

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 20, 2025

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Appropriation Adjustments for Regional Parks Maintenance Fund

RECOMMENDATION(S)

Authorize the Auditor-Controller/Treasurer/Tax Collector to post necessary budget adjustments, as detailed in the Financial Impact Section, to the Regional Parks' 2024-25 Maintenance Fund budget to reflect the utilization of Available Reserves, in the amount of amount of \$377,633, to fund maintenance projects (Four votes required).

(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost).

Regional Parks Department (Department) would like to utilize Available Reserves in the amount of \$377,633 from the Maintenance Fund (2750) for deferred maintenance and event projects at Department facilities.

The appropriation and revenue adjustments recommended are as follows:

Fund Center	Commitment Item/GL Account	Description	Action	Amount
2750	37008880	Fund Balance-Reserved - Available Reserve	Decrease	\$377,633
6520002750	52002870	General Maintenance- Structures, Improvements & Grounds	Increase	\$362,633
6520002750	52002135	Special Department Expense	Increase	\$15,000

BACKGROUND INFORMATION

The Department's Maintenance Fund is used to support operational and project needs at all Park facilities. The Department has identified maintenance projects that need immediate attention to maintain Park appearances and operational capabilities and one event for the Fish and Game Commission.

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The Prado Regional Park (Prado) seeding project will address the maintenance of continued grass growth in the most utilized areas in the park. The seeding project will address the continued growth of grass and maintain green appearance at the Park. The Department is requesting an increase of \$28,605 for this project from its reserve fund.

The Yucaipa Regional Park seeding project will address the maintenance of continued grass growth in the most utilized areas in the park. The seeding project will address the continued growth of grass and maintain green appearances at the park. The Department is requesting an increase of \$15,602 for this project from its reserve fund.

The Family Fish and Wildlife Festival (Festival) is an annual event held at Prado in June. The Festival introduces the skill of fishing and features of fishing, nature demonstrations, wildlife exhibits, live music and vendor food booths. This Festival draws residents from throughout the county and introduces wildlife activities to children and adults of all ages. The event has previously been funded by the Fish and Game Commission but due to decreases in revenue, the Department has taken over funding of the event. The Department is requesting an increase of \$15,000 for this Festival from its reserve fund.

The Department and the Department of Public Works - Special Districts have a Memorandum of Understanding (MOU) for required maintenance of swim facility infrastructure, water and sanitation systems, and irrigation infrastructure at park facilities. The current MOU for these activities does not have sufficient funding to maintain the current work levels and requires additional funding in the amount of \$318,426. The Department is requesting use of funds from its reserve fund.

Approval of these recommended budget adjustments aligns with the County and Chief Executive Officer goal and objective to operate in a fiscally-responsible and business-like manner by allowing the Department to utilize the reserves in this special revenue fund to improve Park amenities.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 23, 2025; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Deputy Chief Controller, 382-3195) on May 2, 2025; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 5, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 5, 2025.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Jesse Armendarez

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 20, 2025



cc: File - Regional Parks w/general
MBA 05/22/2025