

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

March 10, 2026

FROM

JESSE ARMENDAREZ, Second District Supervisor, Board of Supervisors

SUBJECT

Board of Supervisors Discretionary Fund – District Specific Priorities Program

RECOMMENDATION(S)

1. Approve **Contract No. 26-138** with the Upland Unified School District to contribute funding from the 2025-26 Second District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget towards the purchase of training equipment and supplies for various sports teams at Upland High School, in the not-to-exceed amount of \$10,000, for the period of March 10, 2026 through March 9, 2027.
2. Approve **Contract No. 26-139** with the San Bernardino County Fire Benevolent Foundation to contribute funding from the 2025-26 Second District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget to assist with costs related to financial assistance programs and outreach efforts, in the not-to-exceed amount of \$10,000, for the period of March 10, 2026 through March 9, 2027.
3. Approve **Contract No. 26-140** with the City of Upland to allow additional time to complete a comprehensive Economic Development and Inflation Reduction Project funded in the amount of \$350,000 through the previously approved Contract No. 24-970, with a total term of October 8, 2024 through June 30, 2026.

(Presenter: Jesse Armendarez, Second District Supervisor, 387-4833)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote and Fulfill the Countywide Vision.

Provide for the Safety, Health and Social Service Needs of County Residents.

Foster Sustainable Development Through Strategic Partnerships.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18), November 16, 2021 (Item No. 33), February 6, 2024 (Item No. 61), June 11, 2024 (Item No. 110), April 29, 2025 (Item No. 86), and June 10, 2025 (Item No. 136), the Board of Supervisors (Board) approved an allocation of \$4 million, \$7 million, \$6 million, \$3 million, \$2.5 million, and \$2.5 million, respectively, to the Board Discretionary Fund – District Specific Priorities Program (Priorities Program), for each of the five supervisorial districts for projects that meet a public purpose, and provide services to citizens that promote health, safety, economic well-being, and other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriations for discretionary funding will be carried over into the subsequent year's budget.

The recommended projects will be funded by the Second District's Priorities Program budget.

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BACKGROUND INFORMATION

Priorities Program projects help promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life and meet the needs of the County's residents. Projects under the Priorities Program are based on District Supervisor discretion and are presented by each District Supervisor for Board approval.

Recommendation No. 1 will assist the Upland Unified School District (UUSD) by providing funding towards costs related to purchasing training equipment and supplies for various sports teams at Upland High School. This Contract serves the public purpose of providing for the health, safety, recreational and educational needs of residents through the provision of training equipment and supplies to promote participation, player safety and athletic performance. UUSD acknowledges and agrees that it will make a matching contribution of at least 25% of the total cost of the project per County Policy 05-10.

Recommendation No. 2 will assist the San Bernardino County Fire Benevolent Foundation (SBCFBF) by providing funding towards costs associated with financial assistance programs and outreach efforts. This Contract serves the public purpose of providing for the health, safety, and social service needs of the Second District's residents by providing financial assistance to firefighters and their immediate family members affected by injury or crisis situations, and for supporting administrative and operational expenses necessary to conduct outreach regarding SBCFBF and the assistance it provides to firefighters in need. SBCFBF is a non-profit organization. Per County Policy 05-10, non-profit organizations are not required to provide a minimum 25% matching contribution to the projects.

On October 8, 2024 (Item No. 52), the Board approved Contract No. 24-970 in the amount of \$350,000 with the City of Upland (Upland) to support its comprehensive Economic Development and Inflation Reduction Project (Project), for the period of October 8, 2024, through October 7, 2025. Although the Project design phase was completed on time, Upland received invoices for the Project after the original contract term had ended and is requesting additional time to make these payments and perform administrative review of the Project. No additional funding is provided under the new Contract. Recommendation No. 3 will continue to serve the public purpose of providing for the health, safety, economic well-being, education, recreational, and social service needs of residents through the Project to stimulate local economic growth, create job opportunities, reduce the impact of inflation on residents and business, and provides the ability to develop new housing and create new businesses by consolidating parking within downtown Upland. Upland acknowledges and agrees that it will make a matching contribution of at least 25% of the total cost of the Project per County Policy 05-10.

Under the Board Discretionary Fund Priorities Program contract terms, the CEO, at the direction of the Second District Supervisor, may extend the terms of the contracts, in writing, under the following conditions:

- a. In aggregate, all extensions do not exceed 12 calendar months;
- b. Is specifically requested by the contractor;
- c. Will not change the project goals or scope of services;

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- d. Is in the best interest of the County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program with community partners must be for projects or services of \$10,000 or more as described in County Policy 05-10. Additionally, contracts that include non-profit organizations, government entities, or educational institutions are non-competitive. Contracts with community partners that include for-profit organizations are to be processed according to existing County procurement policies. Contracts with other government agencies or for-profit organizations require a matching contribution of at least 25% of the proposed projects. All contracts shall be paid on a lump-sum basis or under other terms as approved by the Board.

PROCUREMENT

No applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on February 20, 2026; and County Finance and Administration (Penelope Chang, Principal Administrative Analyst, 387-4886) on February 19, 2026.

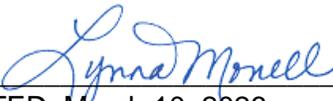
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: March 10, 2026



cc: CAO - Chang w/agrees
Contractor - c/o CAO w/agree
File - w/agree
CCM 03/12/2026