

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 28, 2022

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Adoption of an Ordinance Amending the San Bernardino County Code Relating to Compensation, Terms and Conditions of Extra-Help Appointment

**RECOMMENDATION(S)**

Adopt **Ordinance No. 4437** amending Section 13.0628 of the San Bernardino County Code relating to compensation and terms and conditions of Extra-Help Appointment, which was introduced on June 14, 2022, Item No. 99.

(Presenter: Leonard X. Hernandez, Chief Executive Officer, 387-4811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Create, Maintain and Grow Jobs and Economic Value in the County.**

**Improve County Government Operations.**

**Operate in a Fiscally Responsible and Business-Like Manner.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost), contingent upon the cost being eligible under American Rescue Plan Act (ARPA) guidelines. This item includes a one-time cost of approximately \$3 million for COVID-19 premium bonus pay. It is expected that the County will be reimbursed for this cost through an allocation of ARPA funding.

The financial impact of this item was presented and approved by the Board of Supervisors (Board) on May 10, 2022 (Item No. 62).

**BACKGROUND INFORMATION**

Chapter 6 of the San Bernardino County Code establishes the salaries and working conditions of the Extra-Help Appointment.

The ordinance amends Section 13.0628 of the San Bernardino County Code, the terms and conditions of Extra Help Appointment to provide the Director of Human Resources the authority, with the approval of the County's Chief Executive Officer, to provide Extra-Help employees COVID-19 Premium Pay consistent with COVID-19 Premium Pay provided to the majority of the bargaining units.

**Adoption of an Ordinance Amending the San Bernardino County Code  
Relating to Compensation, Terms and Conditions of Extra-Help  
Appointment**

Approval of this item would adopt the ordinance relating to the amendment of Section 13.0628 of the San Bernardino County Code and become effective immediately upon the date of final passage.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on June 13, 2022; Human Resources (Diane Rundles, Director, 387-5570) on June 12, 2022; Human Resources (Leonardo Gonzalez, Deputy Director/Labor Chief, 387-5568) on June 13, 2022; Finance (Abigail Buecheler, Administrative Analyst, 387-4603) on June 13, 2022; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 13, 2022.

**Adoption of an Ordinance Amending the San Bernardino County Code  
Relating to Compensation, Terms and Conditions of Extra-Help  
Appointment**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Janice Rutherford Seconded: Col. Paul Cook (Ret.)  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Joe Baca, Jr.  
Absent: Curt Hagman

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 28, 2022



cc: File - Administrative Office w/ ordinance  
JLL 06/29/2022