



Contract Number

22-363 A-1

SAP Number

4400019392

Department of Behavioral Health

Department Contract Representative	Christopher Carso
Telephone Number	909-388-0856
Contractor	Valley Star Behavioral Health, Inc.
Contractor Representative	Elsie Barton
Telephone Number	909-388-2222
Contract Term	July 1, 2022 – June 30, 2027
Original Contract Amount	\$14,000,000
Amendment Amount	\$800,000
Total Contract Amount	\$14,800,000
Cost Center	9204332200

THIS CONTRACT is entered into in the State of California by and between San Bernardino County, hereinafter called the County, and Valley Star Behavioral Health Inc. referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 22-363** by and between San Bernardino County, a political subdivision of the State of California, and Contractor for Crisis Residential Treatment Services, which Contract first became effective July 1, 2022, the following changes are hereby made and agreed to, effective upon execution:

- I. **ARTICLE V FUNDING AND BUDGETARY RESTRICTIONS**, paragraphs I and J are hereby amended and paragraph K is hereby added to read as follows:
 - I. The contract amendment amount of \$800,000 shall increase the total contract amount from \$14,000,000 to \$14,800,000 for the contract term.
 - J. This amendment hereby revises Schedules A and B for FY 2023-2024, FY 2024-2025, FY 2025-2026 and FY 2026-2027 as set forth in Exhibit I. All previously approved schedules remain in effect.

K. The allowable funding sources for this Contract may include: Federal Financial Participation Medi-Cal, and Mental Health Services Act. Federal funds may not be used as match funds to draw down other federal funds.

II. ARTICLE XVII PERSONNEL, paragraphs L and M are hereby added to read as follows:

L. Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>), as well as any sanctions imposed under state law (<https://www.dgs.ca.gov/OLS/Ukraine-Russia>). The EO directs state agencies and their contractors (including by agreement or receipt of a grant) to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should it be determined that Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. Contractor shall be provided advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the County.

M. Campaign Contribution Disclosure (SB 1439)

Contractor has disclosed to the County using Attachment III - Campaign Contribution Disclosure Senate Bill 1439, whether it has made any campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$250 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

III. ATTACHMENT III, Campaign Contribution Disclosure (SB 1439) is hereby added.

IV. This amendment hereby adds Exhibit I Schedules A and B for FY 2023-2024, FY 2024-2025, FY 2025-2026 and FY 2026-2027.

V. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

SAN BERNARDINO COUNTY

Valley Star Behavioral Health, Inc.

(Print or type name of corporation, company, contractor, etc.)

►

Dawn Rowe, Chair, Board of Supervisors

By _____
(Authorized signature - sign in blue ink)

Dated: _____
SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Name _____
(Print or type name of person signing contract)

Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

Title _____
(Print or Type)

By _____
Deputy

Dated: _____

Address 1585 S. D St. Suite 101,

San Bernardino, CA 92408

FOR COUNTY USE ONLY

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

►

Dawn Martin, Deputy County Counsel

►

Ellayna Hoatson, Contracts Supervisor

►

Georgina Yoshioka, Director

Date _____

Date _____

Date _____

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

Crisis Residential Treatment Services
Eastern Desert (Joshua Tree)

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP# 22-363

Address: 60805 29 Palms Hwy
Joshua Tree, CA

Prepared by: Sabina Waweru
Title: Senior Accountant

Anticipated Utilization of Funds

Date Form Completed: 3/21/24
Date Form Revised:

FY 2023 - 2024

LINE #	MODE OF SERVICE	05-24 Hr Svcs Adult Crisis Residential (40-49)	15-Outpatient Case Management (01-06 & 08-09)	15-Outpatient Medication Support (60)	60- Support Client Flexible Support (72)	60- Support Profit Margin	60- Support Other Non-Medi-Cal Client Support (78)	45 - Outreach Mental Health Promotion (10)	TOTAL
1	100% Distribution %	55.36%	0.00%	14.64%	8.86%	10.00%	10.16%		
EXPENSES									
2	SALARIES	1,026,464	15	269,661			188,482	0	1,484,622
3	BENEFITS	205,293	3	53,932			37,896	0	296,925
	(2+3 must equal total staffing costs)	1,231,758	18	323,593	0		226,178	0	1,781,547
4	OPERATING EXPENSES	674,425	10	177,177	120,000	123,000	123,840	0	1,218,452
5	TOTAL EXPENSES (2+3+4)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
AGENCY REVENUES									
6	PATIENT FEES								0
7	PATIENT INSURANCE								0
8	MEDI-CARE								0
9	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
FUNDING									
12	Mix % 80.00% MEDICAL (FFP) Share % 50.00%	762,473	11	200,308					962,792
13	0.00% EPSDT (2011 Realignment) 0.00%	0	0	0					0
14	100.00% MHSA MATCH 50.00%	953,091	14	250,385					1,203,491
15	MHSA FUNDING	190,618	3	50,077	120,000	123,000	350,018	0	833,716
16									0
17	FUNDING TOTAL	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	190,618	3	50,077	120,000	123,000	350,018	0	833,716
20	AGENCY FUNDING (non-DBH)	953,091	14	250,385	0	0	0	0	1,203,491
21	FEDERAL FUNDING	762,473	11	200,308	0	0	0	0	962,792
22	TOTAL FUNDING	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.37					
24	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	5256	10	67,993					68,002
								Client Days	5,256
									Minutes

APPROVED:

Gary Barnes
Gary Barnes (Apr 16, 2024 10:57 PDT)

Apr 16, 2024

Anthony Altamirano
Anthony Altamirano (Apr 16, 2024 11:39 PDT)

Apr 16, 2024

Jessica Montecinos

Apr 17, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2023 - 2024

Prepared by: Sabina Waweru
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-363
Address: 60805 29 Palms Hwy
Joshua Tree, CA
Date Form Completed: 3/21/24

