

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

20-366 A-2

SAP Number

4400014195

Department of Behavioral Health

Department Contract Representative	Christopher Carso
Telephone Number	(909) 388-0856
Contractor	Valley Star Behavioral Health, Inc.
Contractor Representative	Rick Smith
Telephone Number	(310) 221-6336
Contract Term	July 1, 2020, through December 31, 2025
Original Contract Amount	\$8,846,749
Amendment Amount	\$1,630,583
Total Contract Amount	\$10,477,332
Cost Center	9206372200
Grant Number (If applicable)	N/A

AMENDMENT NO. 2

IT IS HEREBY AGREED AS FOLLOWS:

It is hereby agreed to amend Contract No. 20-366, by and between San Bernardino County, a political subdivision of the State of California (hereinafter called the County), and Valley Star Behavioral Health, Inc. (hereinafter called Contractor) as follows:

- I. ARTICLE IV FUNDING AND BUDGETARY RESTRICTIONS, paragraph I and J are hereby amended to read as follows:
 - I. The maximum financial obligation under this contract shall not exceed \$10,477,332 for the contract term.
 - J. This amendment hereby adds Schedules A and B for FY 2025-26 as set forth in Exhibit I. All previously approved schedules remain in effect.
- II. ARTICLE XIII DURATION AND TERMINATION, paragraph A is hereby amended to read as follows:
 - A. The term of this Agreement shall be from July 1, 2020 through December 31, 2025 inclusive.

III. ARTICLE XVI PERSONNEL, paragraph M is hereby replaced in its entirety and revised as follows:

M. Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

Contractor has disclosed to the County using Attachment III – Levine Act - Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439), whether it has made any campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, Auditor-Controller/Treasurer/Tax Collector and the District Attorney] within the earlier of: (1) the date of the submission of Contractor's proposal to the County, or (2) 12 months before the date this Contract was approved by the Board of Supervisors. Contractor acknowledges that under Government Code section 84308, Contractor is prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer for 12 months after the County's consideration of the Contract.

In the event of a proposed amendment to this Contract, the Contractor will provide the County a written statement disclosing any campaign contribution(s) of more than \$500 to any member of the Board of Supervisors or other County elected officer within the preceding 12 months of the date of the proposed amendment.

Campaign contributions include those made by any agent/person/entity on behalf of the Contractor or by a parent, subsidiary or otherwise related business entity of Contractor.

IV. ATTACHMENT III CAMPAIGN CONTRIBUTION DISCLOSURE (SB 1439) is hereby replaced with Levine Act-Campaign Contribution Disclosure (formerly referred to as SB 1439) as attached.

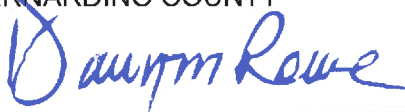
V. Exhibit I Schedules A and B for FY 2025-26 are hereby added.

VI. All other terms and conditions remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

IN WITNESS WHEREOF, the San Bernardino County and the Contractor have each caused this Contract Amendment to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY



Dawn Rowe, Chair, Board of Supervisors

Dated: JUN 10 2025

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD


Lynn Monet
Clerk of the Board of Supervisors
of San Bernardino County

By  Deputy



Valley Star Behavioral Health, Inc.

(Print or type name of corporation, company, contractor, etc.)

By 

(Authorized signature - sign in blue ink)

Name Kent Dunlap

(Print or type name of person signing contract)

Title President and Chief Executive Officer

(Print or Type)

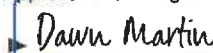
Dated: 5/15/2025

Address 1501 Hughes Way, Ste. 150,

Long Beach, CA 90810

FOR COUNTY USE ONLY

Approved by Legal Form



Dawn Martin, Deputy County Counsel

Date 5/15/2025

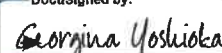
Reviewed for Contract Compliance



Michael Shin, Contracts Manager

Date 5/15/2025

Reviewed/Approved by Department



Georgina Yoshioka, Director

Date 5/15/2025

EXHIBIT I

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

Schedule B

FY 2025/2026

Jul 1, 2025 to December 31, 2025

(6 months)

Staffing Detail - Personnel (Include: Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

