



Clerk of the Board of Supervisors CEQA Document Filing SAP Transfer Request

Please complete the following information and submit to the Clerk of the Board with the associated CEQA documentation for filing.
Clerk of the Board staff will initiate a Journal Transfer (ZJ) in SAP for department staff approval.

Department Name	Real Estate Services Department
Department Contact	Yezenia Gonzalez
Contact Phone Number	387-5020
Project Name	Morgan Ranch Acquisition and Conveyance
Board of Supervisors Meeting date (if applicable)	11/16/2021

General Ledger	Amount	Cost Center	Internal Order #	Text
52002135	\$50.00	7820001000		NOE-53003305

Special Instructions:

Requester Signature

11/08/2021
 Date

Department - Fiscal Requester

Department - Fiscal Approver

Date

Date

Clerk of the Board use:

Processed by:	Date	Document Number