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$164,851	0%	\$0	100%	\$164,851
2 Centralized Services - Program	\$92,318	0%	\$0	100%	\$92,318
3 Depreciation Expense	\$3,670	0%	\$0	100%	\$3,670
4 Education/Training	\$12,598	0%	\$0	100%	\$12,598
5 Telephone	\$45,597	0%	\$0	100%	\$45,597
6 Equipment IT	\$20,062	0%	\$0	100%	\$20,062
7 Facility Rent	\$266,712	0%	\$0	100%	\$266,712
8 Flex Support Expense	\$120,000	0%	\$0	100%	\$120,000
9 Food	\$62,878	0%	\$0	100%	\$62,878
10 General Insurance Liability	\$21,336	0%	\$0	100%	\$21,336
11 Housekeeping Supplies	\$3,224	0%	\$0	100%	\$3,224
12 Laundry & Linen	\$640	0%	\$0	100%	\$640
13 Leased Equipment	\$6,702	0%	\$0	100%	\$6,702
14 Licenses-Business	\$1,557	0%	\$0	100%	\$1,557
15 Medical Supplies	\$17,898	0%	\$0	100%	\$17,898
16 Minor Equipment	\$6,596	0%	\$0	100%	\$6,596
17 Office Supplies	\$17,271	0%	\$0	100%	\$17,271
18 Professional Fees	\$67,130	0%	\$0	100%	\$67,130
19 Purchase Services	\$14,425	0%	\$0	100%	\$14,425
20 Recruitment	\$12,267	0%	\$0	100%	\$12,267
21 Vehicle Maintenance	\$12,296	0%	\$0	100%	\$12,296
22 Travel	\$5,427	0%	\$0	100%	\$5,427
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$123,000	0%	\$0	100%	\$123,000
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,218,452		\$0		\$1,218,452
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2023 - 2024

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-363
Address: 60805 29 Palma Hwy
Joshua Tree, CA
Date Form Completed: 3/21/24

Prepared by: Sabina Waweru
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$665 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and overage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees, based on historical costs.
15 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
16 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
17 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$.585 per mile.
23 Psychiatrist	Psychiatrist 90.91 hours per month at \$110/hr
24 Profit Margin	5% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2023 - 2024
Service Projections (Mode 05)**

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	80805 29 Palms Hwy Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type						Clients Served		
						Adult Crisis Residential (40-49)				Starting Census		0
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census
Jul-23	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	6
Aug-23	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	11
Sep-23	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	17
Oct-23	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	22
Nov-23	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	27
Dec-23	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	33
Jan-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	39
Feb-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	44
Mar-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	50
Apr-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	55
May-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	61
Jun-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	67
TOTAL	5,256					\$1,906,183				127	60	
							Total Revenue	\$1,906,183	Unduplicated Clients Served		127	
								Estimated Cost Per Client:		\$15,009		

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2023 - 2024
Service Projections (Mode 15)**

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$2.91	\$0.00	\$7.37	\$0.00

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	60805 29 Palms Hwy Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-06 & 08-09)	Medication Support (60)						Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-23	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	6
Aug-23	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	11
Sep-23	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	17
Oct-23	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	22
Nov-23	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	27
Dec-23	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	33
Jan-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	39
Feb-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	44
Mar-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	50
Apr-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	55
May-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	61
Jun-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	67
TOTAL	68,002		\$28	\$500,770	\$0	\$0	\$0	\$0	\$0	127	60	
Total Revenue								\$500,798	Unduplicated Clients Served		127	
								Estimated Cost Per Client:		\$3,943		

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	10	0	67,993	0	68,002
Total Monthly Minutes of Services (Average)	1	0	5666	0	5667
Dosage (minutes) per client per month	0	0	157	0	157
Dosage (hours) per client per month	0.00	0.00	2.62	0.00	2.62
Total Hours Per Unduplicated Client for Duration of the Program:					31.48

Avg Monthly Census	Expected Length of Program (months)
36	12

EXHIBIT I

BUDGET SCHEDULES

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

Crisis Residential Treatment Services
Eastern Desert (Joshua Tree)

FY 2024 - 2025

Anticipated Utilization of Funds

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP# 22-363

Address: 60805 29 Palms Hwy
Joshua Tree, CA

Date Form Completed: 3/21/24
Date Form Revised:

Prepared by: Sabina Waweru
Title: Senior Accountant

LINE #	MODE OF SERVICE	05-24 Hr Svcs	15-Outpatient	15-Outpatient	60- Support	60- Support	60 - Support	45 - Outreach	TOTAL
	SERVICE FUNCTION	Adult Crisis Residential (40-49)	Case Management (01-06 & 08-09)	Medication Support (60)	Client Flexible Support (72)	Profit Margin	Other Non-Medi-Cal Client Support (78)	Mental Health Promotion (10)	
1	100% Distribution %	66.36%	0.00%	14.64%	8.86%	10.08%	10.18%		
EXPENSES									
2	SALARIES	1,026,464	15	269,661			188,482	0	1,484,622
3	BENEFITS	205,293	3	53,932			37,696	0	296,925
	(2+3 must equal total staffing costs)	1,231,758	18	323,593	0		226,178	0	1,781,547
4	OPERATING EXPENSES	674,425	10	177,177	120,000	123,000	123,840	0	1,218,452
5	TOTAL EXPENSES (2+3+4)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
AGENCY REVENUES									
6	PATIENT FEES								0
7	PATIENT INSURANCE								0
8	MEDI-CARE								0
9	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
FUNDING									
	Mix %	Share %							
12	80.00% MEDI-CAL (FFP)	50.00%	762,473	11	200,308				962,792
13	0.00% EPSDT (2011 Realignment)	0.00%	0	0	0				0
14	100.00% MHSA MATCH	50.00%	953,091	14	250,385				1,203,491
15	MHSA FUNDING		190,618	3	50,077	120,000	123,000	350,018	833,716
16									0
17	FUNDING TOTAL	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	190,618	3	50,077	120,000	123,000	350,018	0	833,716
20	AGENCY FUNDING (non-DBH)	953,091	14	250,385	0	0	0	0	1,203,491
21	FEDERAL FUNDING	762,473	11	200,308	0	0	0	0	962,792
22	TOTAL FUNDING	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.37					
24	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	5256	10	67,993					68,002

Client Days 5,256 Minutes

APPROVED:

Gary Barnes
Gary Barnes (Apr 16, 2024 10:56 PDT)

Apr 16, 2024

Anthony Altamirano
Anthony Altamirano (Apr 16, 2024 11:39 PDT)

Apr 16, 2024

Jessica Montecinos

Apr 17, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Anthony Altamirano

DBH FISCAL SERVICES (PRINT NAME)

Jessica Montecinos

DBH PROGRAM MANAGER (PRINT NAME)

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL

Schedule B

FY 2024 - 2025

Anticipated Utilization of Funds (12 months)

