

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

May 5, 2026

**FROM**

**BRADLEY GATES, Director, Workforce Development Department**

**SUBJECT**

California Employment Development Department Telephone Service Cost Reimbursement Agreement

**RECOMMENDATION(S)**

Approve Revenue **Agreement No. 26-346** with the State of California Employment Development Department to receive reimbursement for telephone service costs, in an amount not to exceed \$46,444, for the period of December 1, 2025 through November 30, 2027. (Presenter: Bradley Gates, Director, 387-9856)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Create, Maintain and Grow Employment Opportunities and Economic Value in the County.**  
**Operate in a Fiscally-Responsible and Business-Like Manner.**  
**Foster Sustainable Development Through Strategic Partnerships.**

**FINANCIAL IMPACT**

Approval of this item will not affect Discretionary General Funding (Net County Cost). This revenue agreement will reimburse the funds appropriated through the Workforce Innovation and Opportunity Act (WIOA). The total estimated reimbursement of State of California Employment Development Department's (EDD) telephone utility usage at the Workforce Development Department (WDD) America's Job Center of California (AJCC) is \$46,444.

<b>AJCC Location</b>	<b>Amount</b>
San Bernardino	\$17,792
Victorville	\$13,889
Rancho Cucamonga	\$14,763
<b>Total</b>	<b>\$46,444</b>

**BACKGROUND INFORMATION**

WDD operates the WIOA One Stop System for the San Bernardino County Workforce Development Board (WDB). WIOA is the federal law that provides funding for local workforce development and job training programs. In order to establish a high-quality AJCC delivery system and enhance collaboration among partner programs, WIOA requires local workforce boards, such as the WDB, to enter into Memorandum of Understanding (MOUs) with AJCC-required partners. Of these partners, EDD is a required co-located partner. These MOUs serve as a functional tool for how the local workforce board and the AJCC partners will function

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together to create a unified delivery system and describe how the partner agencies will share financial responsibilities in the operation of the WIOA One Stop System.

On May 20, 2025, the MOU with EDD was approved by the Board of Supervisors (Board) (Item No. 92). An exhibit to the MOU explains the system's costs and how those costs are shared with EDD.

Currently, EDD is co-located with WDD at the following AJCC locations:

1. 500 Inland Center Drive, Space 508, San Bernardino, CA 92408
2. 17310 Bear Valley Road, Victorville, CA 92395
3. 9650 9th Street, Suite A, Rancho Cucamonga, CA 91730

Due to the absence of a formal state reimbursement agreement, EDD has not been able to reimburse WDD for EDD's fair share of telephone service costs as agreed under the MOU. This retroactive item is being presented at this time, as this is the first Board meeting date available following the required operational, administrative, and legal reviews after receiving the agreement from EDD on February 23, 2026. Although this is a retroactive item, the funds being recommended for approval of this agreement will allow EDD to reimburse WDD for costs already incurred and will also allow EDD to continue to reimburse WDD for telephone costs through November 30, 2027.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Sophie A. Curtis, Deputy County Counsel, 387-5455) on April 1, 2026; Purchasing (Ariel Gill, Supervising Buyer, 387-2070) on April 03, 2026; County Finance and (Eduardo Mora, Administrative Analyst II, 387-4376) on April 17, 2026.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: May 5, 2026



cc:   WDD - Gates w/agree for sign  
      Contractor - c/o WDD w/agree  
      File - w/agree

MBA   05/15/2026