

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

October 27, 2020

FROM

CASONYA THOMAS, Assistant Executive Officer, Human Services

SUBJECT

Employment Contract for Consortium IV's Transition to CalSAWS

RECOMMENDATION(S)

1. Approve **Employment Contract No. 20-996** with Frederick Gains as Business Analyst Supervisor, for an estimated annual cost of \$132,912 (\$88,608 Salary, \$44,304 Benefits) for the period of November 7, 2020 through November 6, 2023.
2. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contract for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review.
3. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: CaSonya Thomas, Assistant Executive Officer, 387-4717)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Provide for the Safety, Health and Social Service Needs of County Residents.
Pursue County Goals and Objectives by Working with Other Agencies.**

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The estimated annual cost of \$132,912 will be 100% state and federally funded through the California Statewide Automated Welfare System (CalSAWS), Joint Powers Authority (JPA). Adequate appropriation and revenue have been included in the Human Services Administrative 2020-21 budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

In 1996, the Consortium IV (C-IV), comprised of San Bernardino, Riverside, Merced, and Stanislaus Counties, was formed and contractually joined together in a collaborative effort for the development, implementation, and maintenance of an automated welfare system. At the initiation of the C-IV project, employment contracts were utilized for positions, as the job duties required did not match any County classification. The County does not have any classified positions with regard to C-IV duties, thus these remain contracted positions. The recommended contracted position is fully reimbursed to the County by the now California Statewide Automated Welfare System (CalSAWS) project.

The Business Analyst Supervisor position will lead and supervise the Rancho Cordova (Sacramento Area) Business Analyst team currently comprised of staff from three of the 58

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consortium counties, including San Bernardino County; plans, administer, and monitors the delivery of services related to the maintenance of the C-IV System, design and development of the CalSAWS System; additionally provides input into the functional design and testing of the System.

The CalSAWS JPA was created for the purpose of designing, developing, implementing, operating and maintaining an automated welfare system. The JPA, an independent government agency organized under California law, is comprised of representatives from eleven CalSAWS regions, which include all 58 California counties, and governed and administered by a Board of Directors comprised of County Welfare Directors. San Bernardino County is a member of the JPA.

The recommended contract for Frederick Gains shall be effective November 7, 2020, and shall remain in effect through November 6, 2023, subject to the termination provisions of the contract. Notwithstanding the foregoing, either party may terminate the contract at any time without cause upon 14 days prior written notice to the other party. The County may terminate the contract immediately for just cause.

PROCUREMENT

From May 28, 2020 to June 30, 2020, CalSAWS initiated an open recruitment for CalSAWS project staff. There were 96 applications received for 19 various positions and 10 qualified applicants were interviewed for the Business Analyst Supervisor position by two Consortium Policy Managers, and the Bureau Chief California Department of Social Services on July 20, 2020. Based on applicants meeting qualifications as described on the job announcement, and several years' experience as a Business Analyst with C-IV, CalSAWS recommends an employment contract with Frederick Gains as a Business Analyst Supervisor, at a starting salary of \$42.60 per hour, contingent upon Board of Supervisors approval.

REVIEW BY OTHERS

This item has been reviewed by Human Resource (Gina King, Assistant Director of Human Resources, 387-5570) on September 11, 2020; County Counsel (Cynthia O'Neill, Supervising Deputy County Counsel, 387-5455) on September 14, 2020; Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on September 30, 2020; Finance (John Hallen, Administrative Analyst, 388-0208) on October 8, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on October 8, 2020.

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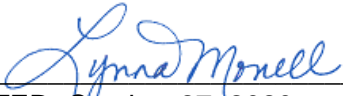
Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: October 27, 2020



cc: HS - Baxter w/agree
Contractor - C/O HS w/agree
File - w/agree

CCM 10/28/2020