Staffing Detail - Personnel (Include Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/ License	Position Title	If Staff Position is not Clinical FTE Providing SMHS, change to "N"	D/I/C (1)	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Cost Allocated Contract Services	Contract	S&B	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Kristen Blaul	Master's and Ill	Clinical Supervisor	Y	D	81,609	16,322	97,930	100%	0%	100%	97,930		81,609	16,322
TBD	Licensed M.D.	Psychiatrist	Y	C		0	0	33%			0		0	0
Tara Gonzalez	Bachelor's or LV	Program Director	N	D	86,710	17,342	104,052	100%	0%	0%	104,052		86,710	17,342
Adriana E Rosales	Master's, BBSI	Mental Health Special	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Carlos Corona	Master's, BBSI	Mental Health Special	Y	D	70,013	14,003	84,015	100%	0%	100%	84,015		70,013	14,003
Sarah Diversen	Master's, BBSI	Mental Health Special	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Briana Martinez	GED/HS Diplo	Recovery Counselor	Y	D	38,953	7,791	46,743	100%	0%	100%	46,743		38,953	7,791
Brianna Alvarez	GED/HS Diplo	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867
Clarissa Robolis	GED/HS Diplo	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867
Destini Townsend	GED/HS Diplo	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867
Jeanette Hurliman	GED/HS Diplo	Recovery Counselor	Y	D	39,716	7,943	47,660	100%	0%	100%	47,660		39,716	7,943
Kaylee Multhead	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Samantha Rios	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Troy Showerman	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Tara Gonzalez	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Diane Wilson	Bachelor's	Resource Specialist/Sup	N	D	48,054	9,611	57,665	100%	0%	0%	57,665		48,054	9,611
Karlisa Caccavari	GED/HS Diplo	Counselor, Peer Supp	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
Andrea Morales	GED/HS Diplo	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
Sage Spurbeck	GED/HS Diplo	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
TBD	GED/HS Diplo	Household Coach	N	D	39,716	7,943	47,660	100%	0%	0%	47,660		39,716	7,943
Candy Jara	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Freddy Dixon	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Tyler State	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Brent Carlson	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Rebecca Raymond	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	60%	0%	60%	48,882		40,735	8,147
Suzan Abou-Hebeish	Bachelor's (mas	Administrator	N	D	132,600	26,520	159,120	50%	0%	0%	79,560		66,300	13,260
Jonathan Marquez	Bachelor's or LV	Coordinator, Program	N	D	71,392	14,278	85,670	100%	0%	0%	85,670		71,392	14,278
Elena Koricki	GED/HS Diplo	Billing Clerk	N	D	43,347	8,669	52,017	100%	0%	0%	52,017		43,347	8,669
Gloria Mejia	Master's and Ill	Regional Clinical Dire	Y	D	121,292	24,258	145,550	12%	0%	12%	17,468		14,555	2,911
Noack, Amy C	Registered Nurs	Regional Director of N	Y	D	126,702	25,340	152,042	12%	0%	12%	18,245		15,204	3,041
Oliver, Lisa M	Bachelor's (mas	Regional HR Manager	N	D	97,275	19,455	116,730	8%	0%	0%	9,338		7,782	1,556
Melissa Almaraz	Bachelor's	Coordinator, Training	N	I	59,575	11,915	71,489	8%	0%	0%	5,719		4,766	953
Jbanna Rivera	Bachelor's	Coordinator, Training	N	I	58,406	11,681	70,088	8%	0%	0%	5,607		4,673	935
Legna Pittman	Bachelor's	Regional HR Coordina	N	I	54,080	10,816	64,896	8%	0%	0%	5,192		4,326	865
Mariah Proctor	Bachelor's	Regional HR Coordina	N	I	54,080	10,816	64,896	8%	0%	0%	5,192		4,326	865
Reyna Umfor	Bachelor's	Regional HR Coordina	N	I	54,081	10,816	64,897	8%	0%	0%	5,192		4,326	865
Garcia, Marlene E	Bachelor's	Talent Acquisition Spe	N	I	68,103	13,621	81,724	8%	0%	0%	6,538		5,448	1,090
			Y				0	100%	0%	100%	0		0	0
			Y				0	100%	0%	100%	0		0	0
			Y				0	100%	0%	100%	0		0	0
TOTAL												1,484,622	296,925	

TOTAL COST: 1,781,549

*Clinical Therapist are contracted employees that are part time but 65% their time is towards the MH services
Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

(1) Input "D" to indicate a direct staffing position, "I" for an indirect staffing position, and "C" for Contract position
Note, administrative and clerical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1) - (4)

(2) Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2024 - 2025

Prepared by: Sabina Waweru
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-363
Address: 60805 29 Palms Hwy
Joshua Tree, CA
Date Form Completed: 3/21/24

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$164,851	0%	\$0	100%	\$164,851
2 Centralized Services - Program	\$92,316	0%	\$0	100%	\$92,316
3 Depreciation Expense	\$3,670	0%	\$0	100%	\$3,670
4 Education/Training	\$12,598	0%	\$0	100%	\$12,598
5 Telephone	\$45,597	0%	\$0	100%	\$45,597
6 Equipment IT	\$20,062	0%	\$0	100%	\$20,062
7 Facility Rent	\$266,712	0%	\$0	100%	\$266,712
8 Flex Support Expense	\$120,000	0%	\$0	100%	\$120,000
9 Food	\$62,878	0%	\$0	100%	\$62,878
10 General Insurance Liability	\$21,336	0%	\$0	100%	\$21,336
11 Housekeeping Supplies	\$3,224	0%	\$0	100%	\$3,224
12 Laundry & Linen	\$640	0%	\$0	100%	\$640
13 Leased Equipment	\$6,702	0%	\$0	100%	\$6,702
14 Licenses-Business	\$1,557	0%	\$0	100%	\$1,557
15 Medical Supplies	\$17,898	0%	\$0	100%	\$17,898
16 Minor Equipment	\$6,596	0%	\$0	100%	\$6,596
17 Office Supplies	\$17,271	0%	\$0	100%	\$17,271
18 Professional Fees	\$67,130	0%	\$0	100%	\$67,130
19 Purchase Services	\$14,425	0%	\$0	100%	\$14,425
20 Recruitment	\$12,267	0%	\$0	100%	\$12,267
21 Vehicle Maintenance	\$12,296	0%	\$0	100%	\$12,296
22 Travel	\$5,427	0%	\$0	100%	\$5,427
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$123,000	0%	\$0	100%	\$123,000
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,218,452		\$0		\$1,218,452
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2024 - 2025

