



UNITED STATES MARINE CORPS
MARINE CORPS LOGISTICS BASE
BOX 110100
BARSTOW, CALIFORNIA 92311-0100

IN REPLY REFER TO:
4000
B440

**MEMORANDUM OF UNDERSTANDING
BETWEEN
MARINE CORPS LOGISTICS BASE, BARSTOW, CALIFORNIA
AND
SAN BERNARDINO COUNTY,
SAN BERNARDINO COUNTY CHILDREN AND FAMILY SERVICES, BARSTOW,
CALIFORNIA**

**Subj: MEMORANDUM OF UNDERSTANDING BETWEEN MARINE CORPS LOGISTICS
BASE, BARSTOW, CA AND SAN BERNARDINO COUNTY, CHILDREN AND
FAMILY SERVICES, BARSTOW, CA**

**Ref: (a) Marine Corps Order 1754.11A, Marine Corps Family Advocacy
Program
(b) Base Bulletin 1752
(c) State of California, Child Abuse & Neglect Reporting Act of 1980 Et Seq.**

1. PURPOSE. The purpose of this Memorandum of Understanding (MOU) is to memorialize agreements between the Marine Corps Logistics Base (MCLB), Barstow and San Bernardino County, Children and Family Services (hereafter referred to as CFS), relating to:

a. Reporting and investigating of suspected child abuse and neglect referrals to include reports of problematic sexual behaviors in children and youth (PSB-CY) that may be related to abuse involving MCLB Barstow personnel and families.

b. Coordination and provision of Federal/State and County intervention, treatment and supportive services to said personnel and families.

2. POLICY AND INTENT

a. MCLB Barstow and the State of California's designee, CFS, bear joint responsibility to serve families in their respective jurisdictions with respect to child abuse/neglect reporting, investigation and coordination of treatment services in consonance with the references.

b. Nothing herein shall be inferred or understood as limiting in any way the authority of the Naval Criminal Investigative Services (NCIS), Provost Marshall Office (PMO), Criminal Investigation Department (CID) or other federal law enforcement personnel investigative authority to pursue such investigations as are mandated by federal law.

Subj: MEMORANDUM OF UNDERSTANDING BETWEEN MARINE CORPS LOGISTICS
BASE, BARSTOW, CA AND COUNTY OF SAN BERNARDINO, CHILDREN AND
FAMILY SERVICES, BARSTOW, CA

c. Nothing in this MOU will affect liabilities and immunities assigned by competent authority and law.

3. SCOPE. This MOU applies to CFS and all affected MCLB activities for the purpose stated.

4. UNDERSTANDING

a. CFS agrees to:

(1) Accept and evaluate all referrals of suspected interfamilial/extrafamilial child abuse and neglect, to include PSB-CY that may be related to abuse, in accordance with applicable Federal and California State Law.

(2) Investigate reports of suspected child abuse and neglect, to include PSB-CY that may be related to abuse, at the Marine Corps Base in accordance with California State Law and with due regard to protecting the rights of alleged victims and alleged perpetrators.

(3) Coordinate all on-base investigations and client contacts with the MCLB Barstow Family Advocacy Program Manager (FAPM) and/or authorized representative, and, as advised, with other MCLB Barstow authorities. Prior to arriving on the installation, contact with the FAPM and/or authorized representative must be made in order to coordinate installation access when an incident occurs. After hours contact can be made by calling the 24/7 support line at (760) 577-6484.

(4) Cross-reference with FAPM by notifying the FAPM and/or authorized representative on all on/off-base reports of suspected child abuse and neglect, to include PSB-CY that may be related to abuse, involving Marine Corps/Navy military families.

(5) Participate as an advisory member of the MCLB Barstow FAP Incident Determination Committee (IDC) and attend IDC meetings to staff cases when requested, in accordance with IDC procedures and purpose.

(6) Participate as an advisory member of the MCLB Barstow Family Advocacy Committee (FAC) as needed and attend the FAC meetings on a quarterly basis or as needed, in accordance with FAC procedures and purpose.

(7) Coordinate case follow-up actions with the FAPM and/or authorized representative and provide appropriate information on IDC requests regarding status of child abuse cases to the IDC.

(8) Follow all established MCLB Barstow safety policies and procedures while on the installation.

(9) Notify FAPM and/or authorized representative when a call is received from MCLB Barstow staff or patrons.

b. MCLB Barstow agrees to:

Subj: MEMORANDUM OF UNDERSTANDING BETWEEN MARINE CORPS LOGISTICS BASE, BARSTOW, CA AND COUNTY OF SAN BERNARDINO, CHILDREN AND FAMILY SERVICES, BARSTOW, CA

(1) Comply with California State Child Abuse Reporting Laws to report to CFS all referrals of suspected child abuse/neglect to include reports concerning PSB-CY that may be related to abuse. FAPM and/or authorized representative is the base lead for reporting incidents to and receiving reports from CFS and/or Barstow Police Department (BPD) during regular working hours.

