



**Contract Number**

**22-576 A-1**

**SAP Number**

**4400019545**

**Department of Behavioral Health**

<b>Department Contract Representative</b>	<u>Nathaniel Rodriguez</u>
<b>Telephone Number</b>	<u>(909) 388-0861</u>
<b>Contractor</b>	<u>Asian American Resource Center</u>
<b>Contractor Representative</b>	<u>Rasmey Sam</u>
<b>Telephone Number</b>	<u>(909) 383-0164</u>
<b>Contract Term</b>	<u>July 1, 2022 through June 30, 2026</u>
<b>Original Contract Amount</b>	<u>\$375,000</u>
<b>Amendment Amount</b>	<u>\$125,000</u>
<b>Total Contract Amount</b>	<u>\$500,000</u>
<b>Cost Center</b>	<u>9203342200</u>
<b>Grant Number (If applicable)</b>	<u>N/A</u>

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

IN THAT CERTAIN **Contract No. 22-576** by and between San Bernardino County, a political subdivision of the State of California, (hereinafter referred to as County) and Asian American Resource Center (hereinafter referred to as Contractor) for Promotores de Salud/Community Health Worker program services, which first became effective July 1, 2022, the following changes are hereby made and agreed to:

- I. **ARTICLE V FUNDING AND BUDGETARY RESTRICTIONS**, paragraph H and I are hereby amended to read as follows:
  - H. The maximum financial obligation under this contract shall not exceed \$500,000 for the contract term.
  - I. This amendment hereby adds Schedules A and B for FY 2025-26 as set forth in Exhibit I. All previously approved schedules remain in effect.
- II. **ARTICLE XIV DURATION AND TERMINATION**, paragraph A is hereby amended to read as follows:

The term of this agreement shall be from July 1, 2022 through June 30, 2026 inclusive. The County may, but is not obligated to, extend awarded contract(s) for up to one (1) additional one-year period contingent on the availability of funds and Contractor performance.

III. ARTICLE XVII PERSONNEL, paragraph L is hereby added:

L. Levine Act Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act Campaign Contribution Disclosure Senate Bill (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor’s proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$250 to any member of the Board of Supervisors or other County elected officer for 12 months after the County’s consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor

IV. ATTACHMENT IV LEVINE ACT-CAMPAIGN CONTRIBUTION DISCLOSURE (formerly referred to as SB 1439) is hereby added.

V. EXHIBIT I is hereby added to include Schedules A and B for FY 2025-26.

VI. All other terms and conditions remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

**IN WITNESS WHEREOF**, the San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

**SAN BERNARDINO COUNTY**

**Asian American Resource Center**

*(Print or type name of corporation, company, contractor, etc.)*

► \_\_\_\_\_  
Dawn Rowe, Chair, Board of Supervisors

By \_\_\_\_\_  
*(Authorized signature - sign in blue ink)*

Dated: \_\_\_\_\_  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Name Rasmey Sam  
*(Print or type name of person signing contract)*

Lynna Monell  
Clerk of the Board of Supervisors  
of San Bernardino County

Title Chief Executive Officer  
*(Print or Type)*

By \_\_\_\_\_  
Deputy

Dated: \_\_\_\_\_

Address 1133 South E Street

San Bernardino, CA 92408

**FOR COUNTY USE ONLY**

Approved as to Legal Form

Reviewed for Contract Compliance

Reviewed/Approved by Department

► \_\_\_\_\_  
Dawn Martin, Deputy County Counsel

► \_\_\_\_\_  
Michael Shin, Administrative Manager

► \_\_\_\_\_  
Georgina Yoshioka, Director

Date \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

SCHEDULE A - Planning Estimates

SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
PREVENTION AND EARLY INTERVENTION

Actual Cost Contract (cost reimbursement)

(PEI)

Promotores de Salud/Community Health Workers

Contractor Name: Asian-American Resource Center

Region ALL

Contract #/REF # 21-114

Address: 1133 South E Street  
San Bernardino, CA 92408

Prepared by: Rasmey Sam  
Title: Executive Director

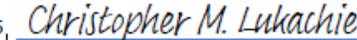
FY 2025 - 2026  
July 1, 2025 to June 30, 2026