0.5

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Bryan Strycula	LMFT/LCSW	Clinical Supervisor	112,486	31,159	143,645	100%	71,823	56,243	15,580
Nina Jafari	Bachelor's	Program Manager	135,200	37,450	172,650	100%	86,325	67,600	18,725
Jared Yoshida	LMFT/LCSW-Associate	Clinician/PSC/MHS II	74,241	20,565	94,806	100%	47,403	37,121	10,282
Karla Vega	LMFT/LCSW-Associate	Clinician/PSC/MHS II	74,241	20,565	94,806	100%	47,403	37,121	10,282
Edgar Orozco	LMFT/LCSW-Associate	Clinician/PSC/MHS II Bilingual	77,965	21,602	99,567	100%	49,794	38,993	10,801
Bianca Lopez Gomez	LMFT/LCSW-Associate	Clinician/PSC/MHS II Bilingual	79,833	22,114	101,946	100%	50,973	39,917	11,057
Rebecca Montoya	Licensed Vocational Nurse	LVN/LPT	66,408	18,395	84,803	100%	42,402	33,204	9,197
Sally Cardenas	Licensed Vocational Nurse	LVN/LPT	73,549	20,373	93,922	100%	46,961	36,775	10,186
Amir Hammad	Master's in Nursing/certified PMHNP	Psychiatric Nurse Practitioner	275,773	76,389	352,162	20%	35,216	27,578	7,639
Leticia Salazar	N/A	Specialist, Peer Support	47,244	13,087	60,331	100%	30,165	23,622	6,543
TED	N/A	Specialist, Peer Support	47,244	13,087	60,331	100%	30,165	23,622	6,543
Candace Jimenez Lopez	Bachelor's	Manager Case	63,172	17,499	80,671	100%	40,336	31,586	8,750
Maria Tadeo	Bachelor's	Manager Case	63,172	17,499	80,671	100%	40,336	31,586	8,750
TED	Bachelor's	Manager Case	63,172	17,499	80,671	100%	40,336	31,586	8,750
Larunya Love Banks	HS Diploma	Outreach Specialist	55,118	15,268	70,386	100%	35,193	27,559	7,634
Stobhan Tolbert Arthur Stone	Enrolled in Master's Program for MH	Student Practicum	41,845	11,591	53,436	40%	10,687	8,369	2,318
Mary Jane Lind	GED/HS Diploma	Clerk, Medical Records	56,243	15,579	71,823	100%	35,911	28,122	7,790
Candy Lopez	GED/HS Diploma	Center Coordinator	53,993	14,956	68,950	100%	34,475	26,997	7,478
Sarah Holer	GED/HS Diploma	QA Coordinator	61,868	17,137	79,005	100%	39,502	30,934	8,568
Lisa Oliver	Bachelor's Master's	Regional Human Resource Manager	109,450	30,309	139,759	8%	5,589	4,377	1,212
Almaraz Melissa	GED/HS Diploma	Regional Training Clerk	63,172	17,499	80,671	8%	3,227	2,527	700
Leguia Pittman	Bachelor's	Regional HR Coordinator	61,207	16,954	78,161	8%	3,126	2,449	678
Kristen Hackett	Bachelor's	Regional Human Resources Assistant	58,853	16,302	75,155	8%	3,006	2,354	652
Total Program							17,921	650,238	180,115
TOTAL							17,921	830,354	

Detail of Fringe Benefits: Employee FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025/2026

