

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

| | |
|--|---|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL  | TITLE Chairman, Board of Supervisors |
| APPLICANT ORGANIZATION San Bernardino County | DATE SUBMITTED 12/16/22 |

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☐ Application
☒ Changed/Corrected Application

*** 2. Type of Application:**

- ☐ New
☐ Continuation
☒ Revision

*** If Revision, select appropriate letter(s):**

A: Increase Award

*** Other (Specify):**

*** 3. Date Received:**

07/01/2022

4. Applicant Identifier:

09CH011719

5a. Federal Entity Identifier:

09CH011719

5b. Federal Award Identifier:

09CH011719

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** San Bernardino County Board of Supervisors

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

95-6002748

*** c. UEI:**

QQZWBL2LPC85

d. Address:

*** Street1:** 662 S. Tippecanoe Avenue

Street2:

*** City:** San Bernardino

County/Parish:

*** State:** CA: California

Province:

*** Country:** USA: UNITED STATES

*** Zip / Postal Code:** 92415-0515

e. Organizational Unit:

Department Name:

Preschool Services

Division Name:

N/A

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

*** First Name:**

Jacquelyn

Middle Name:

*** Last Name:**

Greene

Suffix:

Title: Director

Organizational Affiliation:

*** Telephone Number:** 909-383-2005

Fax Number: 909-383-2080

*** Email:** jgreen@psd.sbcounty.gov

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Administration for Children and Families

11. Catalog of Federal Domestic Assistance Number:

93-600

CFDA Title:

Head Start Early Head Start

* 12. Funding Opportunity Number:

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

SF-424 Attachment #14.docx

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Head Start and Early Head Start

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

| | |
|---------------------|---|
| * a. Federal | <input type="text" value="3,131,932.00"/> |
| * b. Applicant | <input type="text" value="0.00"/> |
| * c. State | <input type="text" value="0.00"/> |
| * d. Local | <input type="text" value="0.00"/> |
| * e. Other | <input type="text" value="0.00"/> |
| * f. Program Income | <input type="text" value="0.00"/> |
| * g. TOTAL | <input type="text" value="3,131,932.00"/> |

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:



* Date Signed:

COUNTY OF SAN BERNARDINO
PRESCHOOL SERVICES DEPARTMENT
Request to Carryover Fiscal 2020-21 Funds
Head Start and Early Head Start Grant - 09CH1001719 (PY01)
Early Head Start -Child Care Partnership- 09HP000209 (PY02)

Introduction

San Bernardino County Preschool Services Department (PSD) is requesting approval to carry over \$3,131,932.76 unobligated funds from the Head Start (HS) program year one to program year three, and \$ 60,637.72 from the Early Head Start (EHS) - Child Care Partnership (CCP) program year two to program year three of the combined HS/EHS/CCP programs (09CH011719-03).

San Bernardino County Preschool Services Department (PSD), County Real Estate Services and Project Management Division have been seeking an opportunity to purchase an existing property or to construct a new customized building for a Child Development Center which includes a staff/parents training center and an Administration Office for the Head Start programs. This Child Development Center is expected to be around 30,000 to 36,000 square feet, and would accommodate up to five classrooms, children's toilets, sinks, sleeping area, kitchen warming area, isolation room, support areas, staff work and meeting areas, staff & parent training center as well as an Administration Office, which would accommodate up to ninety-five staff. This property would include a parking lot that provides 150 to 200 parking spaces for public visitors, staff, and county vehicles. The parking lot would also accommodate a school bus drop-off & pick-up area for enrolled children. Furthermore, this property would include an exterior playground area connected to the classroom and training facility.