Contractor Name: Valley Star Behavioral Health
 Provider # _____
 Contract/RFP# 22-363
 Address: 60805 29 Palma Hwy
Joshua Tree, CA
 Date Form Completed: 3/21/24

Prepared by: Sabina Waweru
 Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$885 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and overage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees, based on historical costs.
15 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
16 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
17 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$.585 per mile.
23 Psychiatrist	Psychiatrist 90.91 hours per month at \$110/hr
24 Profit Margin	5% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 FY 2024 - 2025
 Service Projections (Mode 05)

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	60805 29 Palms Hwy
	Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type						Clients Served		
						Adult Crisis Residential (40-49)				Starting Census		0
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census
Jul-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	6
Aug-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	11
Sep-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	17
Oct-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	22
Nov-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	27
Dec-24	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	33
Jan-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	39
Feb-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	44
Mar-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	50
Apr-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	55
May-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	61
Jun-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	67
TOTAL	5,256					\$1,906,183				127	60	
							Total Revenue	\$1,906,183	Unduplicated Clients Served		127	
								Estimated Cost Per Client:	\$15,009			

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2024 - 2025
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 80%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$2.91	\$0.00	\$7.37	\$0.00

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	80805 29 Palms Hwy Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-06 & 08-09)	Medication Support (60)						Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	6
Aug-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	11
Sep-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	17
Oct-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	22
Nov-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	27
Dec-24	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	33
Jan-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	39
Feb-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	44
Mar-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	50
Apr-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	55
May-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	61
Jun-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	67
TOTAL	68,002		\$28	\$500,770	\$0	\$0	\$0	\$0	\$0	127	60	
Total Revenue									\$500,798	Unduplicated Clients Served		127
										Estimated Cost Per Client:		\$3,943

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	10	0	67,993	0	68,002
Total Monthly Minutes of Services (Average)	1	0	5666	0	5667
Dosage (minutes) per client per month	0	0	157	0	157
Dosage (hours) per client per month	0.00	0.00	2.62	0.00	2.62
Total Hours Per Unduplicated Client for Duration of the Program:					31.48

Avg Monthly Census	Expected Length of Program (months)
36	12

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

Crisis Residential Treatment Services
Eastern Desert (Joshua Tree)

FY 2025 - 2026

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP# 22-363

Address: 60805 29 Palms Hwy

Joshua Tree, CA

Date Form Completed: 3/21/24

Date Form Revised:

Prepared by: Sabina Waweru
Title: Senior Accountant

Anticipated Utilization of Funds

LINE #	MODE OF SERVICE	05-24 Hr Svcs	15-Outpatient	15-Outpatient	60- Support	60- Support	60- Support	45 - Outreach	TOTAL
	SERVICE FUNCTION	Adult Crisis Residential (40-49)	Case Management (01-06 & 08-09)	Medication Support (60)	Client Flexible Support (72)	Profit Margin	Other Non-Medi-Cal Client Support (78)	Mental Health Promotion (10)	
1	100% Distribution %	66.36%	0.00%	14.64%	8.86%	10.08%	10.18%		
EXPENSES									
2	SALARIES	1,026,464	15	269,661			188,482	0	1,484,622
3	BENEFITS	205,293	3	53,932			37,696	0	296,925
	(2+3 must equal total staffing costs)	1,231,758	18	323,593	0		226,178	0	1,781,547
4	OPERATING EXPENSES	674,425	10	177,177	120,000	123,000	123,840	0	1,218,452
5	TOTAL EXPENSES (2+3+4)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
AGENCY REVENUES									
6	PATIENT FEES								0
7	PATIENT INSURANCE								0
8	MEDI-CARE								0
9	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
FUNDING									
12	Mix % 80.00% MEDI-CAL (FFP) Share % 50.00%	762,473	11	200,308					962,792
13	0.00% EPSDT (2011 Realignment) 0.00%	0	0	0					0
14	100.00% MHSA MATCH 50.00%	953,091	14	250,385					1,203,491
15	MHSA FUNDING	190,618	3	50,077	120,000	123,000	350,018	0	833,716
16									0
17	FUNDING TOTAL	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	190,618	3	50,077	120,000	123,000	350,018	0	833,716
20	AGENCY FUNDING (non-DBH)	953,091	14	250,385	0	0	0	0	1,203,491
21	FEDERAL FUNDING	762,473	11	200,308	0	0	0	0	962,792
22	TOTAL FUNDING	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.37					
24	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	5256	10	67,993					68,002
								Client Days	5,256
									Minutes

APPROVED:

Gary Barnes
Gary Barnes (Apr 16, 2024 10:55 PDT)

Apr 16, 2024

Anthony Altamirano
Anthony Altamirano (Apr 16, 2024 11:39 PDT)

Apr 16, 2024

Jessica Montecinos

Apr 17, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL

FY 2025 - 2026

Anticipated Utilization of Funds (12 months)