Transitional Age Youth One Stop - Ontario
Jul 1, 2025 to December 31, 2025

Contractor Name: Inc.
Contract # 20-366

Address: 316 East E Street
Ontario, CA 91764

Date Form Completed: 04/01/25
Updated 04/03/25

Prepared by: Kathleen Shiba
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	% CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Revised Budget	
1 CELL PHONE REIMBURSEMENT	\$5,000	0%	\$0	100%	\$5,000		
2 CENTRALIZED SERVICES-ADMIN	\$67,639	0%	\$0	100%	\$67,639		
3 CENTRALIZED SERVICES-PROGRAM	\$30,000	0%	\$0	100%	\$30,000		
4 DEPRECIATION	\$4,500	0%	\$0	100%	\$4,500		
5 EDUCATION & TRAINING	\$1,076	0%	\$0	100%	\$1,076		
6 EMPLOYEE ENGAGEMENT	\$2,000	0%	\$0	100%	\$2,000		
7 FLEX FUNDS EXPENSES	\$6,000	0%	\$0	100%	\$6,000		
8 GENERAL INSURANCE	\$4,449	0%	\$0	100%	\$4,449		
9 IT INTERNET & LANDLINE TELEPHONE	\$8,500	0%	\$0	100%	\$8,500		
10 IT MINOR EQUIPMENT	\$1,040	0%	\$0	100%	\$1,040		
11 IT PRINT COPIER	\$2,000	0%	\$0	100%	\$2,000		
12 IT SOFTWARE	\$1,745	0%	\$0	100%	\$1,745		
13 LICENSES	\$800	0%	\$0	100%	\$800		
14 FURNITURE	\$0	0%	\$0	100%	\$0		
15 POSTAGE & COURIER	\$500	0%	\$0	100%	\$500		
16 PROFESSIONAL FEES	\$2,063	0%	\$0	100%	\$2,063		
17 PROPERTY TAXES	\$300	0%	\$0	100%	\$300		
18 PURCHASED SERVICES	\$2,500	0%	\$0	100%	\$2,500		
19 RECRUITMENT	\$1,000	0%	\$0	100%	\$1,000		
20 RENT	\$59,130	0%	\$0	100%	\$59,130		
21 REPAIRS & MAINTENANCE	\$9,000	0%	\$0	100%	\$9,000		
22 SUPPLIES OFFICE	\$9,000	0%	\$0	100%	\$9,000		
23 TRAVEL & MEALS	\$7,916	0%	\$0	100%	\$7,916		
24 UTILITIES	\$7,556	0%	\$0	100%	\$7,556		
25 VEHICLE MAINTENANCE	\$2,069	0%	\$0	100%	\$2,069		
26 PSYCHIATRIST	\$5,447	0%	\$0	100%	\$5,447		
27 PROFIT MARGIN	\$48,436	0%	\$0	100%	\$48,436		
SUBTOTAL B:	\$289,666				\$289,666		
GROSS COSTS TOTAL A + B:	\$1,120,020				\$1,120,020		

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025/2026

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20-366
Address: 316 East E Street
Ontario, CA 91764
Date Form Completed: 4/1/2025
Updated: 04/03/25

Prepared by: Kathleen Shiba
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

Jul 1, 2025 to December 31, 2025

ITEM		Justification of Cost
1	CELL PHONE REIMBURSEMENT	MONTHLY INTERNET DATA AND CELLPHONE ALLOWANCE FOR STAFF BASED ON HISTORICAL COST.
2	CENTRALIZED SERVICES- ADMIN	THIS IS AN ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF ADMINISTRATION INFORMATION TECHNOLOGY, HUMAN RESOURCES, COMMUNICATIONS, FINANCE, AND ASSOCIATED FRINGE BENEFITS AND EXPENSES. COSTS (PLUS OPERATING INCOME) CAN BE UP TO 16% OF TOTAL DIRECT COSTS BASED ON HISTORICAL COSTS.
3	CENTRALIZED SERVICES- PROGRAM	THIS IS A PROGRAM ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF TRAINING, OUTCOME, RESEARCH AND PROGRAM PRACTICES, ELECTRONIC MEDICAL RECORDS, QUALITY ASSURANCE, AND ASSOCIATED EMPLOYEE BENEFITS AND EXPENSES BASED ON HISTORICAL COSTS.
4	DEPRECIATION	VAN LEASE DEPRECIATED OVER 5 YEARS.
5	EDUCATION & TRAINING	ONGOING REQUIRED TRAINING FOR STAFF BASED ON HISTORICAL COSTS.
6	EMPLOYEE ENGAGEMENT	STAFF APPRECIATION, PLAQUE/LOGO & ENGRAVING.
7	FLEX FUNDS EXPENSES	CLIENT SUPPORT WHICH INCLUDES ANY ITEMS NEEDED TO ENSURE THAT CLIENTS OBTAIN THE BASIC NECESSITIES FOR DAILY LIVING SUCH AS FOOD, CLOTHING, TRANSPORTATION, PERSONAL HYGIENE, MEDICAL SERVICES, AND OTHER FINANCIAL SUPPORT. THE FLEX FUNDS WILL ALSO INCLUDE LAUNDRY (TOWELS, SHEETS, BLANKETS AND LAUNDRY DETERGENT). BASED ON HISTORICAL COST.
8	GENERAL INSURANCE	PROPERTY AND PROFESSIONAL LIABILITY INSURANCE. BASED ON HISTORICAL COST.
9	IT INTERNET & LANDLINE TELEPHONE	INTERNET AND LANDLINE TELEPHONE COST BASED ON HISTORICAL COST.
10	IT MINOR EQUIPMENT	NETWORK SWITCH AND SOFTWARE FOR STAFF. BASED ON HISTORICAL COSTS.
11	IT PRINT COPIER	XEROX BASE RATE, OVERAGE CHARGES, Q DOCUMENT SOLUTIONS INC - PRINTERS.
12	IT SOFTWARE	MICROSOFT SOFTWARE LICENSES FOR STAFF BASED ON HISTORICAL COST.
13	LICENSES	SAN BERNARDINO COUNTY BUSINESS LICENSE BASED ON HISTORICAL COST.
14	FURNITURE	FURNITURE-FILING CABINETS, DESKS, CHAIRS FOR EXPANDED SPACE.
15	POSTAGE & COURIER	COSTS ASSOCIATED WITH POSTAGE AND PRINTING (STAMPS, INK, PRINTER SUPPLIES) BASED ON HISTORICAL COST.
16	PROFESSIONAL FEES	WITHUM CPA AUDIT FEES BASED ON HISTORICAL COST.
17	PROPERTY TAXES	COST OF UNSECURED PROPERTY TAX BASED ON HISTORICAL COST.
18	PURCHASED SERVICES	ALARM SERVICES, DAYFORCE PAYROLL FEES, SHREDDING SERVICE, BOTTLE WATER SERVICE FOR CLIENTS BASED ON HISTORICAL COST.
19	RECRUITMENT	ADVERTISING/CLASSIFIED/BACKGROUND CHECKS/PHYSICAL EXAMS ETC. BASED ON HISTORICAL COST.
20	RENT	COST TO LEASE A FACILITY.
21	REPAIRS & MAINTENANCE	BUILDING MAINTENANCE AND REPAIRS, JANITORIAL, GARDENING, AND EXTERMINATION BASED ON HISTORICAL COST.
22	SUPPLIES OFFICE	MISC COST: STAFF EXPENSE REPORTS, VISA, OFFICE DEPOT, ETC.
23	TRAVEL & MEALS	ESTIMATED STAFF MILEAGE, PARKING, AND TRAVEL REIMBURSEMENT. BASED ON THE IRS AMOUNT OF \$70 PER MILE.
24	UTILITIES	SOUTHERN CALIFORNIA GAS COMPANY, TIME WARNER CABLE.
25	VEHICLE MAINTENANCE	TRANSPORTATION COSTS SUCH AS GAS AND MAINTENANCE OF THE VEHICLE USED TO TRANSPORT CLIENTS BASED ON HISTORICAL COSTS.
26	PSYCHIATRIST	CONTRACT PSYCHIATRIST, WHICH INCLUDES MED SUPPORT, ON CALL SUPPORT, EVALUATIONS AND ATTEND STAFF MEETINGS.
27	PROFIT MARGIN	5% OF TOTAL COSTS (THE TOTAL OF INDIRECT ADMIN. AND OPERATING INCOME CANNOT EXCEED 15% OF DIRECT COSTS).

