

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

October 21, 2025

FROM

LUTHER SNOKE, Chief Executive Officer, County Administrative Office

SUBJECT

Board of Supervisors Discretionary Fund – District Specific Priorities Program

RECOMMENDATION(S)

1. Approve **Contract No. 25-839** with Arrowhead Regional Medical Center Foundation, to contribute funding from the 2025-26 Second District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget to support the Annual Gala and Awards Dinner events in 2025 and 2026, in the not-to-exceed amount of \$10,000, for the period of October 21, 2025 through October 20, 2026.
2. Approve **Contract No. 25-840** with Community Reciprocity Development, to contribute funding from the 2025-26 Second District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget towards the costs related to the two-day Resource Clinic & Career Development Workshop at a venue located in San Bernardino County, in the not-to-exceed amount of \$10,000, for the period of October 21, 2025 through October 20, 2026.

(Presenter: Luther Snoke, Chief Executive Officer, 387-4811)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18), November 16, 2021 (Item No. 33), February 6, 2024 (Item No. 61), June 11, 2024 (Item No. 110), April 29, 2025 (Item No. 86), and June 10, 2025 (Item No. 136), the Board of Supervisors (Board) approved an allocation of \$4 million, \$7 million, \$6 million, \$3 million, \$2.5 million, and \$2.5 million, respectively, to the Board Discretionary Fund – District Specific Priorities Program (Priorities Program), for each of the five supervisorial districts for projects that meet a public purpose, and provide services to citizens that promote health, safety, economic well-being, and other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriations for discretionary funding will be carried over into the subsequent year's budget.

The projects under Recommendation Nos. 1 and 2 will be funded by the Second District's Priorities Program budget.

BACKGROUND INFORMATION

Board of Supervisors Discretionary Fund - District Specific Priorities Program
October 21, 2025

Priorities Program projects help promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life and meet the needs of the County's residents. Projects under the Priorities Program are based on District Supervisor discretion and are presented by the Chief Executive Officer (CEO) for Board approval.

Recommendation No. 1 will assist Arrowhead Regional Medical Center Foundation (ARMC Foundation) by providing funding from the Second District towards the costs related to the Annual Gala and Awards Dinner (Gala) in 2025 and 2026, which may include catering, venue and equipment rental, and other essential event coordination costs. This contract services the public purpose of providing for the health and social service needs of County residents by honoring healthcare employees and strengthening community engagement. Proceeds from the event's auction will be donated to the Arrowhead Regional Medical Center Disaster and Emergency Response Program, which includes the Hospital Emergency Response Team that responds to incidents throughout the county. ARMC Foundation is a non-profit organization. Per County Policy 05-10, non-profit organizations are not required to provide a minimum 25% matching contribution to the projects.

Recommendation No. 2 will assist Community Reciprocity Development (CRD) by providing funding from the Second District towards the costs related to the launch of the two-day Resource Clinic and Career Development Workshop (Workshop), which may include facilitator compensation, guest speaker fee, printed materials, technology supplies, and other essential event coordination costs. This contract services the public purpose of providing for the health, safety and social service needs of the County residents because the Workshop provides justice-impacted, homeless, and low-income individuals with access to community reentry resources, disability support services, and career development tools. CRD is a non-profit organization. Per County Policy 05-10, non-profit organizations are not required to provide a minimum 25% matching contribution to the projects.

Under the Board Discretionary Fund Priorities Program contract terms, the CEO, at the direction of the identified Supervisor, may extend the terms of the contracts, in writing, under the following conditions:

- a. In aggregate, all extensions do not exceed 12 calendar months;
- b. Is specifically requested by the contractor;
- c. Will not change the project goals or scope of services;
- d. Is in the best interest of the County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program with community partners must be for projects or services of \$10,000 or more as described in County Policy 05-10. Additionally, contracts that include non-profit organizations, government entities, or educational institutions are non-competitive. Contracts with community partners that include for-profit organizations are to be processed according to existing County procurement policies. Contracts with other government agencies or for-profit organizations require a matching contribution of at

**Board of Supervisors Discretionary Fund - District Specific Priorities
Program
October 21, 2025**

least 25% of the proposed projects. All contracts shall be paid on a lump-sum basis or under other terms as approved by the Board.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on October 3, 2025; and County Finance and Administration (Penelope Chang, Principal Administrative Analyst, 387-4886) on September 30, 2025.

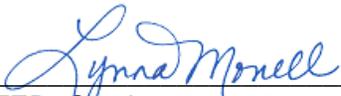
**Board of Supervisors Discretionary Fund - District Specific Priorities
Program
October 21, 2025**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: October 21, 2025



cc: CAO - Chang w/agree
Contractor - c/o CAO w/agree
File - w/agree
MBA 10/23/2025