



Foster & Kinship Care Education

San Bernardino Region 8

Letter of Agreement

The mission of the Foster and Kinship Care Education (FKCE) program at three Community Colleges in San Bernardino County (Barstow College, Chaffey/Citrus College and San Bernardino Valley College) to provide high quality education and training opportunities for Resource Parents of children and youth in out-of-home care in San Bernardino County. The FKCE education/training is offered to assist these providers in meeting the educational, behavioral, and developmental needs of children and youth.

We would like to offer this letter of agreement (Agreement) to enhance the collaborative relationship that exists between the college FKCE program and the San Bernardino County, Children and Family Services (CFS) to illustrate how the college FKCE program and CFS will work together on determining training priorities.

As part of this Agreement the college FKCE program will continue to offer high quality workshops and classes that meet the needs of the San Bernardino County's Resource Parents and agrees to work collaboratively with CFS and the providers in determining what the highest priorities for training will be each year. This collaborative activity may include two quarterly FKCE Curriculum Advisory Committee meetings at each of the three Community Colleges (Barstow College, Citrus College (serving the Chaffey College area), and San Bernardino Valley College) where key county representatives in the local areas and caregivers will be invited to give input in determining training priorities. When needed, the college FKCE program will meet more frequently with the county to ensure the training plans are meeting the county and caregiver needs. The college FKCE program may utilize caregiver training needs assessments in addition to the quarterly meetings.

CFS agrees to collaborate on training plans with the college FKCE Program and will support and encourage caregivers to attend needed training.

This Agreement is effective from February 1, 2025, and will remain in effect for five years, or until terminated by the parties.

Any party may terminate this Agreement for convenience at any time with at least thirty (30) calendar days' written notice of termination of the Agreement.



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This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

Please sign agreement below:

- 1) _____ (Date) _____
Dawn Rowe, Chair, Board of Supervisors
San Bernardino County
- 2) _____ (Date) _____
Elena Rivera, FKCE Instructional Specialist,
Barstow Community College
- 3) _____ (Date) _____
Lucy Razo, FKCE Instructional Specialist
San Bernardino Valley College
- 4) _____ (Date) _____
Jorge Razo, FKCE Instructional Specialist
Citrus College, serving the Chaffey College School District