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

FY 2025/2026

Transitional Age Youth One Stop - Ontario
Jul 1, 2025 to December 31, 2025

EXHIBIT I

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20-386
Address: 316 East E Street
Ontario, CA 91764
Date Form Completed: 4/1/2025
Updated: 4/1/2025

Client Service Projections for Mode 15 Services:

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Units of service (minutes)	30,304	30,304	30,304	30,304	30,304	30,304							238,368
Projected Cost													
Case Management	\$20,532	\$20,532	\$20,532	\$20,532	\$20,532	\$20,532							\$123,160
Mental Health Services	\$110,894	\$110,894	\$110,894	\$110,894	\$110,894	\$110,894							\$664,162
Medication Support	\$19,834	\$19,834	\$19,834	\$19,834	\$19,834	\$19,834							\$117,608
Crisis	\$1,420	\$1,420	\$1,420	\$1,420	\$1,420	\$1,420							\$8,518
													\$813,076

Number of Unduplicated Clients Served Under All Modes of Services

	78	80	78	85	86	86							
Number of Unduplicated Clients Served Under All Modes of Services													493
Mode 15 - FSP Unduplicated clients	25	25	25	25	25	25							150
Mode 45/60 - Unduplicated Clients	53	55	53	60	61	61							343

Cost per Unduplicated Client (Mode 15 and Mode 45/60)

	Cost per Unduplicated Client												Cost per Unduplicated client
Cost per Unduplicated Client (Mode 15 and Mode 45/60)													
Mode 15 - Cost per Unduplicated client	\$ 6,091	\$ 6,081	\$ 6,091	\$ 6,091	\$ 6,091	\$ 6,091							\$ 6,091
Mode 45/60 - Cost per Unduplicated Client	\$ 325	\$ 314	\$ 325	\$ 287	\$ 283	\$ 283							\$ 302

04/01/25

Page 6 of 10

EXHIBIT I

Schedule B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

FY 2025/2026

Jul 1, 2025 to December 31, 2025 (6 months)

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health, Inc.

