



Community Revitalization

Diane Rundles
Assistant Executive Officer

Carrie Harmon
Director, Community
Development & Housing

Marcus Dillard
Chief of Homeless Services

December 16, 2024

HHCA RE2421 LLC
3105 E. Guasti Rd. Suite 100
Ontario, CA 91761

RE: Revocable Grant Agreement with HHCA RE2421 LLC
Contract No. 24-393

Dear Joshua LaBarge:

San Bernardino County is in receipt of a letter from HHCA RE2421 LLC, received October 2, 2024, proposing a revision to the Schedule of Performance in Exhibit F in Contract No. 24-393.

Pursuant to Section 7.15 of Contract No. 24-393, this letter will serve as County approval modifying deadlines 7 and 8 in Exhibit F as follows:

EXHIBIT F
SCHEDULE OF PERFORMANCE

Item	Obligation/Duty	Date of Completion
7.	<u>Commence Construction.</u> Grantee shall commence construction of the Scope of Work.	No later than April 1, 2025.
8.	<u>Completion of Construction.</u> Grantee shall diligently complete construction of the Scope of Work.	No later than May 31, 2026.

By: 
Luther Snoke, Chief Executive Officer

Encl: Letter from HHCA RE2421 LLC

BOARD OF SUPERVISORS

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Vice Chairman, First District

JESSE ARMENDAREZ
Second District

DAWN ROWE
Chair, Third District

CURT HAGMAN
Fourth District

JOE BACA, JR.
Fifth District

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RE: Revocable Grant Agreement with HHCA RE2421 LLC
Contract No. 24-394

Dear Joshua LaBarge:

San Bernardino County is in receipt of a letter from HHCA RE2421 LLC, received October 2, 2024, proposing a revision to the Schedule of Performance in Exhibit F in Contract No. 24-394.

Pursuant to Section B.10 in Contract No. 24-394, this letter will serve as County approval modifying the deadlines 7 and 8 in Exhibit F as follows:

EXHIBIT F
SCHEDULE OF PERFORMANCE

Item	Obligation/Duty	Date of Completion
7.	<u>Commence Construction.</u> Grantee shall commence construction of the Scope of Work.	No later than April 1, 2025.
8.	<u>Completion of Construction.</u> Grantee shall diligently complete construction of the Scope of Work.	No later than May 31, 2026.

By: 
Luther Snoke, Chief Executive Officer

Encl: Letter from HHCA RE2421 LLC

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Clerk of the Board

County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Council and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Council representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Council representative. Once County Council has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.
For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Community Development and Housing Department

Contact Name: Amanda Tower, Housing Project Manager II Telephone: (909) 501-0611

Agreement No.: 24-393 Amendment No.: _____ Date of Board Item 5/21/24 Board Item No.: 24

Name of Contract Entity/Project Name: Kern Street

Explanation of request/Special Instructions:

Community Development and Housing requests the signature of the Chief Executive Officer on the Kern Street Extension Request letters, related to Exhibit F of the Revocable Grant Agreements 24-393 and 24-394 (Agreements), authorizing the construction commencement date from March 1, 2025, to no later than April 1, 2025, and a construction completion date from March 31, 2026, to May 31, 2026, due to manufacturers delay in providing design concepts and floor plans for population served. On May 21, 2024 (Item 24), the Board of Supervisors delegated signature authority to the Chair of the Board of Supervisors, Chief Executive Officer, or Director of Community Development and Housing Department, subject to review by County Council.

Insert check mark that the following required documents are attached to this request:

- Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent: 12/12/24
Reviewing County Counsel Use Only	Review Date <u>12/12/2024</u> <u>Suzanne Bryant</u> Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>12/19/24</u> <u>Mona Garcia</u> Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ____Chair <input checked="" type="checkbox"/> CEO ____Department <input type="checkbox"/> Return to Department for preparation of agenda item