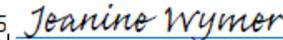
Date Form Completed:  
Updated:

PEI County Program: Promotores de Salud / Community Health Workers								TOTAL
State Defined Program: Outreach for Increasing Recognition of Early Signs of Mental Illness								
#	COMPONENTS	Distribution		Mode 45				
		0.00%	90.00%	10.00%				
		Mode 15	Mental Health Promotion (10)	Community Client Services (20)				
		Early Intervention Services (01-57)						
1	<b>EXPENSES</b>							
2	SALARIES	\$ -	\$ 86,414	\$ 9,602			\$ 96,016	
3	BENEFITS	\$ -	\$ 16,835	\$ 1,871			\$ 18,705	
4	(2+3 must equal total staffing costs)	\$ -	\$ 103,249	\$ 11,472			\$ 114,721	
5	OPERATING EXPENSES	\$ -	\$ 9,251	\$ 1,028			\$ 10,279	
6	<b>TOTAL EXPENSES (2+3+5)</b>	\$ -	\$ 112,500	\$ 12,500			\$ 125,000	
7	<b>AGENCY REVENUES</b>							
8	PATIENT FEES						\$ -	
9	PATIENT INSURANCE						\$ -	
10	GRANTS/OTHER						\$ -	
11	<b>TOTAL AGENCY REVENUES (8+9+10)</b>	\$ -	\$ -	\$ -			\$ -	
12	<b>CONTRACT AMOUNT (6-11)</b>	\$ -	\$ 112,500	\$ 12,500			\$ 125,000	
13	<b>FUNDING</b>							
14	MHSA	\$ -	\$ 112,500	\$ 12,500			\$ 125,000	
15	<b>TOTAL FUNDING</b>	\$ -	\$ 112,500	\$ 12,500			\$ 125,000	
16	<b>UNDUPLICATED PARTICIPANTS</b>		1,920	313				
17	TOTAL UNDUPLICATED PARTICIPANTS	0	1,920	313			2,233	
18	COST PER UNDUPLICATED PARTICIPANT	\$ -	\$ 58.59	\$ 39.94			\$ 55.98	
19	<b>SERVICES</b>							
20	TOTAL SERVICES	0	2,520	313			2,233	
21	COST PER TOTAL SERVICES	\$ -	\$ 44.64	\$ 39.94			\$ 55.98	

APPROVED:

  
Rasmey Sam (Apr 28, 2025 12:08 PDT)  
PROVIDER AUTHORIZED SIGNATURE

Apr 28, 2025  
  
Christopher M. Lukachie (Apr 28, 2025 13:09 PDT)  
DATE DBH FISCAL SERVICES

Apr 28, 2025  
  
Jeanine Wymer (Apr 28, 2025 13:13 PDT)  
DATE DBH PROGRAM MANAGER

Rasmey Sam  
PROVIDER AUTHORIZED SIGNER (PRINT NAME)

Christopher M. Lukachie  
DBH FISCAL SERVICES (PRINT NAME)

Jeanine Wymer  
DBH PROGRAM MANAGER (PRINT NAME)



SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
SCHEDULE B

FY 2025 - 2026

Prepared by: Rasmey Sam  
Title: Executive Director

Contractor Name: Asian-American Resource Center  
Region: ALL  
Contract #/RFP #: 21-114  
Address: 1133 South E Street  
San Bernardino, CA 92408  
Date Form Completed: \_\_\_\_\_  
Updated: \_\_\_\_\_

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2025 to June 30, 2026

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO CONTRACT	TOTAL COST TO CONTRACT
1 Office Supplies	\$5,800	75%	\$4,350	25%	\$1,450
2 Communication/Utilities	\$9,800	75%	\$7,350	25%	\$2,450
3 Insurances	\$10,715	75%	\$8,036	25%	\$2,679
4 Aduit/CPA/Payroll Svcs.	\$10,800	75%	\$8,100	25%	\$2,700
5 Travel	\$500	0%	\$0	100%	\$500
6 Training Support	\$500	0%	\$0	100%	\$500
7		0%	\$0	100%	\$0
8		0%	\$0	100%	\$0
9		0%	\$0	100%	\$0
10		0%	\$0	100%	\$0
11		0%	\$0	100%	\$0
12		0%	\$0	100%	\$0
<b>SUBTOTAL B:</b>	\$38,115		\$27,836		\$10,279
<b>GROSS TOTAL STAFFING AND OPERATING COSTS</b>					\$125,000