Schedule B

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/Licensure	Position Title	If Staff Position is not Clinical FTE Providing SMHS, change to "N"	D/M/C ⁽¹⁾	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Cost Allocated Contract Services	Contract	S&B	Total Salary and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services	
Kristen Blau	Master's and Illo	Clinical Supervisor	Y	D	81,609	16,322	97,930	100%	0%	100%	97,930		81,609	16,322	
TBD	Licensed MD	Psychiatrist	Y	C		0	0	33%			0		0	0	
Tara Gonzalez	Bachelor's or L	Program Director	N	D	86,710	17,342	104,052	100%	0%	0%	104,052		86,710	17,342	
Adriana E Rosales	Master's, BBSII	Mental Health Special	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578	
Carlos Corona	Master's, BBSII	Mental Health Special	Y	D	70,013	14,003	84,015	100%	0%	100%	84,015		70,013	14,003	
Sarah Siversten	Master's, BBSII	Mental Health Special	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578	
Briana Martinez	GED/HS Diplor	Recovery Counselor	Y	D	38,953	7,791	46,743	100%	0%	100%	46,743		38,953	7,791	
Brianna Alvarez	GED/HS Diplor	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867	
Clarissa Robbins	GED/HS Diplor	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867	
Destini Townsend	GED/HS Diplor	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867	
Jeanette Hurliman	GED/HS Diplor	Recovery Counselor	Y	D	39,716	7,943	47,660	100%	0%	100%	47,660		39,716	7,943	
Kaylee Mullrhead	GED/HS Diplor	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638	
Samantha Pios	GED/HS Diplor	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638	
Troy Showeman	GED/HS Diplor	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638	
Tara Gonzalez	GED/HS Diplor	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638	
Diane Wilson	Bachelors	Resource Specialist/Su	N	D	48,054	9,611	57,665	100%	0%	0%	57,665		48,054	9,611	
Karissa Caccavari	GED/HS Diplor	Counselor, Peer Suppo	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638	
Andrea Morales	GED/HS Diplor	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638	
Gage Spurbek	GED/HS Diplor	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638	
TBD	GED/HS Diplor	Household Coach	N	D	39,716	7,943	47,660	100%	0%	0%	47,660		39,716	7,943	
Candy Jara	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578	
Freddy Dixon	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578	
Tyler Stale	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578	
Brent Carlson	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578	
Rebecca Raymond	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	60%	0%	60%	48,882		40,735	8,147	
Suzan Abou-Hebesh	Bachelors (mas)	Administrator	N	D	132,600	26,520	159,120	50%	0%	0%	79,560		66,300	13,260	
Jonathan Marquez	Bachelors or L	Coordinator, Program	N	D	71,392	14,278	85,670	100%	0%	0%	85,670		71,392	14,278	
Bena Koniki	GED/HS Diplor	Billing Clerk	N	D	43,347	8,669	52,017	100%	0%	0%	52,017		43,347	8,669	
Gloria Mejia	Master's and Illo	Regional Clinical Dire	Y	D	121,292	24,258	145,550	12%	0%	12%	17,466		14,555	2,911	
Noack, Amy C	Registered Nurs	Regional Director of N	Y	D	126,702	25,340	152,042	12%	0%	12%	18,245		15,204	3,041	
Oliver, Lisa M	Bachelors (mas)	Regional HR Manager	N	D	97,275	19,455	116,730	8%	0%	0%	9,338		7,782	1,556	
Melissa Almaraz	Bachelors	Coordinator, Training	N	I	59,575	11,915	71,489	8%	0%	0%	5,719		4,766	953	
Joanna Rivera	Bachelors	Coordinator, Training	N	I	58,406	11,681	70,088	8%	0%	0%	5,607		4,673	935	
Legina Pittman	Bachelors	Regional HR Coordina	N	I	54,080	10,816	64,896	8%	0%	0%	5,192		4,326	865	
Mariah Proctor	Bachelors	Regional HR Coordina	N	I	54,080	10,816	64,896	8%	0%	0%	5,192		4,326	865	
Reyna Umfor	Bachelors	Regional HR Coordina	N	I	54,081	10,816	64,897	8%	0%	0%	5,192		4,326	865	
Garcia, Marlene E	Bachelors	Talent Acquisition Spe	N	I	68,103	13,621	81,724	8%	0%	0%	6,538		5,448	1,090	
			Y				0	100%	0%	100%	0		0	0	
			Y				0	100%	0%	100%	0		0	0	
			Y				0	100%	0%	100%	0		0	0	
TOTAL COST:												1,781,549			

1,484,622 296,925

*Clinical Therapist are contracted employees that are part time but 65% their time is towards the MH services

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation,

Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

⁽¹⁾ Input "D" to indicate a direct staffing position, "I" for an indirect staffing position, and "C" for Contract position

Note, administrative and clerical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1) - (4)

⁽²⁾ Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025 - 2026

Prepared by: Sabina Waweru
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-363
Address: 60805 29 Palms Hwy
Joshua Tree, CA
Date Form Completed: 3/21/24

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$164,851	0%	\$0	100%	\$164,851
2 Centralized Services - Program	\$92,316	0%	\$0	100%	\$92,316
3 Depreciation Expense	\$3,670	0%	\$0	100%	\$3,670
4 Education/Training	\$12,598	0%	\$0	100%	\$12,598
5 Telephone	\$45,597	0%	\$0	100%	\$45,597
6 Equipment IT	\$20,062	0%	\$0	100%	\$20,062
7 Facility Rent	\$266,712	0%	\$0	100%	\$266,712
8 Flex Support Expense	\$120,000	0%	\$0	100%	\$120,000
9 Food	\$62,878	0%	\$0	100%	\$62,878
10 General Insurance Liability	\$21,336	0%	\$0	100%	\$21,336
11 Housekeeping Supplies	\$3,224	0%	\$0	100%	\$3,224
12 Laundry & Linen	\$640	0%	\$0	100%	\$640
13 Leased Equipment	\$6,702	0%	\$0	100%	\$6,702
14 Licenses-Business	\$1,557	0%	\$0	100%	\$1,557
15 Medical Supplies	\$17,898	0%	\$0	100%	\$17,898
16 Minor Equipment	\$6,596	0%	\$0	100%	\$6,596
17 Office Supplies	\$17,271	0%	\$0	100%	\$17,271
18 Professional Fees	\$67,130	0%	\$0	100%	\$67,130
19 Purchase Services	\$14,425	0%	\$0	100%	\$14,425
20 Recruitment	\$12,267	0%	\$0	100%	\$12,267
21 Vehicle Maintenance	\$12,296	0%	\$0	100%	\$12,296
22 Travel	\$5,427	0%	\$0	100%	\$5,427
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$123,000	0%	\$0	100%	\$123,000
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,218,452		\$0		\$1,218,452
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025 - 2026

Contractor Name: Valley Star Behavioral Health
 Provider # _____
 Contract/RFP# 22-363
 Address: 60805 29 Palms Hwy
Joshua Tree, CA
 Date Form Completed: 3/21/24

Prepared by: Sabina Waweru
 Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$665 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
9 Food	Meals and snacks for clients.
10 General Insurance Liability	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
11 Housekeeping Supplies	Facility cleaning and laundry supplies.
12 Laundry & Linen	Towels, sheets, blankets.
13 Leased Equipment	Cost of lease for copier (base charges and overage) and postage machine, based on historical costs.
14 Licenses-Business	Business license and DMH fees, based on historical costs.
15 Medical Supplies	Two-week supply of prescription medication, and monthly medication.
16 Minor Equipment	Minor equipment such security cameras and furniture costing less than \$5,000.
17 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$.585 per mile.
23 Psychiatrist	Psychiatrist 90.91 hours per month at \$110/hr
24 Profit Margin	5% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
 DEPARTMENT OF BEHAVIORAL HEALTH
 SCHEDULE B
 FY 2025 - 2026
 Service Projections (Mode 05)