0.50

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Time Spent on Contract Services	Total Salaries and Benefits Charged to Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
TBD	LMFT/LCSW	Clinical Supervisor	100,740	27,905	128,645	30%	19,297	15,111	4,186
Caroline Bidel	Bachelor's	Program Coordinator	74,241	20,565	94,806	40%	18,961	14,848	4,113
TBD	LMFT/LCSW-Associate	Clinician/MHS II	74,241	20,565	94,806	60%	28,442	22,273	6,169
Sheila Schmid	LMFT/LCSW-Associate	Clinician/MHS II	75,193	20,838	96,022	100%	48,011	37,597	10,414
Kelly Hake	LMFT/LCSW-Associate	Clinician/MHS II	74,241	20,565	94,806	100%	47,403	37,121	10,282
TBD	Licensed Vocational Nurse	LVN/LPT	69,535	19,258	88,784	40%	17,757	13,905	3,852
Amir Hamann	Master's in Nursing/certified RN	Psychiatric Nurse Practitioner	286,804	79,445	366,249	20%	36,625	28,681	7,944
TBD	Bachelor's	Drug and Alcohol Counselor	65,242	18,072	83,314	40%	16,663	13,049	3,614
Louis Medina	N/A	Counselor, Peer Support	42,182	11,685	53,867	100%	26,933	21,091	5,842
Tristen Smith	N/A	Specialist, Peer Support	49,399	13,683	63,082	100%	31,541	24,700	6,842
Kyrn Martinez	N/A	Specialist, Peer Support	44,995	12,463	57,458	10%	2,873	2,250	623
Nicki Dunn	N/A	MHS I	46,553	12,840	59,393	50%	14,798	11,589	3,210
Faith Nicholson	HS Diploma	Specialist, Outreach	51,521	14,271	65,792	100%	32,896	25,761	7,135
TBD	GED/HS Diploma	Office Assistant	39,530	10,947	50,467	80%	20,187	15,808	4,379
Kayla Diaz	GED/HS Diploma	Clerk, Data and Records	45,103	12,493	57,596	100%	28,798	22,552	6,247
Juliana Beaton	GED/HS Diploma	QA Coordinator	60,853	16,851	77,683	40%	15,537	12,167	3,370
Lisa Oliver	Bachelors Masters	Regional Human Resource Manager	109,420	30,309	139,730	2%	1,397	1,094	303
Almaras, Melissa	GED/HS Diploma	Regional Training Clerk	63,172	17,499	80,671	2%	807	632	175
Leguna Pittman	Bachelors	Regional HR Coordinator	61,207	16,954	78,161	2%	782	612	170
Kristen Hicklett	Bachelors	Regional Human Resources Assistant	58,853	16,302	75,155	2%	752	589	163
Total Program								321,434	89,033
TOTAL							410,458		
TOTAL COST:							10.18		

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Valley Star Behavioral Health,
Contractor Name: Inc.
Contract # 20-366

58471 29 Palms Hwy. Ste#101,
Address: 102 A&B
Yucca Valley, CA. 92284

Date Form Completed: 04/01/25
Updated 04/03/25

FY 2025/2026

Prepared by: Kathleen Shiba
Title: Senior Accountant

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	% CHARGED TO CONTRACT	TOTAL COST TO CONTRACT	Budget Revision	
						Revised Budget	
1 CELL PHONE REIMBURSEMENT	\$2,300		\$0	100%	\$2,300		
2 CENTRALIZED SERVICES-ADMIN	\$52,077		\$0	100%	\$52,077		
3 CENTRALIZED SERVICES-PROGRAM	\$15,606		\$0	100%	\$15,606		
4 DEPRECIATION	\$3,199		\$0	100%	\$3,199		
5 EDUCATION & TRAINING	\$633		\$0	100%	\$633		
6 EMPLOYEE ENGAGEMENT	\$1,500		\$0	100%	\$1,500		
7 FLEX FUNDS EXPENSES	\$11,000		\$0	100%	\$11,000		
8 GENERAL INSURANCE	\$6,093		\$0	100%	\$6,093		
9 IT INTERNET & LANDLINE TELEPHONE	\$7,472		\$0	100%	\$7,472		
10 IT MINOR EQUIPMENT	\$3,241		\$0	100%	\$3,241		
11 IT PRINT COPIER	\$1,534		\$0	100%	\$1,534		
12 IT SOFTWARE	\$2,493		\$0	100%	\$2,493		
13 LICENSES	\$363		\$0	100%	\$363		
14 FURNITURE	\$656		\$0	100%	\$656		
15 POSTAGE & COURIER	\$251		\$0	100%	\$251		
16 PROFESSIONAL FEES	\$1,493		\$0	100%	\$1,493		
17 PROPERTY TAXES	\$229		\$0	100%	\$229		
18 PURCHASED SERVICES	\$5,000		\$0	100%	\$5,000		
19 RECRUITMENT	\$1,220		\$0	100%	\$1,220		
20 RENT	\$29,276		\$0	100%	\$29,276		
21 REPAIRS & MAINTENANCE	\$3,006		\$0	100%	\$3,006		
22 SUPPLIES OFFICE	\$5,484		\$0	100%	\$5,484		
23 TRAVEL & MEALS	\$1,912		\$0	100%	\$1,912		
24 UTILITIES	\$5,244		\$0	100%	\$5,244		
25 VEHICLE MAINTENANCE	\$962		\$0	100%	\$962		
26 PSYCHIATRIST	\$3,300		\$0	100%	\$3,300		
27 PROFIT MARGIN	\$25,682		\$0	100%	\$25,682		
SUBTOTAL B:	\$191,225				\$191,225		
GROSS COSTS TOTAL A + B:	\$601,683				\$601,683		

