

ARROWHEAD REGIONAL MEDICAL CENTER
BIO-MEDICAL ENGINEERING DEPARTMENT POLICIES AND PROCEDURES
2024-2025 Summary of Policy Revisions

Policy #	New	Major	Minor	Reviewed	Policy Title	Explanation (New and Major Only)
				X	Table of Contents	
1001 v8			X		Rules and Regulations	
1001.1 v8			X		Patient Privacy	
1002 v8			X		Operations and Maintenance Policy	
1003 v8			X		Department Work Request	
1004 v8			X		Infection Control Policy	
1005 v8			X		Daily Log	
1006 v8			X		Outside Vendor Assistance	
1007					No Policy	
1008 v8			X		Equipment Management Plan	
1009 v8			X		Equipment Management	
1009a v8			X		Equipment Risk and Preventative Maintenance Guidelines	
1009b v8			X		Risk Criteria for Setting PM Priority Levels	
1009c v8			X		Equipment Risk Assessment Evaluation Form	
1009d v8			X		Equipment tag Definitions	
1010					No Policy	
1011 v8			X		Inventory and Inspection of New Equipment	
1012 v7					No Policy	
1013 v7				X	Equipment Management Inventory	
1014-1023					No Policy	
1024 v8			X		Safe Medical Device Policy SMDA	
1025 v7				X	Medical Device Recall Policy	
1026 v7				X	Emergency Phone Numbers	
2001 v8				X	Job Description Bio-Medical Engineering Supervisor	
2002-2003					No Policy	
2004 v7				X	Job Description Biomedical Equipment Technician	
2005-2006					No Policy	

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2007 v7				X	Orientation	
2008 v8			X		Equipment Management Orientation and Education Program	
2009					No Policy	
2010 v8			X		Training New Personnel	
					No Policy	
2014 v7				X	In-service Training Bio-Medical Engineering Department	
3001 v8			X		Safety	
3002 v8			X		Equipment Safety	
3003 v8			X		Equipment Safety Operator's Responsibility	
3004 v8			X		Equipment Safety Preventative Maintenance	
3005 v7				X	Equipment safety Reporting Malfunction	
3006 v8			X		Equipment Safety Extension Cords / RPT	
3007					No Policy	
3008 v8			X		Electrical Safety Equipment Condition	
3009 v8			X		Lockout / Tagout Policy	
3010 v8			X		Safe Use of Electrical Equipment	
3011-3012					No Policy	
3012.1 v8			X		Personal Non-Medical Electrical Equipment	
3012.2 v8			X		Personal Medical Equipment	
3013					No Policy	
3014 v8			X		Compressed Gas and Oxygen Use	
3015 v8			X		Training Outline Handling, Storage and Transport of Compressed Gas Cylinders	
3016 v8			X		Radiation Safety	
9000B v8			X		Bio-Medical Engineering Department Disaster & Computer Downtime Plan	
4001 v8			X		Quality Improvement	

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4002 v8			X		Performance Improvement Plan Bio-Medical Engineering	
4002a v8			X		Bio-Medical Engineering Service Customer Satisfaction Survey	
5001 v8			X		Fire Safety	
5002 v7				X	Types of Fires	
5003 v8			X		Types of Fire Extinguishers	
5004					No Policy	
5005 v8			X		Use of Electrical Equipment in an Oxygen Enriched Environment	
6001 v8			X		Chemical Safety – Safety Data Sheet (SDS)	
6002 v7				X	List of Chemicals Not to Be Mixed	
6003 v7			X		Hazardous Materials Handling and Storage	
6004					No Policy	
6005 v8			X		Handling Radioactive Emergencies	
7001 v8		X			Preventative Maintenance (PM)	Removed Section III. A. PM Schedule Extension Allowance. The Joint Commission Standard Environment of Care (EC) 02.04.03 does not allow for preventative maintenance extension allowance.
7002					No Policy	
7003 v8			X		Equipment Filter Tracking	
7007 v8			X		Contract Service	
7009 v8			X		Equipment Loaned or Rented to Another	