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	60805 29 Palms Hwy
	Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type						Clients Served		
						Adult Crisis Residential (40-49)				Starting Census		0
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census
Jul-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	6
Aug-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	11
Sep-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	17
Oct-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	22
Nov-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	27
Dec-25	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	33
Jan-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	39
Feb-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	44
Mar-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	50
Apr-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	55
May-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	61
Jun-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	67
TOTAL	5,256					\$1,906,183				127	60	
						Total Revenue	\$1,906,183	Unduplicated Clients Served				127
								Estimated Cost Per Client:				\$15,009

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2025 - 2026
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$2.91	\$0.00	\$7.37	\$0.00

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	60805 29 Palms Hwy Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-06 & 08-09)	Medication Support (60)						Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	6
Aug-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	11
Sep-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	17
Oct-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	22
Nov-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	27
Dec-25	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	33
Jan-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	39
Feb-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	44
Mar-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	50
Apr-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	55
May-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	61
Jun-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	67
TOTAL	68,002		\$28	\$500,770	\$0	\$0	\$0	\$0	\$0	127	60	
Total Revenue									\$500,798	Unduplicated Clients Served		127
										Estimated Cost Per Client:		\$3,943

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	10	0	67,993	0	68,002
Total Monthly Minutes of Services (Average)	1	0	5666	0	5667
Dosage (minutes) per client per month	0	0	157	0	157
Dosage (hours) per client per month	0.00	0.00	2.62	0.00	2.62

Total Hours Per Unduplicated Client for Duration of the Program: 31.48

Avg Monthly Census	Expected Length of Program (months)
36	12

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY

DEPARTMENT OF BEHAVIORAL HEALTH

Actual Cost Contract (cost reimbursement)

**Crisis Residential Treatment Services
Eastern Desert (Joshua Tree)**

FY 2026 - 2027

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP# 22-363

Address: 60805 29 Palms Hwy

Joshua Tree, CA

Date Form Completed: 3/21/24

Date Form Revised:

Prepared by: Sabina Waweru
Title: Senior Accountant

Anticipated Utilization of Funds

LINE #	MODE OF SERVICE	05-24 Hr Svcs	15-Outpatient	15-Outpatient	60- Support	60- Support	60- Support	45 - Outreach	TOTAL
	SERVICE FUNCTION	Adult Crisis Residential (40-49)	Case Management (01-06 & 08-09)	Medication Support (60)	Client Flexible Support (72)	Profit Margin	Other Non-Med-Cal Client Support (78)	Mental Health Promotion (10)	
1	100% Distribution %	66.36%	0.00%	14.64%	8.86%	10.08%	10.16%		
EXPENSES									
2	SALARIES	1,026,464	15	269,661			188,482	0	1,484,622
3	BENEFITS	205,293	3	53,932			37,696	0	296,925
	(2+3 must equal total staffing costs)	1,231,758	18	323,593	0		226,178	0	1,781,547
4	OPERATING EXPENSES	674,425	10	177,177	120,000	123,000	123,840	0	1,218,452
5	TOTAL EXPENSES (2+3+4)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
AGENCY REVENUES									
6	PATIENT FEES								0
7	PATIENT INSURANCE								0
8	MEDI-CARE								0
9	GRANTS/OTHER								0
10	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0	0
11	CONTRACT AMOUNT (5-10)	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
FUNDING									
12	Mix % MEDI-CAL (FFP) Share %	762,473	11	200,308					962,792
13	0.00% EPSDT (2011 Realignment)	0	0	0					0
14	100.00% MHSA MATCH	953,091	14	250,385					1,203,491
15	MHSA FUNDING	190,618	3	50,077	120,000	123,000	350,018	0	833,716
16									0
17	FUNDING TOTAL	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
18	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0	0
19	STATE FUNDING (Including Realignment)	190,618	3	50,077	120,000	123,000	350,018	0	833,716
20	AGENCY FUNDING (non-DBH)	953,091	14	250,385	0	0	0	0	1,203,491
21	FEDERAL FUNDING	762,473	11	200,308	0	0	0	0	962,792
22	TOTAL FUNDING	1,906,183	28	500,770	120,000	123,000	350,018	0	2,999,999
23	TARGET COST PER UNIT OF SERVICE	\$362.65	\$2.91	\$7.37					
24	UNITS OF TIME (Days (Mode 05) / Minutes (Mode 15))	5256	10	67,993					68,002

Client Days 5,256 Minutes

APPROVED:

Gary Barnes
Gary Barnes (Apr 16, 2024 10:54 PDT)

Apr 16, 2024

Anthony Altamirano
Anthony Altamirano (Apr 16, 2024 11:39 PDT)

Apr 16, 2024

Jessica Montecinos

Apr 17, 2024

PROVIDER AUTHORIZED SIGNATURE DATE

DBH FISCAL SERVICES

DATE

DBH PROGRAM MANAGER

DATE

Gary Barnes

Anthony Altamirano

Jessica Montecinos

PROVIDER AUTHORIZED SIGNER (PRINT NAME)

DBH FISCAL SERVICES (PRINT NAME)

DBH PROGRAM MANAGER (PRINT NAME)

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH
STAFFING DETAIL

Schedule B

FY 2026 - 2027

Anticipated Utilization of Funds (12 months)

