

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

March 11, 2025

**FROM**

**DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District  
DON DAY, Director, Project and Facilities Management Department**

**SUBJECT**

Capital Improvement Program Projects for Fire Stations 26, 41, 42, and 99

**RECOMMENDATION(S)**

Acting as the governing body of San Bernardino County and the San Bernardino County Fire Protection District:

1. Approve the following Capital Improvement Program projects:
  - a. Project No. 25-166 in the amount of \$196,166 for the Fire Station 26 Parking Lot Repavement and Seal Project located in Twin Peaks.
  - b. Project No. 25-167 in the amount of \$121,120 for the Fire Station 26 Vinyl Siding Replacement Project located in Twin Peaks.
  - c. Project No. 25-168 in the amount of \$165,834 for the Fire Station 99 Roof Replacement Project located in Forest Falls.
  - d. Project No. 25-169 in the amount of \$291,431 for the Fire Station 41 Apparatus Bay Roof Repair Project located in Yucca Valley.
  - e. Project No. 25-170 in the amount of \$125,835 for the Fire Station 42 Apparatus Bay Drywall Installation Project located in Yucca Valley.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments, as detailed in the Financial Impact section, for the projects identified in Recommendation No. 1 (Four votes required).

(Presenter: Dan Munsey, Fire Chief/Fire Warden, 387-5779)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

Approval of the recommendations will not result in the use of Discretionary General Funding (Net County Cost). The Capital Improvement Program (CIP) projects identified in Recommendation No. 1 will be funded by the San Bernardino County Fire Protection District

**Capital Improvement Program Projects for Fire Stations 26, 41, 42, and 99  
March 11, 2025**

(SBCFPD) through the use of available reserves within various regional service zones operating funds. The total estimated cost of these five projects is \$900,386.

The following 2024-25 budget adjustments are requested for the CIP projects:

<b>Fund Center/Fund</b>	<b>Commitment Item/GL Account</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>	<b>WBSE</b>
<b>SBCFPD:</b>					
6000262448	55405016	Capital Assets Transfers Out	Increase	\$317,286	-
6000992448	55405016	Capital Assets Transfers Out	Increase	\$165,834	-
2448	37008880	Fund Balance-Reserved – Available Reserves	Decrease	\$483,120	-
6100412454	55405016	Capital Assets Transfers Out	Increase	\$291,431	-
6100422454	55405016	Capital Assets Transfers Out	Increase	\$125,835	-
2454	37008880	Fund Balance-Reserved – Available Reserves	Decrease	\$417,266	-
<b>San Bernardino County – CIP Fund:</b>					
7700003100	55415017	Capital Assets Transfers In	Increase	\$196,166	10.10.1779
7700003100	54104010	Improvements to Land	Increase	\$196,166	10.10.1779
7700003100	55415017	Capital Assets Transfers In	Increase	\$121,120	10.10.1780
7700003100	54304030	Structures & Improvements to Structures	Increase	\$121,120	10.10.1780
7700003100	55415017	Capital Assets Transfers In	Increase	\$165,834	10.10.1781
7700003100	54304030	Structures & Improvements to Structures	Increase	\$165,834	10.10.1781
7700003100	55415017	Capital Assets Transfers In	Increase	\$291,431	10.10.1782
7700003100	54304030	Structures & Improvements to Structures	Increase	\$291,431	10.10.1782
7700003100	55415017	Capital Assets Transfers In	Increase	\$125,835	10.10.1783
7700003100	54304030	Structures & Improvements to Structures	Increase	\$125,835	10.10.1783

**BACKGROUND INFORMATION**

**Capital Improvement Program Projects for Fire Stations 26, 41, 42, and 99  
March 11, 2025**

SBCFPD provides emergency and fire protection services to over 60 communities and unincorporated areas covering over 20,160 square miles within the County. SBCFPD is committed to providing the highest level of service in the most efficient and cost-effective manner to the citizens and communities it serves. The CIP projects described below will ensure SBCFPD facilities are equipped with the necessary resources to allow SBCFPD staff to respond to the safety, health, and social service needs of county residents.

Fire Station 26, located in Twin Peaks, has experienced damage to the asphalt areas around the station. Approval of CIP Project No. 25-166 for the Fire Station 26 Parking Lot Re-pavement and Seal Project will allow SBCFPD to proceed with the removal and replacement of asphalt as necessary to eliminate any potential health and safety hazards, at an estimated cost of \$196,166.

Additionally, Fire Station 26 has undergone significant deterioration to the exterior siding due to the extreme weather conditions in the mountain area. Approval of CIP Project No. 25-167, the Fire Station 26 Vinyl Siding Replacement Project, will allow SBCFPD to proceed with the necessary removal and replacement of the exterior vinyl siding, at an estimated cost of \$121,120.

Fire Station 99, located in Forest Falls, needs a roof replacement due to the multiple roof leaks causing damage to other parts of the station. Approval of CIP Project No. 25-168, the Fire Station 99 Roof Replacement Project, will allow SBCFPD to replace the roof to prevent any further damage to the structure, at an estimated cost of \$165,834.

Fire Station 41, located in Yucca Valley, has experienced roof leaks, rotted eaves, and other weather damage to the apparatus bay area. Approval of CIP Project No. 25-169, the Fire Station 41 Apparatus Bay Roof Repair Project, will allow SBCFPD to proceed with the removal and repairs, at an estimated cost of \$291,431.

Fire Station 42, located in Yucca Valley, needs insulation protection in the interior walls. Approval of CIP Project No. 25-170, the Fire Station 42 Apparatus Bay Drywall Installation Project, will allow SBCFPD to proceed with repairs as necessary to eliminate any potential health or safety hazards, at an estimated cost of \$125,835.

The Project and Facilities Management Department will manage these projects for SBCFPD.

**PROCUREMENT**

Selection of the contractors for the various CIP projects will be in accordance with the County's procurement policies and procedures.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Kaleigh Ragon and Richard Luczak, Deputies County Counsel, 387-0226) on February 11, 2025; Auditor-Controller/Treasurer/Tax Collector (Charlene Huang, Auditor-Controller Manager, 382-7022) on February 28, 2025; Purchasing (Alberto Cazares, Buyer, 387-3376) on February 10, 2025; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on February 10, 2025; Finance (Ivan Ramirez, Administrative Analyst, 387-4020) on February 21 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on February 24, 2025.

**Capital Improvement Program Projects for Fire Stations 26, 41, 42, and 99  
March 11, 2025**


Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY   
DATED: March 11, 2025



cc:    FILE - SDD/SBCFPD  
MBA   03/13/2025