 24, 2023; Purchasing (Leo Gomez, Purchasing Manager, 387-2063) on July 28, 2023; Finance (Stephanie Maldonado, Administrative Analyst, 387-4378) on July 31, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 7, 2023.

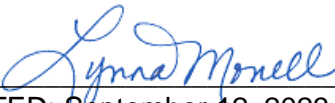
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: September 12, 2023



cc: COB - Tealer w/agree
Contractor - c/o COB w/agree
File - w/agree
CCM 09/15/2023