Staffing Detail - Personnel (Include Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/ License	Position Title	If Staff Position is not Clinical FTE Providing SMHS, change to "N"	D/I/C (1)	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Cost Allocated Contract Services	Contract	S&B	Total Salary and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salary Charged to Contract Services	Total Benefits Charged to Contract Services
Kristen Blaul	Master's and Lic	Clinical Supervisor	Y	D	81,609	16,322	97,930	100%	0%	100%	97,930		81,609	16,322
TBD	Licensed MD	Psychiatrist	Y	C		0	0	33%			0		0	0
Tara Gonzalez	Bachelor's or LV	Program Director	N	D	86,710	17,342	104,052	100%	0%	0%	104,052		86,710	17,342
Adriana E Rosales	Master's, BBSI	Mental Health Special	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Carlos Corona	Master's, BBSI	Mental Health Special	Y	D	70,013	14,003	84,015	100%	0%	100%	84,015		70,013	14,003
Sarah Sivertsen	Master's, BBSI	Mental Health Special	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Brianna Martinez	GED/HS Diplo	Recovery Counselor	Y	D	38,953	7,791	46,743	100%	0%	100%	46,743		38,953	7,791
Brianna Alvarez	GED/HS Diplo	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867
Clarissa Roboins	GED/HS Diplo	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867
Destini Townsel	GED/HS Diplo	Recovery Counselor	Y	D	39,334	7,867	47,201	100%	0%	100%	47,201		39,334	7,867
Jeanette Hurlman	GED/HS Diplo	Recovery Counselor	Y	D	39,716	7,943	47,660	100%	0%	100%	47,660		39,716	7,943
Kaylee Multhead	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Samantha Rios	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Troy Showerman	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Tara Gonzalez	GED/HS Diplo	Recovery Counselor	Y	D	38,189	7,638	45,827	100%	0%	100%	45,827		38,189	7,638
Diane Wilson	Bachelor's	Resource Specialist/Su	N	D	48,054	9,611	57,665	100%	0%	0%	57,665		48,054	9,611
Karlisa Caccavari	GED/HS Diplo	Counselor, Peer Suppo	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
Andrea Morales	GED/HS Diplo	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
Sage Spurbeck	GED/HS Diplo	Household Coach	N	D	38,189	7,638	45,827	100%	0%	0%	45,827		38,189	7,638
TBD	GED/HS Diplo	Household Coach	N	D	39,716	7,943	47,660	100%	0%	0%	47,660		39,716	7,943
Candy Jara	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Freddy Dixon	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Tyler State	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Brent Carlson	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	100%	0%	100%	81,469		67,891	13,578
Rebecca Raymond	LVN/LPT	Licensed Vocational N	Y	D	67,891	13,578	81,469	80%	0%	80%	48,882		40,735	8,147
Suzan Abou-Hebeish	Bachelor's (mas	Administrator	N	D	132,600	26,520	159,120	50%	0%	0%	79,560		66,300	13,260
Jonathan Marquez	Bachelor's or LV	Coordinator, Program	N	D	71,392	14,278	85,670	100%	0%	0%	85,670		71,392	14,278
Elena Konicik	GED/HS Diplo	Billing Clerk	N	D	43,347	8,669	52,017	100%	0%	0%	52,017		43,347	8,669
Gloria Mejia	Master's and Lic	Regional Clinical Dire	Y	D	121,292	24,258	145,550	12%	0%	12%	17,466		14,555	2,911
Noack, Amy C	Registered Nurs	Regional Director of N	Y	D	126,702	25,340	152,042	12%	0%	12%	18,245		15,204	3,041
Oliver, Lisa M	Bachelor's (mas	Regional HR Manager	N	D	97,275	19,455	116,730	8%	0%	0%	9,338		7,782	1,556
Melissa Almaraz	Bachelor's	Coordinator, Training	N	I	59,575	11,915	71,489	8%	0%	0%	5,719		4,766	953
Jbanna Rivera	Bachelor's	Coordinator, Training	N	I	58,406	11,681	70,088	8%	0%	0%	5,607		4,673	935
Legna Pittman	Bachelor's	Regional HR Coordina	N	I	54,080	10,816	64,896	8%	0%	0%	5,192		4,326	865
Mariah Proctor	Bachelor's	Regional HR Coordina	N	I	54,080	10,816	64,896	8%	0%	0%	5,192		4,326	865
Reyna Umlor	Bachelor's	Regional HR Coordina	N	I	54,081	10,816	64,897	8%	0%	0%	5,192		4,326	865
Garcia, Marlene E	Bachelor's	Talent Acquisition Spe	N	I	68,103	13,621	81,724	8%	0%	0%	6,538		5,448	1,090
			Y				0				0		0	0
			Y				0				0		0	0
			Y				0	100%	0%	0%	0		0	0
TOTAL												1,484,622	296,925	

TOTAL COST: 1,781,549

*Clinical Therapist are contracted employees that are part time but 65% their time is towards the MH services

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation,

Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

(1) Input "D" to indicate a direct staffing position, "I" for an indirect staffing position, and "C" for Contract position

Note, administrative and clerical staff are normally treated as indirect cost. For any administrative or clerical staff that are identified as direct, please ensure the required documentation is maintained to fill CFR 200.413 (c)(1) - (4)

(2) Contracted positions need to be Clinical positions only. Any Non-clinical contracted position need to be included on the Operating Expense schedule only.

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2026 - 2027

Prepared by: Sabina Waweru
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-363
Address: 60805 29 Palms Hwy
Joshua Tree, CA
Date Form Completed: 3/21/24

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

Anticipated Utilization of Funds

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Centralized Services - Administration	\$164,851	0%	\$0	100%	\$164,851
2 Centralized Services - Program	\$92,318	0%	\$0	100%	\$92,318
3 Depreciation Expense	\$3,670	0%	\$0	100%	\$3,670
4 Education/Training	\$12,598	0%	\$0	100%	\$12,598
5 Telephone	\$45,597	0%	\$0	100%	\$45,597
6 Equipment IT	\$20,062	0%	\$0	100%	\$20,062
7 Facility Rent	\$266,712	0%	\$0	100%	\$266,712
8 Flex Support Expense	\$120,000	0%	\$0	100%	\$120,000
9 Food	\$62,878	0%	\$0	100%	\$62,878
10 General Insurance Liability	\$21,336	0%	\$0	100%	\$21,336
11 Housekeeping Supplies	\$3,224	0%	\$0	100%	\$3,224
12 Laundry & Linen	\$640	0%	\$0	100%	\$640
13 Leased Equipment	\$6,702	0%	\$0	100%	\$6,702
14 Licenses-Business	\$1,557	0%	\$0	100%	\$1,557
15 Medical Supplies	\$17,898	0%	\$0	100%	\$17,898
16 Minor Equipment	\$6,596	0%	\$0	100%	\$6,596
17 Office Supplies	\$17,271	0%	\$0	100%	\$17,271
18 Professional Fees	\$67,130	0%	\$0	100%	\$67,130
19 Purchase Services	\$14,425	0%	\$0	100%	\$14,425
20 Recruitment	\$12,267	0%	\$0	100%	\$12,267
21 Vehicle Maintenance	\$12,296	0%	\$0	100%	\$12,296
22 Travel	\$5,427	0%	\$0	100%	\$5,427
23 Psychiatrist	\$120,000	0%	\$0	100%	\$120,000
24 Profit Margin	\$123,000	0%	\$0	100%	\$123,000
25		0%	\$0	100%	\$0
SUBTOTAL B:	\$1,218,452		\$0		\$1,218,452
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$3,000,000