(2) Conduct investigations conjointly with CFS, FAPM and/or authorized representative, PMO, CID, and NCIS in conjunction with Loma Linda's Pediatric Forensic Unit with due regard to protecting the rights of alleged victims while insuring minimal traumatization of child victims by:

(a) Recording interviews, sharing information, and limiting the number of interviews to an absolute minimum.

(b) Conducting interviews in the child's age-appropriate language and a manner sensitive to the child's needs.

(c) Making the protection of the child victim and at-risk siblings the first priority in investigatory, assessment and intervention services.

(d) Working as a team as follows:

1. PMO, CID, and/or NCIS ensure safety of victims, investigates infractions of the Uniform Code of Military Justice, and coordinates the involvement of the BPD.

2. BPD investigates criminal issues and has the authority to place alleged child victim(s) and at-risk sibling(s) into protective custody and to consult with CFS prior to making a decision regarding taking a child into protective custody and releasing to CFS, this may include BPD or their representative participating in a Child and Family Team Meeting (CFTM).

3. CFS assesses the severity of abuse/neglect and risk of further abuse, arranges for disposition and placement of child victims and at-risk sibling(s), and coordinates action/treatment plans with the FAPM and/or authorized representative prior to making an informal or court ordered treatment plan with the parents or guardians.

4. FAPM and/or authorized representative functions as crisis and case manager and coordinates the involvement of intervention agents.

(3) FAPM and/or authorized representative coordinate follow-up actions with CFS on all reported interfamilial and extrafamilial cases by sharing with IDC relevant casework information. This may involve providing the status of family or individual counseling, records of attendance at counseling, counseling therapy techniques, or other information required by federal law which CFS requires to adequately monitor case status.

(4) Provide a FAP (through the Marine and Family Programs) where military individuals/families involved in abuse situations may access the required care and treatment. Care will include, but not be limited to:

Subj: MEMORANDUM OF UNDERSTANDING BETWEEN MARINE CORPS LOGISTICS
BASE, BARSTOW, CA AND COUNTY OF SAN BERNARDINO, CHILDREN AND
FAMILY SERVICES, BARSTOW, CA

(a) Monitoring service plans and provide evidenced based treatment or referring cases to appropriate resources in the civilian community or other military installation.

(b) Providing parenting education as required, individually or in a group.

(c) Providing advocacy and support services to victims.

(d) Providing community education on child abuse and neglect issues.

(e) Recommending actions to the commander(s) or CFS in accordance with applicable evaluations.

c. Investigations. The following protocols will be observed during investigations of alleged child abuse cases:

(1) Federal law enforcement agencies will ensure victim and alleged perpetrator rights are maintained while investigating violation of federal law and will also coordinate investigation with BPD as appropriate.

(2) BPD will investigate criminal issues and, with advice from CFS, has authority to take custody of the child victim and at-risk sibling(s).

(3) CFS assesses the severity of abuse/neglect and the risk of further abuse/neglect, arranges for the disposition and placement of child victims and at-risk sibling(s), and coordinates action/treatment plans with the FAPM and/or authorized representative prior to making a voluntary service agreement with the parent or court ordered treatment plan.

(4) FAPM and/or authorized representative functions as crisis and case manager and coordinates the involvement of intervention agents. When notification from CFS is made to FAP, the FAPM and/or authorized representative will ensure that county staff has access to the installation when an incident occurs by coordinating access with BPD.

5. FISCAL PROVISION. There shall be no financial remuneration to or from either party for any services provided under this MOU.

6. ELECTRONIC SIGNATURE. The parties shall be entitled to sign and transmit an electronic signature of this MOU (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed MOU upon request.

7. EFFECTIVE DATE. This MOU shall become effective upon execution of both parties and will remain in force until April 30, 2030.

8. TERMINATION. This MOU may be terminated without cause upon 30 days written notice by either party.

Subj: MEMORANDUM OF UNDERSTANDING BETWEEN MARINE CORPS LOGISTICS
BASE, BARSTOW, CA AND COUNTY OF SAN BERNARDINO, CHILDREN AND
FAMILY SERVICES, BARSTOW, CA

R. W. SAVATT IV
Colonel, USMC
Marine Corps Logistics Base
Barstow, CA
Commanding Officer

DAWN ROWE
Chair, Board of Supervisors