



July 11, 2025

Winfred Kimani
Public Health Program Manager
San Bernardino County Department of Public Health
351 North Mountain View
San Bernardino, CA 92415-0003

SUBJECT: TITLE X FAMILY PLANNING PROGRAM AWARD NOTIFICATION LETTER

Dear Ms. Kimani:

Essential Access Health (Essential Access) has received a notice of **Fiscal Year 2025 funding** for the **Title X Service Grant** from the **U.S. Department of Health and Human Services' (HHS) Office of Population Affairs (OPA)**. On **July 2**, OPA notified Essential Access of our **Notice of Award for \$12.2 million** for Title X family planning services, representing a **7% reduction from last year's funding**.

Essential Access is pleased to offer your healthcare organization funding for Title X family planning services for the upcoming project period: **April 1, 2025 – March 31, 2026**. The **sub-award to your organization is \$120,000**. We recognize that this amount may reflect a reduction from current levels, but we want to sincerely **congratulate you on your award** and reaffirm how much we **value your partnership** and the critical work you do each day to fulfill the promise of Title X for your patients and community.

A **Statement of Work (SOW)** is due by **July 25, 2025**. Essential Access will issue your **Title X Sub-Grant Agreement** upon approval of your completed SOW. A **twelve-month budget** and **Cost Methodology** is also due by **July 25, 2025**.

Subrecipients are eligible to receive reimbursement of up to 25% of their total award—or more—based on documented expenses during the period of 4/1/2025-6/30/2025. Upon execution of the agreement, Subrecipients may submit a Statement of Revenue and Expenditures (SRER) and General Ledger for expenses from Period 1 for immediate reimbursement by Essential Access.

We look forward to partnering with you again in the new project year to ensure **equitable access to high-quality sexual and reproductive health services** for all in the communities you serve. If you have any questions, please contact **Frances Bernabe**, Senior Director of Sexual + Reproductive Health Programs, at fbernabe@essentialaccess.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Nomsa", is positioned above the printed name of the sender.

Nomsa Khalfani, PhD
Co-Chief Executive Officer



2025 Title X Family Planning Services
Notice of Sub-Grant Award (NGA) Response

San Bernardino County Department of Public Health has been offered funding to provide Title X Family Planning Services for the project period April 1, 2025 through March 31, 2026. The total allocation amount is **\$120,000**.

Please indicate your agency's decision to **accept or decline** the award offered below. By accepting the award, your organization is authorized to continue providing Title X services **without interruption** for the designated project period.

Upon receipt of your **fully executed sub-agreement** with Essential Access, this letter will be nullified, and your sub-agreement will serve as the legal document of record.

If you have any questions or require assistance, please contact Ms. Benedicta Adewunmi, Contracts and Compliance Officer, at badewunmi@essentialaccess.org.

This transaction may be consummated by **electronic means**, and your **electronic initials and signature** will be considered **legally binding** as an original wet ink signature for all purposes.

Please indicate your decision regarding the funding Offer: Accept

This form must be completed and signed by an authorized official on or before July 18, 2025.

Authorized Signature and Date

Joshua Dugas, Public Health Director

Print Name and Title