

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 6, 2025

FROM

TRACY REECE, Chief Probation Officer, Probation Department

SUBJECT

Amendment to Contracts for Tutoring Services for Probation Youth

RECOMMENDATION(S)

Approve **Amendment No. 2** to contracts with the following agencies to provide tutoring services to Probation Youth, extending the contract period by one year, for a total contract period of July 1, 2021 through June 30, 2026, with no change to the aggregate not to exceed amount of \$800,000:

1. One on One Learning, Corp., **Contract No. 21-496.**
2. Professional Tutors of America, Inc., **Contract No. 21-497.**
3. Studentnest, Inc., **Contract No. 21-498.**
4. Thrive Academics, Inc., **Contract No. 21-499.**

(Presenter: Tracy Reece, Chief Probation Officer, 387-5692)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The total cost of the tutoring services contracts will not exceed an aggregate amount of \$800,000 for the five-year contract period of July 1, 2021 through June 30, 2026. The contracts are funded entirely through the Juvenile Justice Crime Prevention Act Fund. Adequate appropriation and revenue have been included in the Probation Department's (Probation) 2024-25 budget and will be included in the 2025-26 recommended budget.

BACKGROUND INFORMATION

Probation has contracted for tutoring services since 2002. The recommended amendment to the contracts will allow Probation to continue to provide tutoring services to youth who are residents of San Bernardino County who are either: 1) 11 to 18 years of age and on formal Court Probation for law violations, or at risk of developing delinquent behavior, or 2) 18 to 23 years of age and on formal Adult or Juvenile Probation, or California Department of Juvenile Justice post discharge (reentry) supervision. Tutoring services provide educational assistance, beyond the normal school curriculum, and are designed to bring students' academic performance up to grade level or enhance current educational skills for the academic success of youth placed under the care of Probation by the Juvenile Court.

Amendment to Contracts for Tutoring Services for Probation Youth May 6, 2025

On June 22, 2021 (Item No. 54), as the result of a formal procurement, the Board of Supervisors (Board) approved contracts with the four agencies listed in the Recommendation to provide tutoring services to Probation Youth, in an aggregate amount not to exceed \$800,000, for the total contract period of July 1, 2021 through June 30, 2024. Included in those contracts is the option to extend the contract period by two additional one-year periods by mutual agreement of the parties.

On April 23, 2024 (Item No. 36), the Board approved Amendment 1 to contracts with One on One Learning, Corp. (Contract No. 21-496), Professional Tutors of America, Inc. (Contract No. 21-497), Studentnest Inc. (Contract No. 21-498), and Thrive Academics, Inc. (Contract No. 21-499), exercising the first of two options to extend the contract by one-year, for a new total contract term of July 1, 2021 through June 30, 2025.

The recommended amendment extends the total contract period by one year, with no change to the aggregate not to exceed amount of \$800,000. County staff will monitor contractor invoices at both the individual and aggregate levels to ensure total payments do not exceed the authorized amounts.

Contractor performance will continue to be monitored by review of monthly reports and annual monitoring by County staff to ensure compliance with the administrative, program, and fiscal terms and conditions of the contract.

The contracts are written in this manner to establish a Board approved list of qualified vendors and allow Probation the flexibility of selecting the vendor that best meets County and client service needs. The contracts do not include a guaranteed minimum or maximum number of referrals, and contractors will be paid on a fee-for-service basis. The contracts may be terminated by the County without cause, with 30-day written notice to the contractor.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, 387-5455) on April 2, 2025; Finance (Iliana Rodriguez, Administrative Analyst, 387-4205) on April 8, 2025; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on April 15, 2025.

**Amendment to Contracts for Tutoring Services for Probation Youth
May 6, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 6, 2025



cc: Probation - Villa w/agrees
 Contractor - c/o Probation w/agree
 File - w/agree
CCM 05/8/2025