

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

February 11, 2020

FROM

JOHN McMAHON, Sheriff/Coroner/Public Administrator

SUBJECT

Travel Request – Inmate Welfare Committee Members

RECOMMENDATION(S)

Approve attendance of Inmate Welfare Committee members Jonathan Buffong, Tom Burciaga, John Fisher, and James Clinton, to the American Jail Association's 39th Annual Training Conference and Jail Expo in Aurora, Colorado from April 4, 2020 to April 8, 2020, at an estimated cost of \$7,160.

(Presenter: John Ades, Captain, 387-0640)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The total estimated cost for the four Inmate Welfare Committee (IWC) members to attend this conference is \$7,160 and will be funded by the Sheriff/Coroner/Public Administrator's (Department) Inmate Welfare Fund as follows.

Expense	Amount
Registration	\$1,460
Lodging	\$3,200
Airfare and Transportation	\$1,700
Meals	\$800
Total Costs (4 Members)	\$7,160

BACKGROUND INFORMATION

The Department requests approval for the above-listed IWC members to attend the American Jail Association (AJA) Annual Training Conference and Jail Expo in Aurora, Colorado. This conference will discuss a variety of inmate programs and jail issues, which will allow IWC members to stay current on jail management matters, make informed decisions on future purchases to benefit inmates, and keep abreast of inmate trends. Committee members will bring back the knowledge learned at the conference to share with other IWC members and staff.

The IWC is comprised of six citizens appointed by the Sheriff to oversee the use of Inmate Welfare Funds and acts as an advisory panel for inmate educational and vocational programs. The upcoming AJA conference will bring together more than 900 participants from around the

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country and 200 companies showcasing products and services to improve inmate programs and the operation of jail facilities.

Section 13.0618 of the County Code requires Board of Supervisor approval of travel and expense reimbursement for members of all County boards, commissions and committees.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) on January 17, 2020; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on January 23, 2020; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on January 26, 2020.

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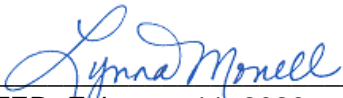
Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 11, 2020



cc: File- Sheriff's
la 02/21/2020