Budget Justification

The purchase of this proposed facility will be a substantial ongoing budget savings comparing with rental charges on a same-size facility. It also provides an opportunity for quality improvement by linking program operations with administration and family services together for achieving Head Start program goals. The estimated purchase/construction cost is about \$5.5 to \$6.0 million. Additional land cost is \$500,000 to \$1.0 million. PSD is proposing to utilize \$3,192,570.48 unobligated 2020-2021 HS funds (\$3,131,932.76) & EHS-CCP funds (\$60,637.72) to cover part of the purchases including \$90,000 preliminary cost for identifying a location, completing application, environmental phase I report, etc. The remaining costs (\$4 M) will be covered by 2021-2022 unobligated carryover funds. The proposed FY 2020-2021 carry over amounts, Grant Award Number, Modified Budget, Year-to-date Expenditures, Budget Balance, and CAN Numbers are presented in the following tables:

| | Head Start Award No. 09CH011719-01 | Modified Budget | YTD Expenditures | Budget Balance CAN# G094122 | Carryover CAN# G094122 | Final Budget Balance |
|---|---------------------------------------|------------------------|------------------------|-----------------------------------|------------------------------|----------------------------|
| A | Salaries | 18,608,044.00 | 18,608,044.21 | (0.21) | | (0.21) |
| B | Fringe Benefits | 9,784,544.00 | 9,784,544.12 | (0.12) | | (0.12) |
| C | Travel | 13,606.00 | 4,802.38 | 8,803.62 | | 8,803.62 |
| D | Equipment | 332,272.00 | 268,171.02 | 64,100.98 | | 64,100.98 |
| E | Supplies | 1,547,255.00 | 1,546,688.36 | 566.64 | | 566.64 |
| F | Contractual | 4,802,417.00 | 4,684,359.29 | 118,057.71 | | 118,057.71 |
| G | Construction | 2,926,763.00 | 566.40 | 2,926,196.60 | 3,131,932.76 | (205,736.16) |
| H | Other | 6,467,888.00 | 6,453,680.46 | 14,207.54 | | 14,207.54 |
| | Total Direct Costs | \$44,482,789.00 | \$41,350,856.24 | \$3,131,932.76 | \$3,131,932.76 | \$0.00 |

| Early Head Start - CCP Award No. 09HP000209-02 | Modified Budget | YTD Expenditures | Budget Balance CAN# G094122 | Carryover CAN# G094122 | Final Budget Balance |
|--|--------------------|---------------------|-----------------------------------|------------------------------|----------------------------|
|--|--------------------|---------------------|-----------------------------------|------------------------------|----------------------------|

| | | | | | | |
|--------------------|-----------------|----------------|----------------|-------------|-------------|-------------|
| A | Salaries | 251,736.00 | 292,636.36 | (40,900.36) | | (40,900.36) |
| B | Fringe Benefits | 173,526.00 | 195,995.89 | (22,469.89) | | (22,469.89) |
| C | Travel | 4,700.00 | - | 4,700.00 | | 4,700.00 |
| D | Equipment | 9,746.00 | 6,983.06 | 2,762.94 | | 2,762.94 |
| E | Supplies | 152,608.00 | 26,270.28 | 126,337.72 | | 126,337.72 |
| F | Contractual | 1,412,467.00 | 1,434,133.58 | (21,666.58) | | (21,666.58) |
| G | Construction | - | - | - | 60,637.72 | (60,637.72) |
| H | Other | 113,054.00 | 101,180.11 | 11,873.89 | | 11,873.89 |
| Total Direct Costs | | \$2,117,837.00 | \$2,057,199.28 | \$60,637.72 | \$60,637.72 | \$0.00 |

Preschool Services Department will complete the 1303 application process and obtain approval from the Office of Head Start once the property is identified. The San Bernardino County Real Estate Services Department will lead with property search and acquisition process. The San Bernardino County Real Estate Services Department - Project Management Division will lead the facility planning and construction process.

Non-Federal Share

The Non-Federal Share associated with this FY 2020-21 Carry Over request for Head Start and Early Head Start Grant is already included in the Non-Federal Share award amount per Notice of Award 09CH11719-01-06, and 09 HP000209-02.

