

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

May 20, 2025

**FROM**

**SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

**SUBJECT**

Amendment to Grant Award for the Office of National Drug Control Policy, 2024 High Intensity Drug Trafficking Areas Program

**RECOMMENDATION(S)**

1. Approve **Amendment No. 2 to Agreement No. 24-706** (Federal Award No. G24LA0001A), effective April 4, 2025, with the Office of National Drug Control Policy for the 2024 High Intensity Drug Trafficking Areas Program, accepting a modified grant award of an additional \$32,165, increasing the total award from \$1,138,476 to \$1,170,641, with no change in the performance period of January 1, 2024 through December 31, 2025.
2. Authorize the Sheriff/Coroner/Public Administrator to execute and submit Amendment No. 2, and any subsequent non-substantive amendments, on behalf of the County, as requested by the Office of National Drug Control Policy, subject to review by County Counsel.
3. Direct the Sheriff/Coroner/Public Administrator to transmit Amendment No. 2 and any subsequent non-substantive amendments to the Clerk of the Board of Supervisors within 30 days of execution.
4. Authorize the Auditor-Controller/Treasurer/Tax Collector to post adjustments to the Sheriff/Coroner/Public Administrator's 2024-25 budget, as detailed in the Financial Impact section (Four votes required).

(Presenter: Carolina Mendoza, Chief Deputy Director, 387-3760)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The increase to the grant award in the amount of \$32,165 will provide additional funding for the Vehicle Interdiction Pipeline Enforcement Resource (VIPER) Task Force for travel. No matching funds are required.

The Sheriff/Coroner/Public Administrator (Department) requests the Auditor-Controller/Treasurer/Tax Collector to post the following adjustments to the 2024-25 budget:

| <b>Fund Center</b> | <b>Commitment Item</b> | <b>Description</b>          | <b>Action</b> | <b>Amount</b> |
|--------------------|------------------------|-----------------------------|---------------|---------------|
| 4438001000         | 52942941               | Conference/Training/Seminar | Increase      | \$32,165      |

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| <b>Fund Center</b> | <b>Commitment Item</b> | <b>Description</b> | <b>Action</b> | <b>Amount</b> |
|--------------------|------------------------|--------------------|---------------|---------------|
|                    |                        | Fees               |               |               |
| 4438001000         | 40509094               | Federal-Grants     | Increase      | \$32,165      |

**BACKGROUND INFORMATION**

The High Intensity Drug Trafficking Areas (HIDTA) Program provides federal assistance to local law enforcement agencies operating in areas determined to be critical drug-trafficking regions of the United States to reduce drug trafficking and production by facilitating cooperation and providing reliable law enforcement intelligence among law enforcement agencies and supporting coordinated law enforcement strategies that make the most of available resources.

Since 1997, the Department has received HIDTA grant funds from the Office of National Drug Control Policy (ONDCP) for Inland Regional Narcotics Enforcement Team, Regional Methamphetamine Task Force, VIPER, and most recently the Emerging Threat initiative. The Inland Regional Narcotics Enforcement Team is a joint effort between the Department, as the lead agency, and other member agencies designed to target, investigate, and prosecute major drug trafficking organizations. The Regional Methamphetamine Task Force is a joint effort between San Bernardino and Riverside counties to target major methamphetamine production/distribution and arrest persons/organizations involved in illicit sales and trafficking of methamphetamine. VIPER is a joint effort between the Sheriff’s Departments of Los Angeles, Orange, San Bernardino, and Riverside counties to target drug trafficking on the highway. The Emerging Threat initiative provides funding for investigation efforts made to address the nation’s drug overdose crisis.

On July 23, 2024 (Item No. 67), the Board of Supervisors (Board) approved Agreement No. 24-706 (Agreement) for a grant award in the amount of \$1,108,476 from the ONDCP for the period of January 1, 2024 through December 31, 2025.

On February 11, 2025 (Item No. 40), the Board approved Amendment No. 1 to the Agreement for a supplemental grant award in the amount of \$30,000, increasing the award from \$1,108,476 to \$1,138,476, with no change in the performance period.

On April 4, 2025, the Department was notified of the modified award of \$32,165, with no change in the performance period. The request for acceptance of the modified grant award is being submitted at the first available Board date upon completion of the review process. There have been no expenditures made against the modified grant award of \$32,165 to date.

Approval of Recommendation No. 2 will authorize the Sheriff/Coroner/Public Administrator to sign and submit the grant award documents in compliance with ONDCP’s policy.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Grace B. Parsons, Deputy County Counsel, 387-5455) on April 28, 2025; Auditor-Controller/Treasurer Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on April 25, 2025; Finance (Erika Rodarte,

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Administrative Analyst, 387-4919) on May 1, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 1, 2025.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Dawn Rowe, Curt Hagman, Joe Baca, Jr.  
Absent: Jesse Armendarez

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 20, 2025



cc: Sheriff - Mendoza w/agree for sign  
Contractor - c/o Sheriff w/agree  
File - w/agree  
MBA 05/27/2025