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**An ordinance of San Bernardino County, State of California,
to add Section 13.0617 of the San Bernardino County Code,
relating to the County employee poll worker program.**

The Board of Supervisors of the County of San Bernardino, State of California,
ordains as follows:

SECTION 1. Section 13.0617 of the San Bernardino County Code is added, to read:

Section 13.0617 County Employee Election Worker Program.

(a) Employees, including but not limited to regular employees, Public Service Employees (PSE), extra-help and recurrent employees, and contract employees, who desire to volunteer their services as Election Workers will apply through the San Bernardino County Registrar of Voters and coordinate their intent to serve through their respective department head or designee. Acceptance as an Election Worker is conditional upon the approval of the employee's department head and the Registrar of Voters. For time spent as an Election Worker, County employees will be compensated in accordance with the applicable memorandum of understanding and/or County ordinances, policies, and procedures. For purposes of compensation under this Section, time spent as an Election Worker, including time spent attending a training session during regular work hours or outside of regular work hours, shall be considered as time actually worked under the applicable memorandum of understanding and/or County ordinances, policies, and procedures.

(b) California Elections Law requires that election workers attend a training session prior to each election. This training will be conducted by the Registrar of Voters during and after regular work hours. County employees will be encouraged to attend training during their regular work hours.

(c) Any additional equipment or supplies necessary to carry out Election

1 Worker duties on Election Day will be provided by the Registrar of Voters. The Registrar
2 of Voters will keep affected department heads informed of employees who volunteer for
3 service on Election Day in terms of their attendance.

4 (d) The Registrar of Voters will reimburse each employee's department for the
5 compensation the employee receives while in election worker training. Regardless of
6 whether the hours worked as an Election Worker on or before Election Day count as
7 overtime, the Registrar of Voters will reimburse an employee's department for any weekly
8 overtime that the department is liable for due to the employee working as an Election
9 Worker on Election Day.

10
11 SECTION 2. The Board of Supervisors declares that it would have adopted this
12 ordinance and each section, sentence, clause, phrase, or portion of it irrespective of the
13 fact that any one or more sections, subsections, clauses, phrases or portions of it be
14 declared invalid or unconstitutional. If for any reason any portion of this ordinance is
15 declared invalid or unconstitutional, then all other provisions of it shall remain valid and
16 enforceable.

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18 SECTION 3. This ordinance shall take effect thirty (30) days from the date of
19 adoption.

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21 _____
22 DAWN ROWE, Chair
23 Board of Supervisors
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1 SIGNED AND CERTIFIED THAT A COPY
2 OF THIS DOCUMENT HAS BEEN DELIVERED
3 TO THE CHAIR OF THE BOARD

4 LYNNA MONELL, Clerk of the
5 Board of Supervisors

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1 STATE OF CALIFORNIA)
2) ss.
3 SAN BERNARDINO COUNTY)

4 I, LYNNA MONELL, Clerk of the Board of Supervisors of San Bernardino County,
5 State of California, hereby certify that at a regular meeting of the Board of Supervisors of
6 said County and State, held on the 19th day of August, 2025, at which meeting were
7 present Supervisors: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt
8 Hagman, Joe Baca, Jr., and the Clerk, the foregoing ordinance was passed and adopted
9 by the following vote, to wit:

10 AYES: SUPERVISORS: Col. Paul Cook (Ret.), Jesse Armendarez,
11 Dawn Rowe, Curt Hagman, Joe Baca, Jr.

12 NOES: SUPERVISORS: None

13 ABSENT: SUPERVISORS: None

14 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal
15 of the Board of Supervisors this 19th day of August, 2025.

16 LYNNA MONELL, Clerk of the
17 Board of Supervisors of
18 San Bernardino County,
19 State of California

20 _____
21 Deputy

22 Approved as to Form:

23 TOM BUNTON
24 County Counsel

25 By: _____
26 JOLENA E. GRIDER
27 Deputy County Counsel

28 Date: _____