

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**October 8, 2019**

**FROM**

**BEAHTA R. DAVIS, Director, Regional Parks Department**

**SUBJECT**

Three year Revenue Interim Use Permit with Vietnamese Eucharistic Youth Movement for the annual Dai Hoi Nguon Song event at Prado Regional Park

**RECOMMENDATION(S)**

Approve three year Revenue Interim Use Permit (**Contract No. 19-693**) with the Vietnamese Eucharistic Youth Movement for the use of a portion of Prado Regional Park for three days each year, June 26, 2020 through June 28, 2020, June 25, 2021 through June 27, 2021 and June 24, 2022 through June 26, 2022 to hold the Dai Hoi Nguon Song event, for total revenue in the amount of \$13,250 each year.

(Presenter: Beahta R. Davis, Director, 387-2340)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this Revenue Interim Use Permit (Permit) does not require the use of additional Discretionary General Funding (Net County Cost). Under this Permit, Vietnamese Eucharistic Youth Movement (Permittee) will pay the Regional Parks Department (Department) \$13,250 in use fees each year for the use of Prado Regional Park (Park) as detailed in the below table:

<b>Description of Fees</b>	<b>Amount</b>
Use of Mallard Shelter for two days	\$800
Use of the Green Picnic area for two days	\$250
Use of the Multipurpose Room for three days	\$1,500
Use of 3.5 acres of open space for two days	\$3,500
Use of Campsites 11-75 for two nights	\$3,900
Use of 10 group tent sites for two nights	\$1,800
Cleaning crew following event each year	\$1,500
Total	\$13,250

All fees charged to the Permittee are consistent with the 2019-20 Board approved fee schedule. Permittee will also submit a one-time contract preparation fee in the amount of \$200 and a \$5,000 deposit each year to be used to pay for any damages incurred due to the Permittee's use the Park during the event. Permittee will be responsible for obtaining all necessary permits, licenses and applicable approvals as well as securing the required insurance for this event. Adequate appropriation and revenue have been included in the Department's 2019-20 budget and will be included in applicable future recommended budgets.

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**BACKGROUND INFORMATION**

The Department operates and maintains nine regional parks including Prado Regional Park, located in Chino, California, and provides for the rental of park property through Board approved fees. The recommended Permit between the Department and Permittee allows for the use of the Park wherein the Department will receive a total of \$13,250 for the next three years.

The Permittee has been hosting this event since 2015 where youth group members camp, perform live skits, participate in games, activities, and religious celebrations.

This recommended Permit aligns with the County and Chief Executive Officer Goal and Objective to Operate in a Fiscally-Responsible and Business-Like Manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-4322) on September 10, 2019; Finance (Elias Duenas, Administrative Analyst, 387-4052) on September 18, 2019; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on September 20, 2019.

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood   Seconded: Janice Rutherford  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: October 8, 2019



cc:   Parks- Davis w/agree  
     Contractor c/o Parks w/agree  
     File- w/agree  
vh    10/15/2019