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2026 - 2027

Prepared by: Sabina Waweru
Title: Senior Accountant

Contractor Name: Valley Star Behavioral Health
Provider # _____
Contract/RFP# 22-363
Address: 60805 29 Palms Hwy
Joshua Tree, CA
Date Form Completed: 3/21/24

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Anticipated Utilization of Funds

ITEM	Justification of Cost
1 Centralized Services - Administration	This is an allocation from SBHG of Administration, Information Technology, Human Resources, Communications, Finance, and associated fringe benefits and expense. Cost (Plus Profit Margin) can be up to 15% of total direct costs, based on historical costs.
2 Centralized Services - Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and programs practices, electronic medical records, quality assurance, and associated employee benefits and expenses, based on historical costs.
3 Depreciation Expense	Depreciation of company van at \$685 per month.
4 Education/Training	Continuing education for employees and required DBH trainings, based on historical costs.
5 Telephone	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
6 Equipment IT	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
7 Facility Rent	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
8 Flex Support Expense	Phone system equipment and installation expense, monthly facility telephone charges and staff cellphone reimbursement, based on historical costs.
9 Food	Includes: laptops, desktops, printers, network switch and software for staff, based on historical costs.
10 General Insurance Liability	Facility Rent, which includes utilities, basic janitorial services and building maintenance.
11 Housekeeping Supplies	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
12 Laundry & Linen	Meals and snacks for clients.
13 Leased Equipment	Costs of general liability, malpractice, fiduciary, director & officers, property insurance, auto, crime, sexual misconduct and umbrella coverage, based on historical costs.
14 Licenses-Business	Facility cleaning and laundry supplies.
15 Medical Supplies	Towels, sheets, blankets.
16 Minor Equipment	Cost of lease for copier (base charges and overage) and postage machine, based on historical costs.
17 Office Supplies	General office supplies such as PPE, printing (paper/toner), presentation materials, pens & envelopes and other items that the staff need to perform their functions, based on historical costs.
18 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$320 per month x 12 = \$3,840).
19 Purchase Services	Ceridian Payroll processing fees, shredding fees, waste services, cable service, water service & shipping costs.
20 Recruitment	Job advertising, background checks, and physical exams for new employees, based on historical costs.
21 Vehicle Maintenance	Gasoline and routine maintenance expense for van.
22 Travel	Employee mileage reimbursement and parking during Outreach Services, based on the IRS amount of \$.585 per mile.
23 Psychiatrist	Psychiatrist 90.91 hours per month at \$110/hr
24 Profit Margin	5% of Direct Cost. (The total of Indirect Admin. and Profit Margin cannot exceed 15% of direct costs.)
25	

**SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026 - 2027
Service Projections (Mode 05)**

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	60805 29 Palms Hwy
	Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 30 days per month)	Projected Revenue Generated by Service Type						Clients Served		
						Adult Crisis Residential (40-49)				Starting Census		0
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	Monthly Census
Jul-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	6
Aug-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	11
Sep-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	17
Oct-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	22
Nov-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	27
Dec-26	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	33
Jan-27	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	39
Feb-27	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	44
Mar-27	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	50
Apr-27	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	10	5	55
May-27	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	61
Jun-27	438	17.84	82%	\$0	\$0	\$158,849	\$0	\$0	\$0	11	5	67
TOTAL	5,256					\$1,906,183				127	60	
						Total Revenue	\$1,906,183	Unduplicated Clients Served	127			
							Estimated Cost Per Client:	\$15,009				

EXHIBIT I

BUDGET SCHEDULES

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2026 - 2027
Service Projections (Mode 15)

Prior fiscal year Rates (Completed by DBH)				
Old County Contract (CCR) Rates	\$2.20	\$2.99	\$5.56	\$4.20
Productivity Expectation: 60%	CM Rate per Min.	MHS Rate/Min	MSS Rate/Min	Crisis Rate/Min
Agency Per Min Rates:	\$2.20	\$2.99	\$5.56	\$4.20
NOTE: If no established agency per minute rates, please input the CCR rates in the highlighted cells				
Target Cost Per Unit of Service	\$2.91	\$0.00	\$7.37	\$0.00

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	22-363
Address:	60805 29 Palms Hwy Joshua Tree, CA
Date Form Completed:	3/21/24
Date Form Revised:	

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Projected Revenue Generated by Service Type							Clients Served		
			Case Management (01-06 & 08-09)	Medication Support (60)						Starting Census		Monthly Census
										Admissions (Episodes Opened)	Discharges (Episodes Closed)	
Jul-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	6
Aug-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	11
Sep-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	17
Oct-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	22
Nov-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	27
Dec-26	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	33
Jan-27	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	39
Feb-27	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	44
Mar-27	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	50
Apr-27	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	10	5	55
May-27	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	61
Jun-27	5,667	17.84	\$2	\$41,731	\$0	\$0	\$0	\$0	\$0	11	5	67
TOTAL	68,002		\$28	\$500,770	\$0	\$0	\$0	\$0	\$0	127	60	127
Total Revenue								\$500,798	Unduplicated Clients Served		127	
Estimated Cost Per Client:										\$3,943		

	15-Outpatient	15-Outpatient	15-Outpatient	15-Outpatient	
	Case Management	Mental Health Services	Medication Support Services	Crisis Intervention	TOTAL
Total Minutes of Services	10	0	67,993	0	68,002
Total Monthly Minutes of Services (Average)	1	0	5666	0	5667
Dosage (minutes) per client per month	0	0	157	0	157
Dosage (hours) per client per month	0.00	0.00	2.62	0.00	2.62
Total Hours Per Unduplicated Client for Duration of the Program:					31.48

Avg Monthly Census	Expected Length of Program (months)
36	12



ATTACHMENT III

Campaign Contribution Disclosure (SB 1439)

DEFINITIONS

Actively supporting the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Valley Star Behavioral Health, Inc.

2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes If yes, skip Question Nos. 3-4 and go to Question No. 5 No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

N/A

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company – SBHG HC is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of Stars Behavioral Health Group Holding Company, Inc.

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	

9. Was a campaign contribution, of more than \$250, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No If **no**, please skip Question No. 10.

Yes If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: N/A

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.