

Steps	Standard Abatement Workflow	Compliance Period Days	Appeal Period Days
1	A complaint is received for illegal cultivation of cannabis.		
2	An officer confirms the violation and posts a Notice of Intent to Abate (NTAR). A Notice of Action (NOA) is placed on the property.	20	20
3	A reinspection is performed after the 21st day following the compliance date. If violations remain, an administrative citation is issued to the property owner. Officer also issues a Consent to Abate Letter and prepares referral to the Nuisance Abatement Unit (NAU).	10	20
4	NAU officer submits bid requests and obtains final approval from management to award bid. Warrant is drafted, reviewed, approved, and submitted electronically to the courts. Officer posts warrant on site for abatement to commence within 48 hours. If violations remain at posting officer will issue a citation to the property owner and they will have 20 days to appeal.	2	20
5	Once abatement is complete, the NAU officer will issue the final invoice to the property owner that includes administrative costs, unpaid citations, Notice of Action placement fee, and abatement fees. The property owner has 20 days to appeal the final invoice.	60	20
6	If after 60 days the final invoice has not been paid, the NAU officer will draft and record a Notice of Lien for the total amount due, with an additional fee for the lien placement.	0	0