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2025/2026

Contractor Name: Valley Star Behavioral Health, Inc.
Contract # 20-366
Address: 58471 29 Palms Hwy. Ste#101, 102 A&B
Yuca Valley, CA 92284
Date Form Completed: 4/1/2025
Updated: 04/03/25

Prepared by: Kathleen Shiba
Title: Senior Accountant

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTEs, etc.) for example explain how overhead or indirect cost were calculated.

Jul 1, 2025 to December 31, 2025

ITEM	Justification of Cost
1 CELL PHONE REIMBURSEMENT	MONTHLY INTERNET DATA AND CELLPHONE ALLOWANCE FOR STAFF BASED ON HISTORICAL COST.
2 CENTRALIZED SERVICES-ADMIN	THIS IS AN ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF ADMINISTRATION INFORMATION TECHNOLOGY, HUMAN RESOURCES, COMMUNICATIONS, FINANCE, AND ASSOCIATED FRINGE BENEFITS AND EXPENSES. COSTS (PLUS OPERATING INCOME) CAN BE UP TO 15% OF TOTAL DIRECT COSTS BASED ON HISTORICAL COSTS.
3 CENTRALIZED SERVICES-PROGRAM	THIS IS A PROGRAM ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF TRAINING, OUTCOME, RESEARCH AND PROGRAM PRACTICES, ELECTRONIC MEDICAL RECORDS, QUALITY ASSURANCE, AND ASSOCIATED EMPLOYEE BENEFITS AND EXPENSES BASED ON HISTORICAL COSTS.
4 DEPRECIATION	VAN LEASE DEPRECIATED OVER 5 YEARS.
5 EDUCATION & TRAINING	ONGOING REQUIRED TRAINING FOR STAFF BASED ON HISTORICAL COSTS.
6 EMPLOYEE ENGAGEMENT	STAFF APPRECIATION, PLAQUE/LOGO & ENGRAVING.
7 FLEX FUNDS EXPENSES	CLIENT SUPPORT WHICH INCLUDES ANY ITEMS NEEDED TO ENSURE THAT CLIENTS OBTAIN THE BASIC NECESSITIES FOR DAILY LIVING SUCH AS FOOD, CLOTHING, TRANSPORTATION, PERSONAL HYGIENE, MEDICAL SERVICES, AND OTHER FINANCIAL SUPPORT. THE FLEX FUNDS WILL ALSO INCLUDE LAUNDRY (TOWELS, SHEETS, BLANKETS AND LAUNDRY DETERGENT), BASED ON HISTORICAL COST.
8 GENERAL INSURANCE	PROPERTY AND PROFESSIONAL LIABILITY INSURANCE BASED ON HISTORICAL COST.
9 IT INTERNET & LANDLINE TELEPHONE	INTERNET AND LANDLINE TELEPHONE COST BASED ON HISTORICAL COST.
10 IT MINOR EQUIPMENT	NETWORK SWITCH AND SOFTWARE FOR STAFF. BASED ON HISTORICAL COSTS.
11 IT PRINT COPIER	XEROX BASE RATE, OVERAGE CHARGES, Q DOCUMENT SOLUTIONS INC - PRINTERS.
12 IT SOFTWARE	MICROSOFT SOFTWARE LICENSES FOR STAFF BASED ON HISTORICAL COST.
13 LICENSES	SAN BERNARDINO COUNTY BUSINESS LICENSE BASED ON HISTORICAL COST.
14 FURNITURE	FURNITURE-FILING CABINETS, DESKS, CHAIRS FOR EXPANDED SPACE.
15 POSTAGE & COURIER	COSTS ASSOCIATED WITH POSTAGE AND PRINTING (STAMPS, INK, PRINTER SUPPLIES) BASED ON HISTORICAL COST.
16 PROFESSIONAL FEES	WITHUM CPA AUDIT FEES BASED ON HISTORICAL COST.
17 PROPERTY TAXES	COST OF UNSECURED PROPERTY TAX BASED ON HISTORICAL COST.
18 PURCHASED SERVICES	ALARM SERVICES, DAYFORCE PAYROLL FEES, SHREDDING SERVICE, BOTTLE WATER SERVICE FOR CLIENTS BASED ON HISTORICAL COST.
19 RECRUITMENT	ADVERTISING/CLASSIFIED BACKGROUND CHECKS/PHYSICAL EXAMS ETC. BASED ON HISTORICAL COST.
20 RENT	COST TO LEASE A FACILITY.
21 REPAIRS & MAINTENANCE	BUILDING MAINTENANCE AND REPAIRS, JANITORIAL, GARDENING, AND EXTERMINATION BASED ON HISTORICAL COST.
22 SUPPLIES OFFICE	MISC COST: STAFF EXPENSE REPORTS, VISA, OFFICE DEPOT, ETC.
23 TRAVEL & MEALS	ESTIMATED STAFF MILEAGE, PARKING, AND TRAVEL REIMBURSEMENT. BASED ON THE IRS AMOUNT OF \$.70 PER MILE.
24 UTILITIES	SOUTHERN CALIFORNIA GAS COMPANY, TIME WARNER CABLE.
25 VEHICLE MAINTENANCE	TRANSPORTATION COSTS SUCH AS GAS AND MAINTENANCE OF THE VEHICLE USED TO TRANSPORT CLIENTS BASED ON HISTORICAL COSTS.
26 PSYCHIATRIST	CONTRACT PSYCHIATRIST, WHICH INCLUDES MED SUPPORT, ON CALL SUPPORT, EVALUATIONS AND ATTEND STAFF MEETINGS.
27 PROFIT MARGIN	5% OF TOTAL COSTS (THE TOTAL OF INDIRECT ADMIN, AND OPERATING INCOME CANNOT EXCEED 15% OF DIRECT COSTS).