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds | | New or Revised Budget | | |
|--|---|-----------------------------|-----------------|-----------------------|-----------------|--------------|
| | | Federal (c) | Non-Federal (d) | Federal (e) | Non-Federal (f) | Total (g) |
| 1. Program Operations | 93.600 | \$ 3,192,571 | \$ 0 | \$ 3,192,571 | \$ 0 | \$ 3,192,571 |
| 2. TTA | 93.600 | 0 | 0 | 0 | 0 | 0 |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. Totals | | \$ 3,192,571 | \$ 0 | \$ 3,192,571 | \$ 0 | \$ 3,192,571 |

SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | Total (5) |
|--|-------------------------------------|------------|-----|-----|--------------|
| | (1) Program Operations | (2) TTA | (3) | (4) | |
| a. Personnel | \$ 0 | \$ 0 | \$ | \$ | 0 |
| b. Fringe Benefits | 0 | 0 | | | 0 |
| c. Travel | 0 | 0 | | | 0 |
| d. Equipment | 0 | 0 | | | 0 |
| e. Supplies | 0 | 0 | | | 0 |
| f. Contractual | 0 | 0 | | | 0 |
| g. Construction | 3,192,571 | 0 | | | 3,192,571 |
| h. Other | 0 | 0 | | | 0 |
| i. Total Direct Charges (sum of 6a-6h) | 3,192,571 | 0 | | \$ | 3,192,571 |
| j. Indirect Charges | 0 | 0 | | \$ | 0 |
| k. TOTALS (sum of 6i and 6j) | \$ 3,192,571 | \$ 0 | \$ | \$ | 3,192,571 |
| 7. Program Income | \$ | \$ | \$ | \$ | |

| SECTION C - NON-FEDERAL RESOURCES | | | | | | |
|---|---|-------------|-------------------|-------------|--------------|--|
| (a) Grant Program | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS | | |
| 8. Program Operations | \$ 0 | \$ 0 | \$ 0 | \$ 0 | | |
| 9. TTA | 0 | 0 | 0 | 0 | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. TOTAL (sum of lines 8-11) | \$ 0 | \$ 0 | \$ 0 | \$ 0 | | |
| SECTION D - FORECASTED CASH NEEDS | | | | | | |
| | Total for 1st Year | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter | |
| 13. Federal | \$ 3,192,571 | \$ 0 | \$ 90,000 | \$ 0 | \$ 3,102,571 | |
| 14. Non-Federal | \$ 0 | \$ 0 | | \$ 0 | \$ 0 | |
| 15. TOTAL (sum of lines 13 and 14) | \$ 3,192,571 | \$ 0 | \$ 90,000 | \$ 0 | \$ 3,102,571 | |
| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT | | | | | | |
| (a) Grant Program | FUTURE FUNDING PERIODS (YEARS) | | | | | |
| | (b) First | (c) Second | (d) Third | (e) Fourth | | |
| 16. | \$ | \$ | \$ | \$ | | |
| 17. | | | | | | |
| 18. | | | | | | |
| 19. | | | | | | |
| 20. TOTAL (sum of lines 16 - 19) | \$ | \$ | \$ | \$ | | |
| SECTION F - OTHER BUDGET INFORMATION | | | | | | |
| 21. Direct Charges: | 22. Indirect Charges: | | | | | |
| 23. Remarks: | \$60,637.72 is from 09HP000209-02, \$3,131,932.76 is from 09CH011719-01. Note: 09HP000209 (EHS -CCF) has been combined with 09CH011719 since PY 02. | | | | | |

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds | | New or Revised Budget | | Total (g) |
|--|---|-----------------------------|-----------------|-----------------------|-----------------|--------------|
| | | Federal (c) | Non-Federal (d) | Federal (e) | Non-Federal (f) | |
| 1. Program Operations | 93.600 | \$ 3,131,932 | \$ 0 | \$ 3,131,932 | \$ 0 | \$ 3,131,932 |
| 2. TTA | 93.600 | 0 | 0 | 0 | 0 | 0 |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. Totals | | \$ 3,131,932 | \$ 0 | \$ 3,131,932 | \$ 0 | \$ 3,131,932 |

SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | Total (5) |
|--|-------------------------------------|------------|-----|-----|--------------|
| | (1) Program Operations | (2) TTA | (3) | (4) | |
| a. Personnel | \$ 0 | \$ 0 | \$ | \$ | 0 |
| b. Fringe Benefits | 0 | 0 | | | 0 |
| c. Travel | 0 | 0 | | | 0 |
| d. Equipment | 0 | 0 | | | 0 |
| e. Supplies | 0 | 0 | | | 0 |
| f. Contractual | 0 | 0 | | | 0 |
| g. Construction | 3,131,932 | 0 | | | 3,131,932 |
| h. Other | 0 | 0 | | | 0 |
| i. Total Direct Charges (sum of 6a-6h) | 3,131,932 | 0 | | \$ | 3,131,932 |
| j. Indirect Charges | 0 | 0 | | \$ | 0 |
| k. TOTALS (sum of 6i and 6j) | \$ 3,131,932 | \$ 0 | \$ | \$ | 3,131,932 |
| 7. Program Income | \$ | \$ | \$ | \$ | \$ |

| SECTION C - NON-FEDERAL RESOURCES | | | | | | |
|-----------------------------------|---------------|-----------|-------------------|------------|--|--|
| (a) Grant Program | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS | | |
| 8. Program Operations | \$ 0 | \$ 0 | \$ 0 | 0 | | |
| 9. TTA | 0 | 0 | 0 | 0 | | |
| 10. | | | | | | |
| 11. | | | | | | |
| 12. TOTAL (sum of lines 8-11) | \$ 0 | \$ 0 | \$ 0 | 0 | | |

| SECTION D - FORECASTED CASH NEEDS | | | | | |
|------------------------------------|--------------------|-------------|-------------|-------------|--------------|
| | Total for 1st Year | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter |
| 13. Federal | \$ 3,131,932 | \$ 0 | \$ 90,000 | \$ 0 | \$ 3,041,932 |
| 14. Non-Federal | \$ 0 | \$ 0 | | \$ 0 | \$ 0 |
| 15. TOTAL (sum of lines 13 and 14) | \$ 3,131,932 | \$ 0 | \$ 90,000 | \$ 0 | \$ 3,041,932 |

| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT | | | | |
|---|--------------------------------|------------|-----------|------------|
| (a) Grant Program | FUTURE FUNDING PERIODS (YEARS) | | | |
| | (b) First | (c) Second | (d) Third | (e) Fourth |
| 16. | \$ | \$ | \$ | \$ |
| 17. | | | | |
| 18. | | | | |
| 19. | | | | |
| 20. TOTAL (sum of lines 16 - 19) | \$ | \$ | \$ | \$ |

| SECTION F - OTHER BUDGET INFORMATION | |
|--------------------------------------|---|
| 21. Direct Charges: | |
| 22. Indirect Charges: | |
| 23. Remarks: | \$60,637.72 is from 09HP000209-02, \$3,131,932.76 is from 09CH011719-01. Note: 09HP000209 (EHS -CCP) has been combined with 09CH011719 since FY 02. |

FEDERAL FINANCIAL REPORT

(Follow form instructions)