SAN BERNARDINO COUNTY  
 DEPARTMENT OF BEHAVIORAL HEALTH  
 SCHEDULE B  
 BUDGET NARRATIVE

FY 2025 - 2026

PREVENTION AND EARLY INTERVENTION

Contractor Name: Asian-American Resource Center  
 Region ALL  
 Contract #/RFP # 21-114  
 Address: 1133 South E Street  
 San Bernardino, CA 92408  
 Date Form Completed: \_\_\_\_\_  
 Updated \_\_\_\_\_

Prepared by: Rasmey Sam  
 Title: Executive Director

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures ( rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2025 to June 30, 2026

\$120

ITEM	Justification of Cost
1 Office Supplies	\$120 per month to purchase paper, pens, toners and other consumable office supplies use by program staff.
2 Communication/Utilities	\$204 per month costs for telephone, fax, internet, utilities, and security system.
3 Insurances	\$223 per month costs for General Liability, Professional, Cyber and Sexual Abuse Insurances.
4 Aduit/CPA/Payroll Svcs.	\$225 per month costs for monthly aduit, statements, payroll services.
5 Travel	\$500 per year costs for mileage reimbursement claim for CHW staff.
6 Training Support	\$500 per year costs for review materials, modify curriculums and Mental Health Specialists to facilitate the training.
7	
8	
9	
10	
11	
12	

**SAN BERNARDINO COUNTY  
DEPARTMENT OF BEHAVIORAL HEALTH  
PREVENTION AND EARLY INTERVENTION  
FY 2025 - 2026**

July 1, 2025 to June 30, 2026

Contractor Name: Asian-American Resource Center  
Region ALL  
Contract # RFP # 21-114  
Address: 1133 South E Street  
San Bernardino, CA 92408  
Date Form Completed:  
Updated

Year to Date Unduplicated Participant Count			
Early Intervention	Mental Health Promotion	Community Client Svcs	Program
	1,920	313	2,233

**PEI County Program: Promotores de Salud / Community Health Workers Program  
State Defined Program: Outreach for Increasing Recognition of Early Signs of Mental Illness**

Service Projections for:	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Early Intervention Services (01-57)													0
Mental Health Promotion (10)	160	160	160	160	160	160	160	160	160	160	160	160	1920
Community Client Services (20)	26	26	26	26	26	26	26	26	26	26	26	27	313
TOTAL	186	186	186	186	186	186	186	186	186	186	186	187	2233
Hours Projections for:	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Early Intervention Services (01-57)	0	0	0	0	0	0	0	0	0	0	0	0	0
Mental Health Promotion (10)	325	325	325	325	325	325	325	325	325	325	325	325	3,902
Community Client Services (20)	36	36	36	36	36	36	36	36	36	36	36	36	434
TOTAL	361	361	361	361	361	361	361	361	361	361	361	361	4,335
Cost Projections for:	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
Early Intervention Services (01-57)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mental Health Promotion (10)	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 9,375	\$ 112,500
Community Client Services (20)	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 1,042	\$ 12,500
TOTAL	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 10,417	\$ 125,000



## Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

### **DEFINITIONS**

**Actively supporting or opposing the matter:** (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

**Agent:** A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

**Otherwise related entity:** An otherwise related entity is any for-profit organization/company which does not have a parent-subsidiary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

**Parent-Subsidiary Relationship:** A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

**Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.**

1. Name of Contractor:

ASIAN-AMERICAN RESOURCE CENTER

2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?

Yes  If yes, skip Question Nos. 3-4 and go to Question No. 5 No

3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: Not Applicable

4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):

Not Applicable

5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Not Applicable	

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
Not Applicable		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and//or Agent(s):
Not Applicable		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
Not Applicable	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No  If **no**, please skip Question No. 10.

Yes  If **yes**, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: \_\_\_\_\_
- Name of Contributor: \_\_\_\_\_
- Date(s) of Contribution(s): \_\_\_\_\_
- Amount(s): \_\_\_\_\_

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.