

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF THE BLOOMINGTON RECREATION AND PARK DISTRICT  
AND RECORD OF ACTION**

April 8, 2025

**FROM**

**NOEL CASTILLO, Director, Department of Public Works – Special Districts**  
**LUTHER SNOKE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Board of Supervisors Discretionary Fund – District Specific Priorities Program - Ayala Park Shade Structures Project

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County:
  - a. Approve an allocation of \$669,479 from the 2024-25 Fifth District's Board of Supervisors Discretionary Fund – District Specific Priorities Program budget to Bloomington Recreation and Park District for the Ayala Park Shade Structures Project.
  - b. Approve **Contract No. 25-226** with Bloomington Recreation and Park District to provide funding for the Ayala Park Shade Structures Project, in the amount of \$669,479, for the contract term of April 8, 2025, through April 7, 2027.
  - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the necessary budget adjustments, as detailed in the Financial Impact section, to provide funding for the Ayala Park Shade Structures Project (Four votes required).
2. Acting as the governing body of Bloomington Recreation and Park District:
  - a. Approve the Capital Improvement Program – Ayala Park Shade Structures Project in the amount of \$669,479.
  - b. Approve **Contract No. 25-226** with San Bernardino County to receive funding for the Ayala Park Shade Structures Project, in the amount of \$669,479, for the contract term of April 8, 2025, through April 7, 2027.
  - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments as detailed in the Financial Impact section, for the Ayala Park Shade Structures Project (Four votes required).

(Presenter: Noel Castillo, Director, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

**Board of Supervisors Discretionary Fund - District Specific Priorities  
Program - Ayala Park Shade Structures Project  
April 8, 2025**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). On September 21, 2021 (Item No. 18), November 16, 2021 (Item No. 33), February 6, 2024 (Item No. 61), and June 11, 2024 (Item No. 110), the Board of Supervisors (Board) approved an allocation of \$4 million, \$7 million, \$6 million, and \$3 million, respectively, to the Board Discretionary Fund – District Specific Priorities Program (Priorities Program), for each of the five supervisorial districts for projects that meet a public purpose, and provide services to citizens that promote health, safety, economic well-being, and other public services that enhance quality of life and meet the needs of County residents. On an annual basis, unspent appropriations for discretionary funding will be carried over into the subsequent year's budget.

The Ayala Park Shade Structures Project will be funded by the Fifth District's Priorities Program budget. The total Project allocation of \$669,479 includes Construction and Construction Contingency, and Project Management, Design Services, Inspection Services and other Project related costs.

The following 2024-25 budget adjustments are requested for this item:

<b>Fund Center</b>	<b>G/L Account</b>	<b>Description</b>	<b>Amount</b>	<b>Action</b>
<b>San Bernardino County General Fund</b>				
1025001000	55305030	Operating Transfers Out	\$669,479	Increase
1025001000	53003305	Contributions to Other Agencies	\$669,479	Decrease
<b>Bloomington Recreation and Park District</b>				
6250003166	40909975	Operating Transfers In	\$669,479	Increase
6250003166	54304030	Structures and Improvements to Structures	\$669,479	Increase

Sufficient appropriation for the Project will be included in future recommended budgets, as needed.

**BACKGROUND INFORMATION**

Priorities Program projects help promote the vision of a complete County by recognizing the unique traits of each Supervisorial District and, thereby, allow individual Board Districts to work with community partners through County services and contractual agreements to identify programs, projects, and initiatives that support the vision, meet a public purpose and provide services to residents that promote health, safety, economic well-being, education, recreation, and other public services that enhance quality of life and meet the needs of the County's residents. Projects under the Priorities Program are based on District Supervisor discretion and are presented by the Chief Executive Officer (CEO) for Board approval.

The Bloomington Recreation and Park District (District) maintains two community parks (Ayala Park and Kessler Park), an equestrian arena, sports fields, and a community center that offers various recreational activities for the community of Bloomington. The Department of Public Works – Special Districts (Department), through its Operations Division, directly manages, operates and maintains the District.

The Ayala Park Shade Structure Project consists of demolishing and removing existing concrete at eight existing picnic tables to make way for new concrete pads and new permanent shade

**Board of Supervisors Discretionary Fund - District Specific Priorities  
Program - Ayala Park Shade Structures Project  
April 8, 2025**

structures to be installed. These new permanent shade structures will provide shade and shelter from weather elements to the eight picnic areas and create a more welcoming and accessible environment for the community to use.

The Department anticipates proceeding at a later date with any necessary environmental or California Environmental Quality Act findings, approval of the Project's plans and specifications, and authorization to advertise for bids.

Under the Board Discretionary Fund Priorities Program contract terms, the CEO, at the direction of the identified Supervisor, may extend the terms of the contracts, in writing, under the following conditions:

- a. In aggregate, all extensions do not exceed 12 calendar months;
- b. Is specifically requested by the contractor;
- c. Will not change the project goals or scope of services;
- d. Is in the best interest of the County and contractor in performing the scope of services under the contract; and
- e. Does not alter the amount of compensation under the contract.

Board discretionary funding allocations under the Priorities Program with community partners must be for projects or services of \$10,000 or more as described in County Policy 05-10. Additionally, contracts that include non-profit organizations, government entities, or educational institutions are non-competitive. Contracts with community partners that include for-profit organizations are to be processed according to existing County procurement policies. Contracts with other government agencies or for-profit organizations require a matching contribution of at least 25% of the proposed projects. Per County Policy 05-10, the District is exempt from providing a matching contribution because it is a Board-governed entity. All contracts shall be paid on a lump-sum basis or under other terms as approved by the Board.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7202) on March 20, 2025; County Counsel (Cynthia O'Neill, Chief Assistant County Counsel and Sophie A. Curtis, Deputy County Counsel, 387-5455) on March 24, 2025; Finance (Amanda Trussell, Principal Administrative Analyst, 387-4773, and Penelope Chang, Administrative Analyst, 387-4886) on March 21, 2025; and County Finance and Administration (Paloma Hernandez-Barker and Stephenie Shea, Deputy Executive Officers, 387-5423) on March 24, 2025.

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Program - Ayala Park Shade Structures Project  
April 8, 2025**

Record of Action of the Board of Supervisors  
San Bernardino County

Record of Action of the Board of Directors  
Bloomington Recreation and Park District

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY   
DATED: April 8, 2025



cc: CAO - Chang w/agree  
Contractor - c/o CAO w/agree  
File - w/agree  
CCM 04/14/2025