

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

August 9, 2022

FROM

DAVID DOUBLET, Director, Land Use Services Department

SUBJECT

Contracts for Fire Hazard Abatement Services

RECOMMENDATION(S)

Approve contracts for the provision of on-call Fire Hazard Abatement contractor services with the following vendors, in an aggregate amount not to exceed \$1,050,000 for the period of September 1, 2022, through August 31, 2025, with two one-year options to extend.

1. AB Landscape. **Contract No. 22-744.**
2. Sustainable Mitigation. **Contract No. 22-745.**
3. C & M Weed Abatement. **Contract No. 22-746.**

(Presenter: David Doublet, Director, 387-4431)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The annual cost is estimated to be \$350,000, for an aggregate total not to exceed \$1,050,000 for the period of September 1, 2022, through August 31, 2025. Sufficient appropriation to fund these contracts is included in the Land Use Services Department - Code Enforcement (CE) Division 2022-23 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

Land Use Services Department (LUS) provides fire hazard and weed abatement services through the CE Division in the Mountain, High Desert, and Valley regions. Fire hazard abatement is done as prescribed by Chapter 3 of Title 2 the San Bernardino County Code. The fire hazard abatement process begins when CE conducts proactive inspections of properties to determine if hazardous fire conditions exist. Mountain region parcels are inspected once per year during the summer season. Desert and Valley regions are inspected twice per year during spring and fall seasons. When hazardous conditions are identified, the owner is notified and given 30 days to abate the hazard. After 30 days, the property is re-inspected, and if the property is not in compliance at that time, CE brings the property into compliance by abating the hazard. These abatement services are performed by County employees or contractors, and the property owner is billed for labor and administrative costs related to the services performed to reduce costs to the County. The impact of these efforts is two-fold: it provides defensible space

Contracts for Fire Hazard Abatement Services
August 9, 2022

around properties and structures, and increases safety for the community members, firefighters, and other first-responders.

PROCUREMENT

On May 20, 2022, Request for Proposal (RFP) No. LUSD22-LUS-4596 was released through the County's Electronic Procurement Network (ePro) to identify qualified vendors for on-call fire hazard abatement contractor services. On June 17, 2022, LUS received proposals from the following vendors:

Vendor	Location
AB Landscape	Riverside, CA
AD Improvement	San Bernardino, CA
C & M Weed Abatement	Apple Valley, CA
Sustainable Mitigation	Angelus Oaks, CA

A three-member committee of subject matter experts from LUS evaluated four proposals for qualifications and experience, technical review, references, and costs. Based on this evaluation, LUS determined that three of the four proposals met the RFP requirements and are most qualified to provide the needed services. AD Improvement did not meet the minimum scoring requirements and was therefore not selected to provide services. On June 28, 2022, Notice of Intent to Award letters were sent to all selected vendors. No protests were received during the 10-day appeal/protest period.

LUS recommends the Board of Supervisors award contracts to the most qualified and responsible bidders: AB Landscape, C & M Weed Abatement, and Sustainable Mitigation. LUS will rotate through the list of vendors as needs arise and depending on their availability to provide the requested services.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek, Deputy County Counsel, 387-5455) on July 7, 2022; Purchasing (Michelle Churchill, Supervising Buyer, 387-2070) on July 11, 2022; Finance (Erika Rodarte, Administrative Analyst III, 387-4919) on July 20, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on July 20, 2022.

Contracts for Fire Hazard Abatement Services
August 9, 2022

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Dawn Rowe Seconded: Col. Paul Cook (Ret.)

Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 9, 2022



cc: LUSD- Petersen w/agree
Contractor- C/O LUSD w/agree
File- w/agree
LA 08/12/2022