



**RICARDO LARA**  
CALIFORNIA INSURANCE COMMISSIONER

September 4, 2019

Claudia Walker  
Chief, Bureau of Administration  
San Bernardino County District Attorney's Office  
303 West Third Street, 6th Floor  
San Bernardino, CA 92415

RE: Grant Award Agreement for the Automobile Insurance Fraud Program  
Fiscal Year 2019-20

Dear Ms. Claudia Walker:

San Bernardino County was awarded \$722,958 as the result of an application for the Fiscal Year 2019-20 Automobile Insurance Fraud Program. **Enclosed are two original Grant Award Agreements for signature.** Please have the official designated in the Resolution from the Board of Supervisors sign and date both originals and return to the address below by **October 4, 2019**. Once the Agreements are fully executed, a signed Grant Award Agreement will be returned to you.

A Resolution from the Board of Supervisors authorizing the applicant to enter into a Grant Award Agreement with the California Department of Insurance (CDI) is required. The Resolution must designate, by title, the official authorized to sign the Grant Award Agreement and include a statement accepting liability for the local program. **The Resolution must be received by December 31, 2019.** Grant funds will not be distributed to the award recipient until the Resolution is received and the Grant Award Agreements are fully executed. Sample Resolution wording can be provided upon request.

Return to: CDI Enforcement Branch Headquarters  
Local Assistance Unit Manager  
2400 Del Paso Road, Suite 250  
Sacramento, CA 95834

Sincerely,

*Jan Perschler*

Janis Perschler  
Manager, Local Assistance Unit

Enclosures

cc: Robert P. Brown, Chief Deputy District Attorney

**White, Karen**

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**From:** Local Assistance Unit <LocalAssistanceUnit@insurance.ca.gov>  
**Sent:** Tuesday, September 10, 2019 2:43 PM  
**To:** White, Karen  
**Cc:** Marshall, Sara  
**Subject:** RE: Grant Award Agreements

Hi Karen,

Thank you for letting us know. Your extension until October 11, 2019 is approved for Workers' Compensation, Automobile, and the Organized Automobile programs.

Thank you,

***Mitchell Pingree***

Workers' Compensation Program Analyst, LAU  
CA Department of Insurance  
Enforcement Branch Headquarters  
916-854-5828

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**From:** White, Karen <KWhite@sbcdca.org>  
**Sent:** Tuesday, September 10, 2019 12:27 PM  
**To:** Local Assistance Unit <LocalAssistanceUnit@insurance.ca.gov>  
**Cc:** Marshall, Sara <Sara.Marshall@insurance.ca.gov>; Pingree, Mitchell <Mitchell.Pingree@insurance.ca.gov>  
**Subject:** RE: Grant Award Agreements

Good Afternoon,

We are in receipt of the Grant Award Agreements for the Automobile Insurance Fraud Program, Workers' Compensation Insurance Fraud Program and the Organized Automobile Fraud Activity Interdiction Program.

There is to notify that we will be unable to meet the October 4, 2019 to return the signed Grant Award Agreements and obtain the Resolution from the Board of Supervisors.

We will be going to the Board on October 8, 2019 for approval of these documents. We are asking for an extension to October 11, 2019 to return the documents with a Board of Supervisors resolution.

Please advise.

Thank you,



**Karen White**  
**Administrative Supervisor I**

Office of the District Attorney  
Bureau of Administration  
Ph: (909) 382-3674  
Email: [kwhite@sbocda.org](mailto:kwhite@sbocda.org)  
[www.sbcountyda.org](http://www.sbcountyda.org)

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**INSURANCE COMMISSIONER  
OF THE STATE OF CALIFORNIA**

**GRANT AWARD AGREEMENT**

**Fiscal Year 2019-20**

**Automobile Insurance Fraud Program**

The Insurance Commissioner of the State of California hereby makes an award of funds to **San Bernardino County**, Office of the District Attorney, in the amount and for the purpose and duration set forth in this grant award.

This grant award consists of this agreement and the application for the grant and made a part hereof. By acceptance of the grant award, the grant award recipient agrees to administer the grant project in accordance with all applicable statutes, regulations and Request-for-Application (RFA).

**Duration of Grant:** The grant award is for the program period, **July 1, 2019 through June 30, 2020**.

**Purpose of Grant:** This grant award is made pursuant to the provisions of California Insurance Code §1872.8 and shall be used solely for the purposes of enhanced investigation and prosecution of automobile insurance fraud and economic car theft cases.

**Amount of Grant:** The grant award agreed to herein is in the amount of **\$722,958**. This amount has been determined by the Insurance Commissioner. However, the actual total award amount for the county is contingent on the collection and the authorization for expenditure pursuant to the Government Code §13000 et seq. The grant award shall be distributed pursuant to §1872.8 of the Insurance Code and to the California Code of Regulations Sub-Chapter 9, Article 4, §2698.65.