EXHIBIT I

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B

Contractor Name: Valley Star Behavioral Health, Inc.

Contract # 20-368

Address: 38471 28 Palms Hwy, Suite 101, 102 A&B

Yucca Valley, CA 92284

Date Form Completed: 4/12/2025

Updated: 04/03/25

FY 2025/2026

Transitional Age Youth One Stop -Eastern Desert

Jul 1, 2025 to December 31, 2025

Client Service Projections for Mode 15 Services:

Units of service (minutes)	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	TOTAL
Projected Cost:	15,000	15,000	15,000	15,000	15,000	15,000							95,904
Case Management	\$1,280	\$1,280	\$1,280	\$1,280	\$1,280	\$1,280							\$7,714
Mental Health Services	\$57,801	\$57,801	\$57,801	\$57,801	\$57,801	\$57,801							\$347,169
Medication Support	\$2,521	\$2,521	\$2,521	\$2,521	\$2,521	\$2,521							\$15,127
Crisis	\$162	\$162	\$162	\$162	\$162	\$162							\$973
Total budget amount													\$370,983

Number of Unduplicated Clients Served Under All Modes of Services

Number of Unduplicated Clients Served Under All Modes of Services	36	37	34	38	34	30							209
Mode 15 - FSP Unduplicated clients	0	0	0	0	0	0							30
Mode 45/60 - Unduplicated Clients	30	31	28	32	28	24							173

Cost per Unduplicated Client (Mode 15 and Mode 45/60)

Cost per Unduplicated Client (Mode 15 and Mode 45/60)	Cost per Unduplicated Client												Cost per Unduplicated client
Mode 15 - Cost per Unduplicated client	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305	\$ 10,305						\$ 10,305
Mode 45/60 - Cost per Unduplicated Client	\$ 635	\$ 905	\$ 1,002	\$ 877	\$ 1,002	\$ 1,169							\$ 973



Levine Act – Campaign Contribution Disclosure (formerly referred to as Senate Bill 1439)

The following is a list of items that are not covered by the Levine Act. A Campaign Contribution Disclosure Form will not be required for the following:

- Contracts that are competitively bid and awarded as required by law or County policy
- Contracts with labor unions regarding employee salaries and benefits
- Personal employment contracts
- Contracts under \$50,000
- Contracts where no party receives financial compensation
- Contracts between two or more public agencies
- The review or renewal of development agreements unless there is a material modification or amendment to the agreement
- The review or renewal of competitively bid contracts unless there is a material modification or amendment to the agreement that is worth more than 10% of the value of the contract or \$50,000, whichever is less
- Any modification or amendment to a matter listed above, except for competitively bid contracts.

