

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

August 10, 2021

FROM

BRENDON BIGGS, Director, Department of Public Works – Special Districts

SUBJECT

Budget Increase for Road Repairs in County Service Area 70 R-39 (Highland Estates)

RECOMMENDATION(S)

Acting as the governing body of County Service Area 70 R-39 (Highland Estates), approve a \$97,500 increase to the 2021-22 budget for road repairs and authorize the Auditor-Controller/Treasurer/Tax Collector to post the budget adjustment as detailed in the Financial Impact Section (Four votes required).

(Presenter: Brendon Biggs, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the road repairs will be funded entirely by available reserves of County Service Area 70 R-39 (CSA 70 R-39). Proceeding with the repairs does require the following budget adjustment for CSA 70 R-39:

Fund Center	Commitment Item	Description	Increase/ (Decrease)
5270001702	52002176	Street Maintenance	\$97,500
5270001702	37008880	Fund Balance – Available Reserves	(\$97,500)

Appropriation for the road repairs was approved in the 2020-21 Second Quarter Budget Report (March 23, 2021 - Item No. 82). The project was expected to be completed by fiscal year-end and therefore was not included in the 2021-22 budget. However, the project was inadvertently delayed and is now ready to commence.

BACKGROUND INFORMATION

On December 19, 2000 (Item No. 96), the Board of Supervisors approved the formation of CSA 70 R-39 in the Oak Hills/Phelan area for the pavement and maintenance of approximately 3.3 miles of road. CSA 70 R-39 is funded by an annual service charge of \$405 per parcel.

Due to normal seasonal degradation and damage that occurs to pavement, the roads within CSA 70 R-39 require periodic and routine maintenance to include occasional pavement rehabilitation for safe operational performance levels.

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Approval of this recommendation will allow sufficient appropriation for a road repair project of \$97,500. The existing roadway will have approximately 300 longitudinal cracks grounded down and filled with asphalt to return the roadway to a safe maintainable condition.

Due to multiple projects that were concurrently in progress, it was determined through a prioritization process based on need and severity to delay the project until fiscal year 2021/22, resulting in the recommended request to increase the 2021-22 budget.

PROCUREMENT

The contractor for this project will be Bacon Wager Excavating, Inc. (BWE). BWE is one of four contractors approved by the Board of Supervisors (Board) on June 26, 2018 (Item No. 89) to provide pavement maintenance and repair services, as needed, for the Board-Governed County Services Areas through June 30, 2023.

REVIEW BY OTHERS

This item has been reviewed by Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, General Accounting Manager, 382-3196) on July 14, 2021; County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on July 15, 2021; Finance (Tom Forster, Administrative Analyst, 387-4635) on July 19, 2021; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on July 23, 2021.

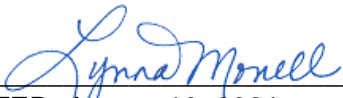
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Record of Action of the Board of Supervisors
Board Governed County Service Areas

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: August 10, 2021



cc: File- CSA 70 R-39 (Highland Estates)
LA 08/12/2021