



Contract Number

SAP Number

County Administrative Office

Department Contract Representative

Telephone Number

Contractor Representative

Telephone Number

Contract Term

Original Contract Amount

Amendment Amount

Total Contract Amount

Cost Center

Inland Counties Emergency Medical
Agency

Daniel Muñoz, EMS Administrator

Five years, plus a five year extension
option, effective as of the same
effective date as the County Ground
Ambulance Contract

IT IS HEREBY AGREED AS FOLLOWS:

MEMORANDUM OF UNDERSTANDING BETWEEN SAN BERNARDINO COUNTY AND THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY

WHEREAS, San Bernardino County (hereinafter referred to as "COUNTY") is authorized to enter into ground emergency ambulance transport services contracts within the County and administered by its County Administrative Office; and

WHEREAS, COUNTY is entering into a contract for ground emergency ambulance transport services (County Ground Ambulance Contract) in the County Comprehensive Service Area with a County selected ambulance provider; and

WHEREAS, the INLAND COUNTIES EMERGENCY MEDICAL AGENCY (hereinafter referred to as "ICEMA") operates through a Joint Powers Agreement and serves as the Local Emergency Medical Services Agency (LEMSA) for San Bernardino, Inyo, and Mono counties, as mandated by the California Health and Safety Code, Division 2.5, Chapter 4; and

WHEREAS, ICEMA is the designated LEMSAs within the County and has the responsibility and authority to monitor and enforce the Emergency Medical Services (EMS) system, EMS plan, and authorized EMS providers within its jurisdiction, including, but not limited to: medical control of EMS services and ground emergency ambulance transport by authorized EMS providers; and

WHEREAS, ICEMA is vested with the authority to authorize and oversee advanced life support (ALS), basic life support (BLS), limited advanced life support (LALS) programs, and ground emergency ambulance transport services, as provided by California Health and Safety Code, Division 2.5, Section 1797.218; and

WHEREAS, ICEMA is responsible for the comprehensive planning, implementation, and evaluation of EMS within its jurisdiction, which includes medical control and the formulation and oversight of EMS policies, procedures, and protocols; and

WHEREAS, ICEMA is authorized to collect an EMS Services Agency Oversight and Monitoring service charge from authorized ambulance providers to cover the actual cost for administering, monitoring, and enforcing EMS agreements within its jurisdiction, in compliance with legal requirements.

NOW THEREFORE, COUNTY and ICEMA mutually agree to the following:

1. The annual service charge collected by COUNTY from the County contracted ground ambulance service provider for the Comprehensive Service Area will pass through to ICEMA. This service charge will fund ICEMA's actual costs associated with the administration, monitoring, and enforcement of the County Ground Ambulance Contract for the County Comprehensive Service Area. All payments made by the contracted ambulance service provider to the County and passed through to ICEMA will not exceed ICEMA's actual costs for providing the administrative services, staffing and overhead based on the total management and monitoring costs for the Comprehensive Service Area.
2. Fiscal Process and Responsibilities
 - A. Invoicing and Payment:
ICEMA will generate and send invoices to the ambulance provider in accordance with the County Ground Ambulance Contract, with instructions to remit payment to CAO.
 - B. Revenue Pass-through:
Revenues received in the CAO's restricted general fund will be passed through to ICEMA for the corresponding fiscal year, ensuring no revenue remains in the fund at year-end.
 - C. Annual Reconciliation:
ICEMA will conduct an annual reconciliation to ensure all invoices for the fiscal year are paid. Any discrepancies identified will be addressed and resolved directly between ICEMA and the ambulance provider to ensure accurate invoicing and timely payment. Unpaid invoices at the end of the fiscal year will be accrued and pursued with the ambulance provider by ICEMA to ensure accurate reimbursement.
3. This MOU shall remain in effect so long as the County Ground Ambulance Contract, and any extensions thereof, remain in effect unless this MOU is earlier terminated by COUNTY or ICEMA in writing.

San Bernardino County

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Dawn Rowe, Chair, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Inland Counties Emergency Medical Agency

►

Dawn Rowe, Chair, Board of Directors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of San Bernardino County

Lynna Monell
Secretary of the Board of Directors
of San Bernardino County

By _____
Deputy

By _____
Deputy

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
▶ _____ John Tubbs II, Deputy County Counsel	▶ _____ Date _____	▶ _____ Daniel Muñoz, EMS Administrator
Date _____	Date _____	Date _____