

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 11, 2024

FROM

DIANE RUNDLES, Assistant Executive Officer, Community Revitalization

SUBJECT

Amendments to Contracts for the Provision of Homeless Housing, Assistance and Prevention Program Round 2 and Round 3 Services

RECOMMENDATION(S)

1. Authorize the Chief Executive Officer, Assistant Executive Officer, or Chief of Homeless Services to approve and execute any subsequent non-substantive amendments to the following contracts for the provision of Homeless Housing, Assistance and Prevention Round 2 and Round 3 Program services on behalf of the San Bernardino County Continuum of Care, subject to County Counsel review:
 - a. City of Montclair, Contract No. 22-821
 - b. Family Assistance Program, Contract No. 22-822
 - c. Mercy House Living Centers, Contract No. 22-823
 - d. Morongo Basin ARCH, Contract No. 22-824
 - e. Mountain Homeless Coalition, Contract No. 22-825
 - f. Step Up on Second Street, Inc., Contract No. 22-826
 - g. The Blessing Center, Inc., Contract No. 22-827
 - h. Victor Valley Family Resource Center, Contract No. 22-828
 - i. Water of Life Community Church, Contract No. 22-829
 - j. City of Montclair, Contract No. 23-1096
 - k. Desert Manna, Contract No. 23-1097
 - l. Family Assistance Program, Contract No. 23-1098
 - m. Family Service Association of Redlands, Contract No. 23-1099
 - n. Growing Outreach Growing Opportunities, Contract No. 23-1100
 - o. Impact Southern California, Inc., Contract No. 23-1101
 - p. Morongo Basin ARCH, Contract No. 23-1102
 - q. Mountain Homeless Coalition, Contract No. 23-1103
 - r. Operation Grace, Contract No. 23-1104
 - s. City of Ontario, Contract No. 23-1372
 - t. City of San Bernardino, Contract No. 23-1373
 - u. Family Assistance Program, Contract No. 23-1374
2. Direct the Chief Executive Officer, Assistant Executive Officer, or Chief of Homeless Services to transmit all non-substantive amendments to the contracts in Recommendation No. 1 to the Clerk of the Board of Supervisors within 30 days of execution.
(Presenter: Marcus Dillard, Chief of Homeless Services, 501-0644)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

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**Provide for the Safety, Health and Social Service Needs of County Residents.
Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The total cost for services will not exceed \$3,024,096, of which \$1,453,114 is funded by the State of California (State) Homeless Housing, Assistance and Prevention (HHAP) Round 2 Program block grant, and \$1,570,982 is funded by the HHAP Round 3 Program block grant, both having been awarded to the San Bernardino City and County Continuum of Care (CoC). The CoC determines how these funds are expended, and the Office of Homeless Services (OHS) acts as the Administrative Entity, administering the grant on behalf of the CoC. Adequate appropriation and revenue have been included in the OHS 2023-24 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

The HHAP Grant Program, administered initially by the State Homeless Coordinating and Financing Council and followed by the California Interagency Council on Homelessness (Cal ICH), provides local jurisdictions with funds to support regional coordination and expand or develop local capacity to address immediate homelessness challenges. Since 2019, five rounds of HHAP funding have been made available to large cities, counties and Continuums of Care in the state. OHS, in its role as the Administrative Entity for the CoC, has submitted grant applications in each round of HHAP Program funding. To date, \$12,856,550 in funds from HHAP Program Rounds 1 through 4 have been awarded to the CoC.

On March 12, 2024 (Item No. 19), the Board of Supervisors (Board) approved and authorized the submission of the HHAP Program Round 5 grant application to Cal ICH by the CoC in the estimated amount of \$6,032,369. Cal ICH is expected to approve the HHAP Program Round 5 application in June 2024.

On September 13, 2022 (Item No. 21), the Board approved contracts with nine agencies shown in the table below for the provision of HHAP Round 2 Program services on behalf of the CoC. Although the Board originally approved an incorrect amount not to exceed \$1,453,114, the individual contract amounts in the item were accurate and the combined amount not to exceed was actually \$1,278,740, for the contract period of September 13, 2022, through June 30, 2026.

Entity	Contract No.	Amount
City of Montclair	22-821	\$41,085
Family Assistance Program	22-822	\$116,249
Mercy House Living Centers	22-823	\$123,256
Morongo Basin ARCH	22-824	\$131,094
Mountain Homeless Coalition	22-825	\$89,535
Step Up on Second Street, Inc.	22-826	\$208,438
The Blessing Center, Inc.	22-827	\$96,559
Victor Valley Family Resource Center	22-828	\$222,524
Water of Life Community Church	22-829	\$250,000

On October 3, 2023 (Item No. 18), the Board approved contracts with nine agencies for the provision of HHAP Round 3 Program services on behalf of the CoC, in a combined amount not

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to exceed \$1,570,982, for the contract period of October 3, 2023 through June 30, 2026, as follows:

Entity	Contract No.	Amount
City of Montclair	23-1096	\$95,901
Desert Manna	23-1097	\$64,771
Family Assistance Program	23-1098	\$312,150
Family Service Association of Redlands	23-1099	\$243,847
Growing Outreach Growing Opportunities	23-1100	\$64,771
Impact Southern California	23-1101	\$120,000
Morongo Basin ARCH	23-1102	\$162,725
Mountain Homeless Coalition	23-1103	\$141,817
Operation Grace	23-1104	\$365,000

The Board approved three additional contracts for the provision of HHAP Round 3 Program services on behalf of the CoC on December 19, 2023 (Item Nos. 38 and 39), in a combined total of \$1,021,424, with a contract period for the Cities of Ontario and San Bernardino of October 3, 2023 through June 30, 2026 and a contract period of July 1, 2023 through June 30, 2026 for Family Assistance Program, as follows:

Entity	Contract No.	Amount
City of Ontario	23-1372	\$135,000
City of San Bernardino	23-1373	\$808,386
Family Assistance Program	23-1374	\$78,038

Recently, three of the contracted agencies have indicated a need for minor budget amendments to the scope of work in their contracts. A recommendation authorizing the Chief Executive Officer (CEO), Assistant Executive Officer (AEO) or Chief of Homeless Services to approve and execute subsequent non-substantive amendments was not included when these contracts were initially approved. In order to expeditiously execute these and any future minor budget amendments with contracted agencies, OHS is requesting authorization for the CEO, AEO, or Chief of Homeless Services to approve and execute any subsequent non-substantive amendments to the contracts for the provision of HHAP Round 2 and Round 3 Program services on behalf of the CoC, subject to County Counsel review. OHS will return to the Board if a HHAP Round 2 or Round 3 Program contract requires substantial or significant amendments.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on May 3, 2024; Finance (Christopher Lange, Deputy Director, 386-8393) on May 17, 2024; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on May 28, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 11, 2024



cc: File - Community Revitalization
JLL 06/21/2024