| | | | | | | | | | |
|---|------------|----------------------------|----------------|--|---|--|------------------|--|--|
| 1. Federal Agency and Organizational Element to Which Report is Submitted CHRIS PFLAUMER OFFICE OF HEAD START, REGION IX 90 SEVENTH STREET, 9th FLOOR SAN FRANCISCO, CA 94103 | | | | 2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) 09CH011719-01 | | | | Page 1 of 1 pages | |
| 3. Recipient Organization (Name and complete address including Zip code) PRESCHOOL SERVICES DEPARTMENT OF SAN BERNARDINO COUNTY 662 SOUTH TIPPECANOE AVE, SAN BERNARDINO, CA 92415-0630 | | | | | | | | | |
| 4a. UEI QQZWBL2LPC85 | | 4b. EIN 1-95-6002748-A4 | | 5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) 1E03P | | 6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Final | | 7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual | |
| 8. Project/Grant Period (Month, Day, Year) From: 7/1/2020 To: 6/30/2021 | | | | 9. Reporting Period End Date (Month, Day, Year) 6/30/2021 | | | | | |
| 10. Transactions (Use lines a-c for single or multiple grant reporting) | | | | | | Cumulative | | | |
| Federal Cash (To report multiple grants, also use FFR Attachment): | | | | | | | | | |
| a. Cash Receipts | | | | | | \$ 47,374,778.24 | | | |
| b. Cash Disbursements | | | | | | \$ 47,374,778.24 | | | |
| c. Cash on Hand (line a minus b) | | | | | | \$ - | | | |
| (Use lines d-o for single grant reporting) | | | | | | | | | |
| Federal Expenditures and Unobligated Balance: | | | | | | | | | |
| d. Total Federal funds authorized | | | | | | \$ 50,506,711.00 | | | |
| e. Federal share of expenditures | | | | | | \$ 47,374,778.24 | | | |
| f. Federal share of unliquidated obligations | | | | | | \$ - | | | |
| g. Total Federal share (sum of lines e and f) | | | | | | \$ 47,374,778.24 | | | |
| h. Unobligated balance of Federal funds (line d minus g) | | | | | | \$ 3,131,932.76 | | | |
| Recipient Share: | | | | | | | | | |
| i. Total recipient share required | | | | | | \$ 12,745,161.00 | | | |
| j. Recipient share of expenditures | | | | | | \$ 15,169,940.00 | | | |
| k. Remaining recipient share to be provided (line i minus j) | | | | | | \$ - | | | |
| Program Income: | | | | | | | | | |
| l. Total Federal program income earned | | | | | | | | | |
| m. Program income expended in accordance with the deduction alternative | | | | | | | | | |
| n. Program income expended in accordance with the addition alternative | | | | | | | | | |
| o. Unexpended program income (line l minus line m or line n) | | | | | | | | | |
| 11. Indirect Expense | a. Type | b. Rate | c. Period From | Period To | d. Base | e. Amount Charged | f. Federal Share | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | g. Totals: | | | | 0 | 0 | 0 | | |
| 12. Remarks: * Breakdown of 10h Unobligated balance of federal funds \$3,131,932.76 by CAN#: G094122 \$3,131,932.76 * Admin Cost: \$4,626,979 * CACFP reimbursement \$369,754.54 | | | | | | | | | |
| 13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001) | | | | | | | | | |
| a. Typed or Printed Name and Title of Authorized Certifying Official JACQUELYN GREENE, DIRECTOR | | | | | c. Telephone (Area code, number, and extension) 909-383-2025 | | | | |
| b. Signature of Authorized Certifying Official | | | | | d. Email Address jgreen@psd.sbcounty.gov | | | | |
| e. Date Report Submitted (Month, Day, Year) 10/26/2021 | | | | | 14. Agency use only: | | | | |

Standard Form 425 - Revised 10/11/2011
 OMB Approval Number: 0348-0061
 Expiration Date: 2/28/2015

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.



County of San Bernardino
DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

CLERK OF THE
BOARD OF SUPERVISORS
2022 DEC 13 AM 11:13
COUNTY OF SAN BERNARDINO
CALIFORNIA

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Preschool Services

Contact Name: Martha Garcia

Telephone: (909) 383-2036

Agreement No.: 20-618 Amendment No.: _____ Date of Board Item 7/28/20 Board Item No.: 41

Name of Contract Entity/Project Name: Depart. of Health and Human Services, Administration for Children and Families

Explanation of request/Special Instructions:

The Department of Human Services awarded the Head Start and Early Head start grant to Preschool Services Department (PSD) for administering the Head Start program in San Bernardino County. PSD will carryover unobligated funds from FY 2020-21 to be reprogrammed in FY 2022-23. The carryover amount is \$3,131,932. The funds will be used to purchase an Administration Building. If PSD does not carryover the funds, the funds will be returned to Administration for Children and Families (ACF). PSD is requesting the signature of the Board of Supervisors Chairman on the SF-424 & SF424B Forms.

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

| | | |
|-------------------------------------|--|---|
| Department Routed to County Counsel | County Counsel Name: Adam Ebright | Date Sent: 11/17/22 |
| Reviewing County Counsel Use Only | Review Date <u>11/23/22</u>  Signature | Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority |
| CAO-Special Projects Use Only | Review Date <u>12/5/2022</u>  Signature <u>Pamela Williams</u> | Disposition: <input checked="" type="checkbox"/> Route for signature to: <input checked="" type="checkbox"/> Chair <input type="checkbox"/> CEO <input type="checkbox"/> Department <input type="checkbox"/> Return to Department for preparation of agenda item |