

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

April 9, 2024

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

Adoption of the Fiscal Year 2024-25 Proposed Annual County Fee Ordinance

RECOMMENDATION(S)

Adopt **Ordinance No. 4470** to amend Chapters 1 and 2 of Division 6 of Title 1 of the San Bernardino County Code, relating to fees charged by the County, which was introduced on March 26, 2024, Item No. 83.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

San Bernardino County (County) fee revenue is projected to be \$208.3 million for 2024-25. This includes changes to fees driven by several factors: Board of Supervisors (Board) approved Memoranda of Understanding; insurance; and the annual number of productive hours, as calculated by the Auditor-Controller/Treasurer/Tax Collector (ATC) and others, to ensure full cost recovery. This fee revenue will enable the County to recover costs incurred to provide products and services to members of the public, businesses, and other government agencies.

BACKGROUND INFORMATION

The ordinance to amend Chapters 1 and 2 of Division 6 of Title 1 of the San Bernardino County Code, relating to fees charged by the County, was introduced on March 26, 2024, Item No. 83. The recommendation before the Board of Supervisors is to adopt the ordinance on the Consent Calendar.

The ordinance will amend the San Bernardino County Code as described above and will adopt the fees charged by the County for Fiscal Year 2024-25. The effective date for these fees will be July 1, 2024, with the exception of Regional Parks' fees, which are scheduled to become effective on May 12, 2024.

PROCUREMENT

Not applicable.

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REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, 387-5455) on March 25, 2024; Finance (Jevin Kaye, Principal Administrative Analyst, 387-3078) on March 25, 2024; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on March 25, 2024.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: April 9, 2024



cc: File - Administrative Office w/ ordinance
JLL 04/9/2024