

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

June 22, 2021

**FROM**

**RON LINDSEY, Director, Fleet Management Department**

**SUBJECT**

Surplus and Sale of Equipment

**RECOMMENDATION(S)**

1. Declare Equipment No. 008603, a 2013 Ford F450 (VIN No. 1FD0X4HY2DEA92987) that is fully depreciated and has an estimated value of \$14,000, as surplus and no longer necessary to meet the needs of the Fleet Management Department.
2. Declare Equipment No. 008616, a 2013 Ford F350 (VIN No. 1FT8X3B63DEA99357) that is fully depreciated and has an estimated value of \$14,000, as surplus and no longer necessary to meet the needs of the Fleet Management Department.
3. Declare Equipment No. 008643, a 2000 Ford F450 Service Truck (VIN No. 1FDXF46F6YED36679) that is fully depreciated and has an estimated value of \$12,000, as surplus and no longer necessary to meet the needs of the Fleet Management Department.
4. Authorize the sale of the fixed assets identified in Recommendations No. 1 thru 3 to be coordinated through the Purchasing Department, Surplus Property Division.
5. Authorize the Fleet Management Department to retain the proceeds from the sale of the fixed assets identified in Recommendations No. 1 thru 3 to offset costs of future equipment purchases.

(Presenter: Ron Lindsey, Director 387-7870)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of these items will not result in the use of additional Discretionary General Funding (Net County Cost). The Fleet Management Department (Fleet) is an internal service fund, and its operational costs are financed through Board of Supervisor (Board) approved rates charged to user departments. The funds raised by the sale of the above-described Motor Pool fixed assets will be returned to Fleet to assist in the purchase of vehicles in the future as included in the Department's 2020-21 Adopted Budget.

**BACKGROUND INFORMATION**

Fleet owns and maintains a number of vehicles and equipment pursuant to its mission of providing vehicles and services to other County departments. Fleet staff has determined that it is no longer economically beneficial to continue to maintain and repair the surplus assets identified above.

**Surplus and Sale of Equipment**  
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Disposing of these surplus assets aligns with the County and Chief Executive Officer Goals and Objectives to Improve County Government Operations, and to Operate in a Fiscally-Responsible and Business-Like Manner.

The vehicles have been replaced with newer units, which produce fewer emissions, have improved safety features, and are more fuel efficient. Once approved for surplus, the equipment will be sent to the County's contracted auction vendors for disposition, coordinated through the Purchasing Department, Surplus Property Division in accordance with Standard Practice No. 12-18 SP1.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on April 20, 2021; Purchasing (Nicole Edun, Administration & Operations Manager, 387-2067) on April 20, 2021, Finance (Monique Amis, Administrative Analyst III, 387-4883) on April 21, 2021, and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-4376) on April 23, 2021.

**Surplus and Sale of Equipment**  
**June 22, 2021**

Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 22, 2021



cc: File-Fleet Management Department w/attach  
LA 06/24/2021