<b>Official Authorized to Sign for Applicant/Grant Recipient</b>  _____  <b>Name:</b> Jason Anderson <b>Title:</b> District Attorney  <b>Address:</b> 303 West Third St., Sixth Floor San Bernardino, CA 92415  <b>Date:</b> _____	<b>RICARDO LARA</b> Insurance Commissioner  _____  <b>Name:</b> George Mueller <b>Title:</b> Deputy Commissioner    <b>Date:</b> _____
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I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure.

\_\_\_\_\_  
Crista Hill, Budget Officer, CDI

\_\_\_\_\_  
Date

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

5/9/2019

<b>BUDGET CATEGORY AND LINE ITEM DETAIL</b>	<b>2019-20 AWARD BUDGET</b>
<b>A. Personnel Services - Salaries/Employee Benefits</b>	
All program salary and benefit rates are per the general employees current Memorandum of Understanding with the County of San Bernardino.	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV	<b>159,827</b>
2.0 FTE SENIOR INVESTIGATOR	<b>234,588</b>
1.0 FTE SECRETARY I	<b>46,883</b>
<b>TOTAL SALARIES</b>	<b>441,298</b>
<b>BENEFITS FOR 4.0 FTE EMPLOYEES FOR ONE YEAR:</b>	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV Retirement Survivor's Benefits Indemnification Vision Care Short-term Disability Social Security Medicare Workers' Compensation Life Insurance Medical Insurance Indemnification Allowance/Cafeteria Plan	<b>74,879</b>
2.0 FTE SENIOR INVESTIGATOR Uniform Retirement Indemnification Long-Term Disability Vision Care Social Security Medicare Workers' Compensation Medical Insurance Indemnification Allowance/Cafeteria Plan	<b>175,275</b>
	<b>CONT'D</b>

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

9/13/2019

BUDGET CATEGORY AND LINE ITEM DETAIL	2019-20 AWARD BUDGET
<b>A. Personnel Services - Salaries/Employee Benefits</b>	
<p>All program salary and benefit rates are per the general employees current Memorandum of Understanding with the County of San Bernardino.</p> <p>1.0 FTE SECRETARY I</p> <p>Retirement</p> <p>Survivor's Benefits</p> <p>Indemnification</p> <p>Vision Care</p> <p>Short-Term Disability</p> <p>Social Security Medicare</p> <p>Workers' Compensation</p> <p>Life Insurance</p> <p>Indemnification Allowance/Cafeteria Plan</p>	<p>31,506</p>
<b>TOTAL BENEFITS</b>	<b>281,660</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>722,958</b>

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

9/13/2019

BUDGET CATEGORY AND LINE ITEM DETAIL	2019-20 AWARD BUDGET
<b>B. Operating Expenses</b>	
<b>OFFICE EXPENSE</b> Consumable office supplies necessary to administer and run program.	-
<b>AUDIT ALLOWANCE</b> Financial and compliance audit per guidelines.	-
<b>MOTOR POOL</b> 2 full-size sedans \$444 per mo. X 2 vehicles X 12 months 2,000 mi X .47 per mile X 12 months	-
<b>DISCOVERY COSTS</b> For discovery costs associated with current cases.	-
<b>COMMUNICATIONS</b> Communication services and long distance expenses necessary to administer and run program.	-
<b>MEMBERSHIP</b> \$510. X 1 attorney                      510 \$100. X 2 investigators                200 Allowance for membership per Memorandum of Understanding.	-
<b>TRAINING</b> Tuition costs & registration fees for Automobile Insurance Fraud training.	-
<b>DATA PROCESSING</b> County mandated charges for ISD services.	-
<b>TOTAL</b>	<b>CONT'D</b>

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

9/13/2019

<b>BUDGET CATEGORY AND LINE ITEM DETAIL</b>	<b>2019-20 AWARD BUDGET</b>
<b>B. Operating Expenses</b>	
<b>SUBSCRIPTIONS AND PUBLICATIONS</b> Legal updates and publications pertaining to Automobile Insurance Fraud	0
<b>OTHER TRAVEL</b> Funds for training, seminars and meetings for investigative and prosecution staff	-
<b>PROFESSIONAL SERVICES</b> Expert witnesses to conduct evaluations and provide expert testimony in the courtroom.	-
<b>NON-INVENTORIAL EQUIPMENT</b> To replace office equipment necessary to administer and run the Automobile Insurance Fraud program efficiently.	-
<b>PRINTING SERVICES</b> Request based on program needs including quick copy costs, printed envelopes and forms.	-
<b>PRIVATE MILEAGE</b> 500 miles x .54/mile	-
<b>INSURANCE</b> County charges for general liability, auto liability and other insurance requirements.	-
<b>POSTAGE</b>	-
<b>INDIRECT EXPENSES</b>	-
<b>TOTAL</b>	<b>0</b>



**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

9/13/2019

<b>BUDGET CATEGORY AND LINE ITEM DETAIL</b>	<b>2019-20 AWARD BUDGET</b>
<b>C. Equipment</b>	
<b>CATEGORY TOTAL</b>	<b>0</b>
<b>PROJECTED PROGRAM BUDGET</b>	<b>722,958</b>
<b>CARRYOVER TOTAL</b>	<b>-</b>
<b>INTEREST TOTAL</b>	<b>0</b>