DEFINITIONS

Actively supporting or opposing the matter: (a) Communicate directly with a member of the Board of Supervisors or other County elected officer [Sheriff, Assessor-Recorder-Clerk, District Attorney, Auditor-Controller/Treasurer/Tax Collector] for the purpose of influencing the decision on the matter; or (b) testifies or makes an oral statement before the County in a proceeding on the matter for the purpose of influencing the County's decision on the matter; or (c) communicates with County employees, for the purpose of influencing the County's decision on the matter; or (d) when the person/company's agent lobbies in person, testifies in person or otherwise communicates with the Board or County employees for purposes of influencing the County's decision in a matter.

Agent: A third-party individual or firm who, for compensation, is representing a party or a participant in the matter submitted to the Board of Supervisors. If an agent is an employee or member of a third-party law, architectural, engineering or consulting firm, or a similar entity, both the entity and the individual are considered agents.

Otherwise related entity: An otherwise related entity is any for-profit organization/company which does not have a parent-subsidary relationship but meets one of the following criteria:

- (1) One business entity has a controlling ownership interest in the other business entity;
- (2) there is shared management and control between the entities; or
- (3) a controlling owner (50% or greater interest as a shareholder or as a general partner) in one entity also is a controlling owner in the other entity.

For purposes of (2), "shared management and control" can be found when the same person or substantially the same persons own and manage the two entities; there are common or commingled funds or assets; the business entities share the use of the same offices or employees, or otherwise share activities, resources or personnel on a regular basis; or there is otherwise a regular and close working relationship between the entities.

Parent-Subsidiary Relationship: A parent-subsidiary relationship exists when one corporation has more than 50 percent of the voting power of another corporation.

ATTACHMENT III

Contractors must respond to the questions on the following page. If a question does not apply respond N/A or Not Applicable.

1. Name of Contractor: Valley Star Behavioral Health, Inc.
2. Is the entity listed in Question No.1 a nonprofit organization under Internal Revenue Code section 501(c)(3)?
Yes ☐ If yes, skip Question Nos. 3-4 and go to Question No. 5 No ☒
3. Name of Principal (i.e., CEO/President) of entity listed in Question No. 1, if the individual actively supports the matter and has a financial interest in the decision: N/A
4. If the entity identified in Question No.1 is a corporation held by 35 or less shareholders, and not publicly traded ("closed corporation"), identify the major shareholder(s):
N/A
5. Name of any parent, subsidiary, or otherwise related entity for the entity listed in Question No. 1 (see definitions above):

Company Name	Relationship
Stars Behavioral Health Group Holding Company, Inc.	Parent Company - SBGH is an Employee Stock Ownership Program (ESOP)
Valley Star Behavioral Health, Inc.	Subsidiary of SBHG

6. Name of agent(s) of Contractor:

Company Name	Agent(s)	Date Agent Retained (if less than 12 months prior)
N/A		
N/A		

7. Name of Subcontractor(s) (including Principal and Agent(s)) that will be providing services/work under the awarded contract if the subcontractor (1) actively supports the matter and (2) has a financial interest in the decision and (3) will be possibly identified in the contract with the County or board governed special district.

Company Name	Subcontractor(s):	Principal and/or Agent(s):
N/A		
N/A		

8. Name of any known individuals/companies who are not listed in Questions 1-7, but who may (1) actively support or oppose the matter submitted to the Board and (2) have a financial interest in the outcome of the decision:

Company Name	Individual(s) Name
N/A	
N/A	

9. Was a campaign contribution, of more than \$500, made to any member of the San Bernardino County Board

ATTACHMENT III

of Supervisors or other County elected officer within the prior 12 months, by any of the individuals or entities listed in Question Nos. 1-8?

No ☒ If no, please skip Question No. 10.

Yes ☐ If yes, please continue to complete this form.

10. Name of Board of Supervisor Member or other County elected officer: _____

Name of Contributor: _____

Date(s) of Contribution(s): _____

Amount(s): _____

Please add an additional sheet(s) to identify additional Board Members or other County elected officers to whom anyone listed made campaign contributions.

By signing the Contract, Contractor certifies that the statements made herein are true and correct. Contractor understands that the individuals and entities listed in Question Nos. 1-8 are prohibited from making campaign contributions of more than \$500 to any member of the Board of Supervisors or other County elected officer while award of this Contract is being considered and for 12 months after a final decision by the County.