

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

August 20, 2019

**FROM**

**TERRY W. THOMPSON, Director, Real Estate Services Department**  
**DON TRAPP, Interim Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Revenue License Agreement with San Bernardino Valley Municipal Water District for Rack and Antenna Space at Little Mountain in San Bernardino

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Fire Protection District, approve a five-year revenue license **Agreement No. 19-562**, with two five-year options to extend the term of the license, commencing upon full execution, with San Bernardino Valley Municipal Water District for rack and antenna space at Little Mountain in San Bernardino for total revenue in the amount of \$165,780.

(Presenter: Terry W. Thompson, Director, 387-5252)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**  
**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). The total revenue to be received by the San Bernardino County Fire Protection District (SBCFPD) during this five-year agreement is \$165,780. Revenue will be deposited in the SBCFPD fund (5800062434). SBCFPD will pay for the cost of the restoration and relocation of electrical utility service to the site, which will be paid from the SBCFPD budget (580006234) and reimbursed by the San Bernardino Valley Municipal Water District (WD). Other costs associated with this license include equipment shelter and tower maintenance, which costs are considered minimal. Sufficient appropriation is included in the 2019-20 SBCFPD budget and will be included in future recommended budgets. Annual license revenue is as follows:

<u>Year</u>	<u>Annual revenue</u>	<u>Estimate of Other Costs Associated With This License</u>
August 20, 2019 – August 19, 2020	\$ 31,896 *	\$1,200
August 20, 2020 – August 19, 2021	\$ 31,776	\$ 0
August 20, 2021 – August 19, 2022	\$ 32,880	\$ 0
August 20, 2022 – August 19, 2023	\$ 34,020	\$ 0
August 20, 2023 – August 19, 2024	<u>\$ 35,208</u>	<u>\$ 0</u>
<b>Total Revenue</b>	<b>\$165,780</b>	
<b>Total Cost</b>		<b>\$1,200</b>

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\*Revenue for this period includes a one-time reimbursement in the amount of \$1,200 to SBCFPD for the cost to restore electrical utility service to the site.

**BACKGROUND INFORMATION**

The recommended action will provide for a five-year license agreement, with two five-year options to extend the term of the license, with WD for rack and antenna space for WD's operation and maintenance of a communication facility at the SBCFPD-owned Little Mountain Communication Site.

In October 2018, WD requested SBCFPD consider a proposal to install radio equipment and antennas within the SBCFPD-owned equipment shelter and on the north SBCFPD-owned antenna tower at the Little Mountain Communication Site in San Bernardino. SBCFPD requested the Real Estate Services Department (RESA) prepare a license agreement for WD's use of the appropriate rack and antenna space. Electrical utility service to the site had been disconnected by Southern California Edison due to a technical issue with the manner in which the service connection was made to the equipment shelter. SBCFPD has agreed to re-establish and relocate the service to the site and WD has agreed to reimburse SBCFPD for that cost. This new license agreement provides for the use by WD of rack space on the exterior wall of the SBCFPD equipment shelter for a weatherproof cabinet and antenna space on the SBCFPD-owned antenna tower for two antennas for WD's operation and maintenance of a communications facility at Little Mountain in San Bernardino and provides on-going revenue to SBCFPD.

Staff has reviewed the recommended action pursuant to the California Environmental Quality Act (CEQA) and has determined that it does not constitute a project. Accordingly, no further action is required under CEQA.

**Summary of License Terms**

Licensee:	San Bernardino Valley Municipal Water District (Douglas D. Headrick, General Manager)	
Location:	Little Mountain Communication Site, San Bernardino	
Size:	Rack and antenna space for two antennas and one wall-mounted equipment cabinet	
Term:	Five years commencing upon full execution of the license	
Options:	Two five-years options	
Rent:	<u>Monthly</u> \$2,558*	<u>Annual</u> \$30,696
	*Mid-range for comparable facilities in the San Bernardino area per supporting license comparables on file	
Annual Increases:	3.5%	
Improvement Costs:	Provided by Licensee	

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Summary of License Terms

Maintenance: Provided by SBCFPD for equipment shelter and tower; Provided by Licensee for Licensee's equipment

Utilities: Provided by Licensee

Insurance: The Certificate of Liability Insurance, as required by the license, is on file with RESD

Right to Terminate: Both parties have the right terminate with one-years' written notice

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Agnes Cheng, Deputy County Counsel and Scott Runyan, Deputy County Counsel 387-5455) on July 9, 2019; County Fire (Ed Segura, Administrative Supervisor, 387-6134) on June 28, 2019; Finance (Ginger Roosa, Principal Administrative Analyst, 387-4833 and Tom Forster, Administrative Analyst, 387-4635) on July 29, 2019); and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on August 5, 2019.

(KB: 677-7961)

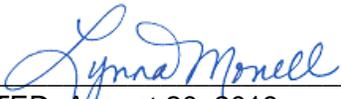
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Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales    Seconded: Dawn Rowe  
Ayes: Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales  
Absent: Robert A. Lovingood

Lynna Monell, SECRETARY

BY  \_\_\_\_\_  
DATED: August 20, 2019



cc:    SBCFPD- Thompson w/agree  
       Contractor c/o SBCFPD w/agree  
       File- w/agree  
vh     08/21/2019