

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

December 17, 2019

FROM

REG JAVIER, Deputy Executive Officer, Workforce Development Department

SUBJECT

Amendment to Memorandum of Understanding for the Workforce Innovation and Opportunity Act Inland Empire Regional Planning Unit

RECOMMENDATION(S)

Approve **Amendment No. 1** to the **Agreement No. 18-159**, Memorandum of Understanding with Riverside County for the Workforce Innovation and Opportunity Act Inland Empire Regional Planning Unit to include two additional California Workforce Development Board grant awards with no change to the original term of April 3, 2018 through June 30, 2021.
(Presenter: Reg Javier, Deputy Executive Officer, 387-4460)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Jobs and Economic Value in the County.
Operate in a Fiscally-Responsible and Business-Like Manner.
Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Inland Empire Regional Planning Unit (IERPU) Memorandum of Understanding (MOU) (Agreement No. 18-159) between Riverside County and San Bernardino County provides the administrative framework for the expenditure of Workforce Innovation and Opportunity Act (WIOA) grant funds and does not obligate either county to expend additional funds. The amendment will allow the IERPU MOU to include the two additional grants totaling \$459,400 and subgrant agreements. The MOU will allow San Bernardino County to share their Regional Planning Implementation 2.0 grant award in the amount of \$300,000 with Riverside County and Riverside County to share their Regional Organizing, Regional Training & Regional Training Coordination grant award in the amount of \$159,400 with San Bernardino County. Adequate appropriation and revenue related to the separately approved WIOA grant agreements will be included in future quarterly countywide budget report(s) presented to the Board of Supervisors (Board) for approval in the Workforce Development Department's (WDD) 2019-20 budget and will be included in the 2020-21 recommended budget.

BACKGROUND INFORMATION

In 2016, the California Workforce Development Board (CWDB) designated Regional Planning Units comprised of Local Workforce Development Boards for the purpose of implementing regional activities under WIOA. The IERPU includes the San Bernardino County Workforce Development Board (SBCWDB) and the Riverside County Workforce Development Board (RCWDB). On March 7, 2017, (Item No. 62) the Board approved the WIOA Inland Empire

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Regional Plan for Program Years 2017-2020 (Regional Plan), which focuses on effectively meeting the needs of employers while transitioning residents to gainful employment, breaking the cycles of poverty and increasing economic equity for long lasting prosperity.

Since the creation of the Regional Plan, the IERPU has been awarded nine grants by the CWDB for WIOA regional planning, plan implementation, staff and workforce board training, and expansion of industry sector strategies currently underway. Each pool of funds supports the work planned under the Regional Plan, and requires sharing of scope and funding with the other partner agency. In order to fund the collective activities of the IERPU, the CWDB awards the grants to either Riverside County or San Bernardino County as the administrative and fiscal lead. Each county's board has separately approved these grant awards. Each grant award has a specific term and requires a contract between the two counties in order to implement the activities under the grant.

On April 3, 2018 (Item No. 38), the Board approved the IERPU MOU for a term of April 3, 2018 through June 30, 2021. The IERPU MOU was created to serve as an umbrella agreement for the use of regional grant funds and other WIOA funding for regional plan activities to coincide with the Regional Plan. The IERPU MOU allows for the sharing of current grant funds within the IERPU, regardless of the designated administrative lead and provides a mechanism by which future funds for regional planning can be shared between the counties.

Since the approval of the IERPU MOU, two additional CWDB grants have been awarded as follows:

Subgrant Number	Description	Grant Administrative Lead	Grant Term	Total Grant Allotment
K9110050	Regional Planning Implementation 2.0	San Bernardino County	4/01/2019 – 9/30/2020	\$300,000
K9110042	Regional Organizing, Regional Training & Regional Training Coordination	Riverside County	4/01/2019 – 9/30/2020	\$159,400

Amendment No. 1 updates Exhibit A of the IERPU MOU to include the two additional CWDB grants and subgrant agreements connected to the new grants with no extension to the current MOU term of June 30, 2021.

On April 3, 2018 (Item No. 38), the Board also approved the use of a template Service Agreement for regional implementation and coordination of each grant between the two counties. The Service Agreement provides a mechanism by which the lead agency can share funds received by the CWDB with the other party and designates a scope of work and responsibility for each grant. Item 38 authorized the Deputy Executive Officer of Economic and Workforce Development or the Director of WDD to execute the service agreements and amend the service agreements up to an amount not to exceed \$100,000 per fiscal year, subject to review by County Counsel. Service Agreements will be developed for each of the new grants per the IERPU MOU.

Coordination between Riverside and San Bernardino County is vital to the utilization of regional funding and the leveraging of resources to the greatest effect to improve the workforce system in the Inland Empire. The IERPU MOU is crucial to the success of the Regional Plan.

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PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Sophie A. Akins, Deputy County Counsel, 387-5455) on November 14, 2019; Finance (Kathleen Gonzalez, Administrative Analyst, 387-5412) on November 20, 2019; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on November 26, 2019.

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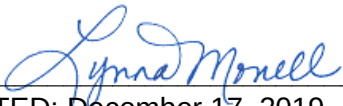
Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: December 17, 2019



cc: WDD- Javier w/agree for sign
Contractor C/O WDD w/agree
File- w/agree
la 12/26/2019